

1 ORANGE COUNTY FAIR & EVENT CENTER
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BOARD OF DIRECTORS

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OC Fair & Event Center
Administration Building
88 Fair Drive
Costa Mesa, California

19 Thursday, April 23, 2020
20 9:00 a.m.

22 Reported by:
23 LUIS R. HERNANDEZ
24 Job No. 3792599
25 PAGES 1-90

1 APPEARANCES OF BOARD MEMBERS:

2 Sandra Cervantes, Board Chair
3 Natalie Rubalcava-Garcia, Vice Chair
4 Robert Ruiz, Director
5 Barbara Bagneris, Director
6 Ashleigh Aitken, Director
7 Doug La Belle, Director
8 Newton Pham, Director

9 STAFF:

10 Michele Richards, CEO
11 Ken Karns, VP of Operations
12 Dan Gaines, Director of Entertainment
13 Summer Angus, Board Clerk

14 APPEARANCE OF COUNSEL:

15 OFFICE OF THE CALIFORNIA ATTORNEY GENERAL
16 BY: JOSHUA CAPLAN, ESQ.
17 600 West Broadway, Suite 1800
18 San Diego, California 92101-3375
19 619-738-9000
20 619-645-2271, Fax

1 PUBLIC SPEAKERS:
2 Gibran Stout
3 Reggie Mundekis
4 Vincent Pollmeier
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Costa Mesa, California, Thursday, April 23, 2020

9:00 a.m. - 11: 36 a.m.

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7 in any category may be considered for action as listed.
8 Any item not so noticed may not be considered. Items
9 listed on this agenda may be considered in any order at
10 the discretion of the Chairperson.

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1 (No response.)

2 Director Bagneris?

3 DIRECTOR BAGNERIS: Here.

4 MADAM SECRETARY: Director Aitken?

5 DIRECTOR AITKEN: Here.

6 MADAM SECRETARY: Director La Belle?

7 (No response.)

8 Director La Belle?

9 DIRECTOR LA BELLE: Here.

10 MADAM SECRETARY: And Director Pham?

11 DIRECTOR PHAM: Here.

12 DIRECTOR RUIZ: Summer, this is Director Ruiz, I just
13 got on.

14 MADAM SECRETARY: Oh, perfect. Thank you.

15 CHAIR CERVANTES: Okay. Great. Thank you, Summer.

16 We are moving Closed Session to the beginning of
17 the Agenda so Public Comment can be organized. While the
18 Board is in Closed Session, Summer will help the members
19 of the public who wish to comment. Please be prepared to
20 indicate which items you would like to make a public
21 comment.

22 Board members, will you please mute or hang up
23 and proceed to the other connection line. Thank you.

24 (Closed Session)

25 CHAIR CERVANTES: All right. Now we are ready to

1 start the meeting again.

2 The 32nd DAA Board of Directors considered the
3 advice of the Legal Counsel on the items identified on the
4 Closed Session portion of the Agenda. It has nothing
5 further to report.

6 Now we are going to go ahead and turn it over to
7 Michele, CEO Operational Announcements and Updates,
8 please.

9 MS. RICHARDS: Thank you very much. Good morning,
10 everyone. Hope everyone is doing well.

11 We are continuing our mostly work at home basis
12 with only emergency essential staff on site. There has
13 been lots of Zoom video conference meetings and phone
14 calls as staff continues to work together.

15 Everyone is doing a great job of staying
16 positive, productive, and connected. These fairgrounds
17 remains closed to the public until further notice.

18 We've been trying to do our part with our public
19 closure to help the community and spring has certainly
20 sprung at Centennial Farm. Essential staff are continuing
21 to care for the animals and harvest crops which are being
22 donated to the OC Food Bank. Carrots, beets, onions,
23 celery, cabbage, kale, and lots of variety of lettuce has
24 been harvested over the last several weeks and given to
25 the OC Food Bank for distribution to those in need. And

1 we are very, very happy to help.

2 As you've heard on the news that love prevails in
3 Orange County thanks to a new partnership between the
4 OC -- the Orange County Clerk-Recorder, Hugh Nguyen, and
5 his staff and the OC Fair & Event Center. The County has
6 borrowed three of our admission ticket booths to hit that
7 walk-up marriage license processing and marriage ceremony.
8 You saw the story in the news last week which also
9 featured an interview with our own Director, Robert Ruiz.

10 Following the news story, the County was
11 absolutely slammed with calls -- over 10,000 calls just in
12 the last few days of couples who want to schedule
13 appointments to get married, so true love continues to
14 spike the pandemic. Who knew that people would want to
15 get married in the middle of all of this.

16 On a more serious note, we wanted to provide the
17 Board with a status report on where we're at with our
18 event cancellations to date. So far, 63 events have
19 cancelled due to COVID-19. That represents \$3.74 million
20 in lost revenue. Nine of those events have rescheduled
21 for fourth quarter. And that represents over \$1.1 million
22 in projected regained revenue. So we're hoping that we'll
23 be able to hold events in Q4, but, obviously, keeping a
24 close eye on the situation.

