



Date: March 22, 2018

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: Addendum #2, RFP #WLMS-01-18, Workforce Labor Management System

The purpose of this addendum is to revise Request For Proposal (RFP) as indicated below. All other terms and conditions of the original RFP remain unchanged.

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It has been brought up to our attention that the lettering in the RFP was inconsistent. Therefore, this amendment is to revise RFP as followed:

1. RFP, pages 24 and 25 of 52  
Document to revise as follow:
  - E, Payroll – not in scope of RFP.
  - F. Applicant Tracking/Recruitment/Onboarding
  - G. Performance Review/Employee Development/Succession Management
  - H. Knowledge Management/Training
  - I. Reporting and Analytics
  - J. Technology/Security
  - K. Implementation/Support
  - L. Configuration/Customization

The Required Modules remain un-change such as B, C, I, J, K, L.

As requested in the original RFP, page 22, section **C. TECHNICAL PROPOSAL – REQUIRED SUBMITTAL**, “Answers must be numbered to match the question”, therefore, please submit your response accordingly.

This will incorporate in as part of contract. Please send email to [rfp@ocfair.com](mailto:rfp@ocfair.com) for acknowledgement if you're intended to bid on this project.

Thank you

-End Addendum #1-