



COMMUNITY ENGAGEMENT FUND APPLICATION

OC Fair & Event Center provides the opportunity for community groups, nonprofit organizations and public agencies to apply for Community Engagement sponsorship funds to support projects and events in line with OCFEC values.

Sponsorships will be based on:

- Impact the project or event helps Orange County's diverse communities.
- Overall community benefit/number of Orange County residents served.
- Whether project or event matches OCFEC's mission: "Celebrating Orange County's communities, interests, agriculture and heritage."
- Nondiscriminatory practices: The recipient shall not discriminate against any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of these factors.

Please complete the application below for consideration.

CONTACT INFORMATION

Name of organization: _____

Name of contact person (if different from above): _____

Mailing address: _____

Contact phone number: () _____ Email address: _____

Website: _____ Social media: _____

PROGRAM/EVENT/PROJECT INFORMATION

1) Program/event/project name: _____

2) Location to be held: _____

3) Program/event date(s) or timeline: _____

4) Nonprofit ID#: _____ Federal DUNS #: _____ State EFIN #: _____

(If applicable, please include copies of proof including nonprofit status, current annual operating statement and copy of latest financial audit.)

5) Amount requested: _____

6) Category program/event/project falls under (select one which best fits and please elaborate on how your program/event/project ties in with the category you chose):

☐ Education - Organizations working on a variety of fronts ranging from increased access to quality education to strengthening our educational institutions and workforce development.



☐ **Agriculture** - Organizations celebrating and/or perpetuating the agricultural component of Orange County's past, present and future.

☐ **Arts & culture** - Organizations supporting a broad range of artistic/cultural programs. Activities may center on history, values, multiculturalism and/or the fine arts.

☐ **Health & welfare** - Organizations promoting the development, health, welfare or involvement of people in our diverse communities.

☐ **Other** _____

7) Is this a NEW program/event/project?

☐ YES

☐ NO, If a repeat event, how many years has it been taking place? _____

8) Provide a brief description of the program/event you are requesting funding for (include a description of the population to be served and how it would benefit the community): (350 words or less)

9) Estimated total of individuals to be served by the program: _____

10) What is the total funding goal for your program/event/project (if applicable)? _____

11) Will the program/event/project continue to be offered after funds are exhausted?

☐ YES, length you anticipate it to continue? _____

☐ NO

12) What type of promotional/marketing trade opportunities exist for OCFEC? Examples include logo inclusion in program/website/promotional materials, banners, booth, etc.

13) Are there opportunities for OCFEC to participate in your program/event/project? (Not a requirement) (not sure this is necessary what type of opportunities are we thinking?)

☐ YES, Please list other ways OCFEC can participate: _____

☐ NO

Comment [ey1]: The thought behind this question was if, for example, they could use OCFEC volunteers to assist with their project or maybe they want to borrow some of our props?

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14) Has your organization applied for and/or received support through the following OCFEC programs:

- ☐ YES, please select all that apply and provide the date(s) you received.
- ☐ Community Venue Rental Program _____
- ☐ Community Meeting Space Program _____
- ☐ Fair Ticket Donation Program _____
- ☐ Other (in-kind/trade/cash donation): _____
- ☐ NO

15) If asked, would you be able to present your request in person to the Community Engagement Fund Committee? Maybe we make this a requirement?

- ☐ YES ☐ NO

16) To your knowledge, do any current OCFEC employees or members of the OC Fair Board of Directors occupy a board seat or have a voting interest in your organization? (For disclosure/transparency purposes.)

- ☐ YES, Please describe: _____
- ☐ NO

Comment [ey2]: We can further explore as a group but I think the concern is the time commitment involved if we require them to present in person.

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AGREEMENT

I have read and understand the terms and conditions stated below in the Terms & Conditions section.

Printed name _____

Signature / date _____

Organization/group _____

Title _____

TERMS & CONDITIONS

- Community Engagement Funds are intended for use toward programs/events/projects in alignment with OCFEC values that are provided by community groups, nonprofit organizations and public agencies in good standing that operate in the State of California with an emphasis on serving Orange County's diverse communities.
- Funds shall not be used for board development, salaries/benefits, travel or fundraisers that are political or religious in nature.
- Partial funding may be awarded.
- Funds should be used within 12 months of when the program/event/project occurs.
- The OC Fair & Event Center logo should be included in any marketing/promotional materials associated with the funded program/event/project.
- A final report should be provided to the Community Engagement Fund committee within 60 days of program/event/project completion. A final report form will be provided by OCFEC. If a report is not received, organization/individual will not be considered for future funding for two consecutive years (should funding be available).
- Community Engagement Fund Committee will accept and consider applications received based on the calendar year, January through December (excluding July/August when the committee does not meet). The committee will not accept applications for future year funding as funding is based on Board approval and may vary year to year.
- Organizations may apply for funding once per calendar year.