25 Further financials. For the three-month ended

1 March 31st, revenue is unfavorable to budge by \$815,000,
2 and that is due entirely to cancelled events during the
3 period.

4 The better news is that we are favorable to
5 budget on expenses by \$1.8 million. And this is -- the
6 cancellation of Imaginology. Certainly aggressive
7 cost-containment by staff has contributed to that. And
8 then also, the budget for our special project -- several
9 special projects -- and community engagement funds. That
10 bucket of funds was front loaded into the budget in
11 January. So those dollars were obviously not met.

12 Net proceeds at this point by the end of March
13 are actually favorable to budget by 980,000, but,
14 obviously, that won't last as we move into the second
15 quarter.

16 Total cash and cash equivalence is \$54.7 million
17 representing a year-over-year increase of 5 percent. And
18 that cash will certainly come in handy as we continue to
19 realize the impact of our cancelled events.

20 Okay. And that concludes my report.

21 CHAIR CERVANTES: Thank you, Michele. Okay. We are
22 now going to move over to the minutes. This is an action
23 item. Board meeting held March 26th, 2020. Do I have a
24 motion?

25 DIRECTOR LA BELLE: I move the minutes for the Board

1 meeting.

2 MADAM SECRETARY: I'm sorry, Director. Please state
3 your name before you speak for our transcriptionist.

4 DIRECTOR LA BELLE: Director La Belle moves the
5 minutes.

6 DIRECTOR AITKEN: Ashleigh Aitken. Second.

7 CHAIR CERVANTES: Summer, roll call, please.

8 MADAM SECRETARY: Chair Cervantes?

9 CHAIR CERVANTES: Yes.

10 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

11 VICE CHAIR RUBALCAVA-GARCIA: Yes.

12 MADAM SECRETARY: Director Ruiz?

13 DIRECTOR RUIZ: Yes.

14 MADAM SECRETARY: Director Bagneris?

15 DIRECTOR BAGNERIS: Yes.

16 MADAM SECRETARY: Director Aitken?

17 DIRECTOR AITKEN: Yes.

18 MADAM SECRETARY: Director La Belle?

19 DIRECTOR LA BELLE: Yes.

20 MADAM SECRETARY: And Director Pham?

21 DIRECTOR PHAM: Yes.

22 CHAIR CERVANTES: Thank you, Summer.

23 We will now go over to Matters of Public Comment.
24 Public comment is allowed on issues not on the current
25 agenda; however, no debate by the Board shall be permitted

1 on such public comments, and no action will be taken on
2 such public comment items at this time, as law requires
3 formal public notice prior to any action on the docket
4 items.

5 Speakers are requested to sign in prior to the
6 start of the meeting and are limited to three minutes.
7 Comments will be accepted on agenda items during the
8 meeting. Speakers wishing to address the Board on items
9 on the Agenda are requested to sign in prior to the start
10 of the meeting and identify the agenda items on which you
11 desire to address the board. Speakers are limited to
12 three minutes.

13 I now turn over to Summer. Do we have public
14 comments?

15 MADAM SECRETARY: We do. Gibran Stout, if you're
16 ready. Go ahead.

17 MS. STOUT: Sorry. Okay. I just wanted to do a quick
18 update on the Equestrian Center.

19 First off, I would like to heartily thank Michele
20 and Jerry for their extremely (unintelligible) and
21 continued communication with the equestrians during this
22 difficult time. I can't even imagine all the things that
23 they have on their plate with everything that's going on.
24 So I greatly appreciate and I really, really want to
25 recognize them and let them know that they are awesome.

1 And so I look forward to their (unintelligible).

2 At the facility, we have worked closely with
3 staff to create protocol that is aligned with State and
4 City orders. Protocols are highly restricted to ensure
5 serious social distancing while (unintelligible) the
6 equine. Only essential owners are allowed on the
7 property, along with workers and caretakers. And they are
8 only in a limited numbers with a set schedule to ensure
9 the flow of people, as you will, during the day.

10 There's only essential exercise allowed for the
11 welfare of the horses with no recreational riding or
12 lessons of any kind. Additionally, a great number of
13 horses have been temporarily relocated to a private
14 facility which has made (unintelligible) on site extremely
15 (unintelligible).

16 (Multiple speakers)

17 Hello? Yes.

18 MADAM SECRETARY: Anybody on the line, please mute
19 your phone.

20 (Multiple speakers)

21 MS. STOUT: Okay. I'm going to do that last one
22 again.

23 (Multiple speakers)

24 I don't know. Did you get all of that, Summer?

25 MADAM SECRETARY: I -- I did.

1 (Multiple speakers)

2 MS. STOUT. Okay.

3 MR. POLLMEIER: Do -- do we know who that speaker is
4 on the line so we can mute it, Summer?

5 MADAM SECRETARY: I -- I don't know. No. I don't
6 know.

7 MR. POLLMEIER: This is Vincent Pollmeier. I'm on the
8 line. I'm not the one who is not muted. I want to tell
9 the person in the background is talking about is your
10 video feed -- your live feed -- is not functioning.

11 SPEAKER: Thank you. We'll look into it.

12 MADAM SECRETARY: Gibran, did you have anything else
13 to add or you -- are you okay?

14 MS. STOUT: Nah. That was it. I just wanted to give
15 an update. (Unintelligible).

16 MADAM SECRETARY: Okay. Reggie? Reggie Mundekis, if
17 you're ready to speak.

18 MS. MUNDEKIS: Hi. This is Reggie Mundekis. Thank
19 you, Summer.

20 As we go through this rather unusual time, we're
21 doing well as far as communicating with each other and
22 sticking together to get to our common goals.

23 And I just wanted to give the Board and some
24 other members of the Board aware that spreading -- I'm
25 going to call rumors or false information if it's

1 helpful at this time -- and last week, I had someone come
2 to me and ask why boarders were being told that they had
3 to remove the horses from the Equestrian Center, and they
4 wanted to know why staff had told them that.

5 And I -- it took a while to explain to them that
6 this was not true. That at no time did staff tell the
7 boarders to removed the horses from the Equestrian Center
8 because someone had some measure of authority, so to
9 speak, given this direction; it was not a staff member.

10 I -- I have -- it's not clear to me exactly who
11 said that, but there should be -- and it was not helpful.
12 It was not helpful. So just, you know, in this time, if
13 you have questions, you know, about work allowed and not
14 allowed, please -- staff -- or look online for the correct
15 information before you start telling people that -- for
16 instance, they need to take the horse off the
17 Equestrian Center because they've been they have to do so.
18 So thank you.

19 MADAM SECRETARY: Thank you, Reggie.

20 Chair Cervantes, that's it for Public Comment.

21 CHAIR CERVANTES: Okay. Thank you.

22 Okay. Now I will turn it over to Michele. She
23 will explain the majority of the Consent Calendar.

24 MS. RICHARDS: Yeah. The majority of this Consent
25 Calendar involves fair-related contracts. And the

1 decision has not yet been made about the 2020 Fair, but we
2 wanted to get the contracts on the Consent Calendar so
3 that we don't have a huge block of contracts to review
4 next month or the months after should the fair move on.
5 So, you know, certainly these contracts and agreements
6 will not be executed should the fair be cancelled.

7 CHAIR CERVANTES: All right. Thank you.

8 Okay. Consent Calendar. All matters listed
9 under Consent Calendar are operational matters about which
10 the Board has governing policies, implementation of which
11 is delegated to the CEO. They will be enacted in one
12 motion. There will be no discussion of these items prior
13 to the time the Board of Directors votes on that motion,
14 unless members of the Board, staff, or public request
15 specific items to be discussed separately and/or removed
16 from this section.

17 Any members of the public who wish to discuss
18 Consent Calendar items shall notify the Chair of the Board
19 at the time requested and be recognized by invitation of
20 the Chair to address the Board.

21 DIRECTOR LA BELLE: Chair Cervantes, this is
22 Director La Belle. I would like to pull all of the Rental
23 Agreements. Not the concessions, but the Rental
24 Agreements.

25 CHAIR CERVANTES: Okay. Thank you.

1 DIRECTOR LA BELLE: Then I would move the rest of the
2 Consent -- rest of the Consent Calendar.

3 VICE CHAIR RUBALCAVA-GARCIA: This is Board member
4 Director Rubalcava. Just a -- which Rental Agreement are
5 you referring to, Doug? Because I -- I'm looking at them
6 now. It looks like that would be all of them for the most
7 part.

8 DIRECTOR LA BELLE: Yeah. All of the
9 Rental Agreements on this item on the Consent Calendar is
10 what I'd like to pull.

11 MS. RICHARDS: Director La Belle, if I could ask a
12 point of clarification: In Section B, those are
13 Rental Agreements for year-round events. The Commercial
14 Rental Agreements associated with the Fair. Are you
15 moving those in Section D for the fair merchants? Or
16 Section E which are for year-round events?

17 DIRECTOR LA BELLE: The year-round events. The ones
18 I'm requesting to be pulled.

19 MS. RICHARDS: Okay.

20 DIRECTOR LA BELLE: The rest are fine for your earlier
21 statement.

22 MS. RICHARDS: Okay. I would also like to add under
23 the Rental Agreements, the second to the last agreement,
24 R-095-20. Unfortunately, we have a duplicate contract
25 number, so we can pull that. Just a clerical error that

1 we'll correct and we'll bring back at a later date.

2 DIRECTOR BAGNERIS: Chair Cervantes, this is
3 Chair Bagneris. I'd like to second Director La Belle's
4 motion.

5 CHAIR CERVANTES: Thank you, Director Bagneris.
6 Summer, roll call, please.

7 MADAM SECRETARY: Chair Cervantes, we do have three
8 members that -- three members of the public that would
9 like to make a quick comment. Do we want to do that
10 before roll call?

11 CHAIR CERVANTES: Yes, please.

12 MADAM SECRETARY: Gibran Stout, if you're ready to
13 speak.

14 MS. STOUT: The 9G item?

15 MADAM SECRETARY: Yes.

16 MS. STOUT: Okay. I want to be clear, is there going
17 to be any some sort of discussion at all about that
18 information? Or is it just part of the information packet
19 (unintelligible) if there was a discussion amongst Board
20 members on that item?

21 MADAM SECRETARY: Only if one of them wishes to
22 discuss. If you want to make public comment on the item,
23 you can.

24 MS. STOUT: Yeah. Yeah. I -- I would. I would.

25 MADAM SECRETARY: Okay. Go ahead.

1 MS. STOUT: Okay. Hang on one second.

2 Okay. I don't know how many people read the
3 item, but I know that they were all polarized regarding
4 the current world situation and the health crisis for the
5 human.

6 The item is about (unintelligible) protocol for
7 equine, and I'd just like to add that there's been many
8 outbreaks in the equine world which I'm sure none of you
9 heard about. There's a bad -- (unintelligible) network of
10 equine. I'm personally on an email notification list for
11 any such illnesses that affect horses in the State of
12 California.

13 I also think it's fair to say that equestrians
14 are far more cautious as a whole of their horses' welfare
15 than perhaps even their own. And whenever there is any
16 sort of outbreak, they will often quarantine.

17 Furthermore, horses require a lot of work to
18 travel and competition owners constantly practice social
19 distancing already regularly for the safety and welfare
20 for animals. So you will never see congregating
21 (unintelligible) humans. Horses are required to have
22 health certificates which are checked at every single
23 State line. So anybody traveling with a horse has to
24 stop, walk, give the paperwork so the horses are checked.
25 So I wanted to add that.

1 Also, horses that come to the property for
2 exhibition should be considered as family grouped and as
3 such, we have slightly different look on that. The memo
4 that you received through CDFA was geared more towards
5 show events where you have horses coming from many
6 different areas and regions which would be similar to
7 humans going to Target or Walmart. But we don't have
8 those currently on site. And all the equine that come
9 from off site right now to attend events, like I said, are
10 more exhibition-type animals and should be considered
11 households.

12 But all of this aside, I would really like to ask
13 -- request, recommend -- that when considering any sort of
14 protocol for our own property facility when it comes to
15 equine, that we collaborate with local equestrians as well
16 as -- take direction from (unintelligible). But before we
17 make protocol or make decisions on our own areas, we have
18 discussion with local equestrians and local veterinarians
19 before making decisions.

20 Because as we've all seen with the governor
21 looking out for the entire State, each area, each town,
22 each city has its own unique name and our equestrians'
23 opportunities stay in the middle of a city and have
24 different challenges and perhaps some that are in
25 different areas.

1 So I would just really like to say that we
2 continue the communication with the equestrians regarding
3 equine.

4 MADAM SECRETARY: Gibran. That is time. Thank you.

5 MS. STOUT: Oh, okay. Thanks.

6 MADAM SECRETARY: Okay. We have Reggie Mundekis. If
7 you're ready.

8 MS. MUNDEKIS: Hi. This is Reggie Mundekis. I'd like
9 to thank CEO Richards for affirming that fair time
10 contracts will not actually be executed and used until a
11 decision is made if the 2020 OC Fair is going forward.

12 I would also just like to add that I just checked
13 the video feed for the meeting and it's still not working.
14 So thank you.

15 MADAM SECRETARY: Thank you. Vincent Pollmeier, if
16 you're ready.

17 MR. POLLMEIER: I am. And this is Vincent Pollmeier.

18 I want to actually speak to two things on the
19 Consent Calendar. I'll speak to the first which is the
20 contract issue.

21 I am not certain why -- why Director La Belle
22 pulled those particular contracts. And I want to first
23 off thank CEO Richards for being clear about that we're
24 not executing any fair time contracts until the decision
25 is made whether we're going to have a fair or not.

1 But I'd also like to encourage us to -- take a
2 good solid look at all of the non-fair things. None of us
3 know what the new -- none of us know when we're going to
4 come -- when or how we're going to be getting back to
5 something less and new normal. And none of us really know
6 what the new normal is going to be.

7 So for things like, you know, contracts or
8 elevator maintenance or repairs or -- and I'm not talking
9 about basic maintenance and stuff -- but if we're making
10 changes to things or investing large amounts of money and
11 stuff, we really should be thinking about how would this
12 be impacted if changes substantially are the new normal?

13 And I also want to talk briefly on the
14 Consent Calendar about a matter regarding -- which is
15 correspondence regarding the Letter of Understanding
16 regarding emergency use with the County.

17 We've been -- it's taken up
18 Friends and Neighbors of the Orange County Fairgrounds --
19 looking into this for a long time -- and there was a draft
20 agreement that was presented to the Board -- I believe the
21 Board approved it -- that needed -- that called for
22 approval -- County and called for at least on the
23 signature block -- approval by the
24 County Board of Supervisors.

25 We've executed public record requests, both with

1 the County and with the OC (unintelligible) Control. And
2 there's no indication that this agreement was ever signed
3 or approved by the County. And, additionally, we executed
4 a public records request with the 32nd and they don't
5 currently have a copy of it.

6 Now this occurred back -- long before Michele
7 became CEO, so -- and I really appreciate her efforts in
8 trying to (unintelligible) the files to find this.

9 But I just want to make sure that going forward,
10 we're very clear on these sorts of agreements, especially
11 ones that require third parties like the County to commit
12 funds and commit requests that we follow through and make
13 sure that we get them actually approved. Thank you.

14 MADAM SECRETARY: Okay. Thank you.

15 Chair Cervantes, that's it for Public Comment on
16 the Consent Calendar.

17 CHAIR CERVANTES: Okay. Thank you, Summer.

18 MR. JACOBSEN: Hey, Summer?

19 MADAM SECRETARY: Yes.

20 MR. JACOBSEN: This is Jason. I know there's been
21 reports of the stream down.

22 For some reason, the link on our site has gotten
23 corrupt. There's been an issue. On video, it's still
24 streaming direct. So there should be another link they
25 can click on to go directly to the video site. I know

1 we're working on trying to get that relinked right now.

2 So if everybody can stand by; we'll work on that.

3 But it is streaming and it's recording so
4 we're -- we're --

5 CHAIR CERVANTES: Okay. Thank you.

6 MADAM SECRETARY: Thank you, Jason.

7 CHAIR CERVANTES: Summer, can you please call for the
8 vote.

9 MADAM SECRETARY: Chair Cervantes?

10 CHAIR CERVANTES: Yes.

11 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

12 VICE CHAIR RUBALCAVA-GARCIA: Yes.

13 MADAM SECRETARY: Director Ruiz?

14 DIRECTOR RUIZ: Yes.

15 MADAM SECRETARY: Director Bagneris?

16 DIRECTOR BAGNERIS: Yes.

17 MADAM SECRETARY: Director Aitken?

18 DIRECTOR AITKEN: Yes.

19 MADAM SECRETARY: Director La Belle?

20 DIRECTOR LA BELLE: Yes.

21 MADAM SECRETARY: And Director Pham?

22 DIRECTOR PHAM: Yes.

23 CHAIR CERVANTES: Thank you.

24 Okay. We now move to governance. A committee,
25 ad hoc committee, liaison report information item --

1 (Multiple speakers)

2 MS. RICHARDS: I think we need to go back for
3 discussion on the items that were pulled.

4 CHAIR CERVANTES: I'm sorry.

5 MS. RICHARDS: No problem.

6 DIRECTOR LA BELLE: Chair Cervantes, the reason why I
7 pulled the standard Rental Agreements -- and I think Mr.
8 Pollmeier said earlier -- none of us know exactly where
9 this is going to end up at. Hopefully, it's going to be
10 resolved sooner rather than later.

11 Several of the Rental Agreements for events later
12 on in the year really would cause a mass gathering. It
13 would seem to be very hard to, basically, control that
14 situation or those situations.

15 For example, the OC Fight Club and the Orange
16 County Marathon which seems to be fairly challenged to do
17 those, should we still be in a no-mass-gathering situation
18 then? I just wanted to state that for the record and
19 indicate.

20 I know we have the ability unilaterally for 30
21 days notice to cancel all of those agreements. Correct me
22 if I'm wrong, Michele, but I just wanted to make sure that
23 the potential renters are aware that the District has the
24 unilateral authority to cancel in our sole discretion with
25 30 days notice any of the events.

1 Hopefully, they can all move forward. Hopefully,
2 they can all go forward. So those are my comments. And
3 with that, with some of the other or if Michele has any
4 comments, I would move the -- I would move the Rental
5 Agreements.

6 CHAIR CERVANTES: Thank you, Director La Belle.

7 DIRECTOR BAGNERIS: Director Cervantes, I would second
8 that motion.

9 CHAIR CERVANTES: Thank you, Director Bagneris.

10 Okay. Now Summer can go ahead and call for the
11 vote.

12 MADAM SECRETARY: Chair Cervantes?

13 CHAIR CERVANTES: Yes.

14 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

15 VICE CHAIR RUBALCAVA-GARCIA: Yes.

16 MADAM SECRETARY: Director Ruiz?

17 DIRECTOR RUIZ: Yes.

18 MADAM SECRETARY: Director Bagneris?

19 DIRECTOR BAGNERIS: Yes.

20 MADAM SECRETARY: Director Aitken?

21 DIRECTOR AITKEN: Yes.

22 MADAM SECRETARY: Director La Belle?

23 DIRECTOR LA BELLE: Yes.

24 MADAM SECRETARY: And Director Pham?

25 DIRECTOR PHAM: Yes.

1 CHAIR CERVANTES: Thank you.

2 Okay. Now we can move over to Governance
3 Process; a Committee, Ad Hoc Committee, Liaison Report
4 Information Item.

5 To assure compliance with the Bagley-Keene Act,
6 committee reports are only for the purpose of the
7 Committee Chair, ad hoc committee members, or liaisons to
8 provide a verbal update. Should the Board want to discuss
9 any committee work item not already in the Agenda, those
10 would need to be agendized for future Board meeting.

11 Let's go over to Financial Monitoring Committee.
12 And that is Director Pham and Director La Belle.

13 DIRECTOR PHAM: Yeah, Director. Newton here.
14 Newton Pham here.

15 Not much to report other than, you know, the
16 obvious. These last financials are beginning to reflect
17 some of the cancellations and the effect on COVID. I
18 think we're going to see much, much more in the following
19 month; we discussed that. We discussed, you know,
20 controlling expenses and taking a look at things.

21 And then I believe staff is looking through the
22 contracts to see if there's force majeure language and
23 things like that. But other than that, I think the coming
24 months will be more telling.

25 CHAIR CERVANTES: Okay. Thank you.

1 Our next is Legislative Monitoring Committee.

2 And that is Director Aitken and Director Ruiz.

3 DIRECTOR RUIZ: I don't think -- unless Ashleigh
4 has -- Director Aitken has anything to add, we don't have
5 anything to add except from what we were told is
6 everything has been because put on hold up north in
7 Sacramento due to the COVID-19 and most of the issues that
8 are being worked on are related COVID-19 issues for now.

9 Unless Director Aitken has anything else to add.

10 DIRECTOR AITKEN: No. I think that -- the -- the --
11 we are following the directive of the Governor and we are
12 doing -- all of the policies or any actions -- we are
13 going to be taking or keep us in compliance with the
14 directive coming down from the State. So we will keep
15 monitoring that.

16 And, obviously, disclosing to the public any
17 actions that we're going to be taking on the Fairgrounds
18 in coordination with the State mandate that would affect
19 our surrounding neighborhoods.

20 CHAIR CERVANTES: Great. Thank you, Director Aitken
21 and Director Ruiz.

22 Next we have the Governance Committee. And that
23 is Vice Chair Rubalcava-Garcia and Director Bagneris.

24 VICE CHAIR RUBALCAVA-GARCIA: Thank you,
25 Chair Cervantes. This is Director Rubalcava-Garcia.

1 We don't have anything to report at this time.
2 Director Bagneris might have something additional to
3 report, but I was recently appointed to the committee when
4 Vice Chair -- resigned from the committee. But we have
5 received the second slate of governance policies to review
6 and we will be meeting virtually to review and discuss the
7 next steps.

8 Director Bagneris, if you have anything to add?

9 DIRECTOR BAGNERIS: Yes. CEO Richards and myself met
10 a couple of weeks ago. We have quite a few meetings on
11 this committee.

12 We want to welcome you as the Chair of the
13 committee. When I was the Chair of the Board is when this
14 committee was formed. And Director Ruiz and I worked on
15 it. When Director Meyer came in, it took a whole new
16 turn. And really want to continue to thank him for the
17 work that he did. And him with the CEO and with the rest
18 of the Committee.

19 And we look forward to working with you,
20 Director Rubalcava-Garcia. We know that you're the
21 perfect fit for this. Andreas wanted you to do this, so
22 I'm really happy that you got that appointment.

23 And we have the second set of documents
24 (unintelligible) ready to do them now. When that is done,
25 it'll go to Josh Caplan. And then after Josh, we'll set

1 up our public meeting and eventually come to the Board to
2 get the second steps approved.

3 We're very excited that we are moving forward;
4 nothing has changed. We are on top of this. It's one of
5 the most important things that we can do on this Board.
6 So we're excited about that and that is all I have.

7 VICE CHAIR RUBALCAVA-GARCIA: I also want to add for
8 the members of the public: I know there's been some
9 concern about the Governance Committee (unintelligible)
10 the departure of Vice Chair Meyer.

11 But I want to assure you that we are completely
12 focused on governance policies and, you know, I've been on
13 this committee for like a week and a half now. But we
14 will be sure to keep it going at the pace that it
15 previously was. And that's all I have to report.

16 CHAIR CERVANTES: Okay. Thank you.

17 Next to Facilities Committee. And that is
18 Director Aitken and Vice Chair Rubalcava-Garcia.

19 DIRECTOR AITKEN: Yes. Sorry. I forgot to unmute.

20 So we have a meeting coming up next week given
21 the -- a lot of the work we had to do to respond to the
22 COVID-19 crisis. We canceled our regular scheduled
23 meeting. But we are going to be meeting next week. We
24 have RFPs that are going to be going out.

25 And we have capital projects that we're being

1 mindful of what is being needed versus what, you know,
2 would be on our wish list. We are going forward only with
3 projects that -- that are going to be needed.

4 But we will be doing stuff on the property, even
5 though we are going to be, you know, going to be checking
6 this crisis as it develops. So we're hopeful by next
7 Board meeting, we're meeting next Tuesday. Hopefully, by
8 our next Board meeting, we can give some updates.

9 Ken, do you have anything to add or anything that
10 we need to immediately address?

11 MR. KARNS: No. We're good. And thank you.

12 CHAIR CERVANTES: All right. Thank you.

13 Next, we have the Storage, Parking, and Traffic
14 Ad Hoc Committee. Director La Belle and
15 Director Bagneris.

16 DIRECTOR LA BELLE: Thank you, Chair Cervantes.

17 I'd like to report that Director Bagneris and I
18 met with Ken and Jason earlier this week by conference
19 call to discuss the wayfarer or the wayfinding program of
20 the signage that is hopefully proposed to be installed at
21 some future date to assist with the movement in and around
22 the site.

23 The report was completed by announcing to the
24 consultant that it was very, very thorough. And
25 Director Bagneris and I have asked that that report be

1 posted which Ken is going to be doing today or tomorrow --
2 or review by Board members and the public to, you know,
3 begin the process of gathering information relative to
4 this portion of the project.

5 There are two other items on the agenda for today
6 that I won't speak to. We can discuss those at the time
7 the agenda item is up.

8 And unless Director Bagneris and -- or Ken have
9 any further comments, that would conclude the committee
10 report.

11 DIRECTOR BAGNERIS: This is Director Bagneris. I
12 don't have any additional comments.

13 CHAIR CERVANTES: All right. Thank you,
14 Director La Belle.

15 MADAM SECRETARY: Chair Cervantes?

16 CHAIR CERVANTES: Go ahead.

17 MADAM SECRETARY: We have two members of the public
18 that would like to speak on the Committee Report.

19 CHAIR CERVANTES: Okay. Perfect.

20 MADAM SECRETARY: Reggie Mundekis, if you're ready.

21 MS. MUNDEKIS: Hi. This is Reggie Mundekis.

22 I would like to thank Director Rubalcava-Garcia
23 for moving the ball forward on the Board Governance
24 Committee Manual. Thank you for quick action on that and
25 keeping the (unintelligible) going on that. That's very

1 important. So thank you for your efforts.

2 On the issues of storage, parking, and capital
3 projects, we're still -- the public who's paying for these
4 projects, still don't have any idea what is being done
5 because work is continuing while the (unintelligible) goes
6 to the public and money continuing to be spent.

7 We actually need to see documents showing what
8 you're doing. You know, we appreciate the verbal updates,
9 but they really don't have a lot of useful information in
10 them. And I'd like to thank Director La Belle for
11 publishing a consultant's report on the gate signing
12 project. But quite frankly, we have no idea what that
13 consultant's report is about. And why a consultant would
14 hire or how much the consultant costs.

15 And questions about staff was addressing the
16 numerous questions raised by the Planning Commission about
17 the gate signage project were met by obstruction by staff
18 and they couldn't give good answers to them.

19 Some of the issues raised at the
20 Planning Commission in October included safety issues
21 about the size of the signage on Arlington and how the
22 signage would obstruct lines of sight (unintelligible)
23 along the bike path.

24 So on the signage project and other capital
25 projects, we have a lot of questions which aren't getting

1 answered and we need to have more visibility on this and
2 we ask you to please open up these meetings to the public.
3 We are paying for it and we have to live with these
4 projects.

5 We'd also like to remind you that the staff who
6 are managing these projects do not have California
7 contractors licenses or California civil engineering
8 licenses or construction experience outside of the
9 Fairgrounds. So that that lack of training and relevant
10 experience outside the fair industry weighs with a number
11 of issues with the public.

12 So thank you very much, and I'm done with my
13 comments.

14 CHAIR CERVANTES: Thank you.

15 MADAM SECRETARY: Thank you. Vincent Pollmeier, when
16 you're ready.

17 MR. POLLMEIER: Yeah. I am ready. This is
18 Vincent Pollmeier.

19 And I wanted to just echo those -- the comments
20 from Reggie Mundekis. But really what -- what we seem to
21 be doing -- what seems to be happening here -- and I'm
22 going to be quite frank, is return to the Battle of Day's.

23 Approximately two years ago -- about a
24 year-and-a-half, two years ago -- there were multiple
25 meetings at which -- which Board members pledged to open

1 up the subcommittees to the light of day. To the light of
2 -- to the public light of day -- and make some agendized
3 meetings and make them, invite the public to them, and
4 present notes and minutes and summaries -- details, notes,
5 and minutes of the summaries of what the committees were
6 doing. We had much discussion of this. And that sort of
7 died along the way. And what we've gone back to this is
8 two-person committees that operate in secret and in the
9 dark.

10 And frankly, when things pop up, you know, after
11 the fact -- long after the fact -- one of the things we
12 get from certain staff members is we presented that to the
13 Board and -- where? Well, at a committee meeting. That's
14 not acceptable.

15 The 32nd DAA is a public agency. It's a public
16 organization. You guys and -- and -- and you're doing a
17 great job of managing the -- representing the public in
18 terms of its -- in terms of oversight. But you're not a
19 substitute for public knowledge and public -- the public
20 information.

21 California is one of the few states that makes
22 the right of the public to know what its government is
23 doing -- what it's public agencies are doing. A
24 Constitutional right. It's in the first article of the
25 California Constitution.

1 So we need to figure out a way to stop having
2 these committees operating intentionally or
3 unintentionally behind the scenes in secret. Again,
4 intentionally or unintentionally. That's got to stop.
5 And I encourage the Board to try to figure out a way to
6 stop. Thank you.

7 CHAIR CERVANTES: Thank you.

8 MADAM SECRETARY: Thank you.

9 Chair Cervantes, that's it for Public Comment on
10 the Committee.

11 CHAIR CERVANTES: Okay.

12 Now we have -- we go to the next action item
13 which is Consideration of/and Vote on Whether or Not to
14 Approve, Release, of the Entertainment, Marketing and
15 Services Requested For Proposal RFP.

16 MS. RICHARDS: This is CEO Richards. I'm going to
17 turn the presentation over to Ken Karns and the
18 entertainment team.

19 MR. KARNS: Good morning, everyone.

20 Dan Gaines, our Director of Entertainment is on
21 the phone with us to answer any questions.

22 Item 10B, I'll just filter it in the background.
23 (Unintelligible) available to answer any questions and
24 maybe ask Dan -- is available to answer questions.

25 So on the background is essentially opening the

1 Summer Concert Series at the Pacific Amphitheater has been
2 one of the strongest record-generating components for the
3 annual OC Fair season. For 2016 to 2019 alone, concerts
4 at the Pacific Amphitheater have generated a net profit in
5 excess of (unintelligible).

6 The OC Fair & Event Center, like the majority of
7 California fairs, has contracted for entertainment at the
8 annual OC Fair. Over the years, many of those
9 responsibilities were brought in-house, specifically for
10 The Hangar, the Action Sports Arena, and entertainment.

11 Pacific Amphitheater on the other hand, required
12 a dedicated group working closely with the entertainment
13 directors to manage, marketing, and booking the annual
14 season. In addition to the amount required for this
15 service, the District has relied upon the years of
16 industry experience, representation, and unique industry
17 relationships that have selected bidder.

18 The cost of this contract is built into the
19 performance cost-related to this function (unintelligible)
20 crisis. The current agreement expires on December 31st,
21 2020, so staff is recommending the (unintelligible) of an
22 RFP to secure entertainment and booking services. Staff
23 is preparing to issue an RFP on Thursday, April 23rd, for
24 the proposed award announced on Friday, May 29th.

25 The resulting agreement will be for two years or

1 three one-year options to renew. The agreement will
2 commence on January 1st, 2020. That's a summary of -- a
3 bit about that item. Happy to take any questions. Again,
4 Dan is available with us as well.

5 CHAIR CERVANTES: Are there any questions from the
6 Board of Directors about this RFP?

7 DIRECTOR LA BELLE: Yes. Chair Cervantes, this is
8 Director La Belle.

9 I have several questions and suggestions, I
10 guess, relative to it. First of all, I want to compliment
11 staff on putting together a very complete report in terms
12 of the background on the success of the
13 Pacific Amphitheater events.

14 As the exhibits show, we have steadily increased
15 the revenues generated by the Pac amp events which
16 obviously are a very important part of the -- not only the
17 OC summer fair, but events before and after that.

18 I'm certainly very comfortable with the current
19 firm, but I think at this point in time, it's always good
20 to -- for the Market Place and to see whatever options
21 might be available to the Board. And the RFP provides us
22 with that.

23 In terms of general comments on the RFP, I would
24 like to recommend that -- and this is up to the Chair, or
25 actually up to the Board and then the Chair, the two

1 members of the Board of Directors be involved in reviewing
2 the RFP submittals and the scoring process.

3 I think it would be most appropriate for the
4 Chair and Vice Chair to be that committee. So I'd like to
5 see that added to the scoring part of the -- of the RFP.

6 And then the RFP is directed specifically to the
7 -- to the Pacific Amphitheater which is fine. I think
8 that somehow, we need to have some language in there that
9 indicates that it's an entire site that we are dealing
10 with. Obviously, The Hangar, the Action Sports Arena.

11 Staff has done a very good job of booking events
12 into those facilities, but whoever we ultimately end up
13 selecting for the next two or five-year -- I'd like to see
14 that firm be very actively involved in working with the
15 staff to do -- enhance The Hangar and put to use the
16 Action Sports Arena.

17 As I looked at the last several years, revenues
18 have increased significantly. Some of the events are more
19 successful than others, and I realize that there is a
20 little bit of a trial and error in that regard. But I
21 think we ought to be focusing on trying to maximize the
22 seating capacity which is 8,200. It looks like closer to
23 8,000 is probably our realistic maximum. And that should
24 be a part of the ongoing effort.

25 I would also like to have incorporated into the

1 RFP language that would require the successful bidder and
2 the contract is to be effective January 1 of 2021. Within
3 90 days of that contract being -- commencing -- that the
4 successful bidder would provide a conceptual plan for two
5 to five years that they would be handling the -- the
6 booking activities.

7 Realizing that things, obviously, change on
8 literally a daily basis in the entertainment world, but so
9 that the Board has some idea of where we're heading and
10 what we're going to try to do to get there.

11 And with those suggested additions to the
12 language in the RFP, I would move the staff recommendation
13 on that. And, obviously, if Michele or Ken or Dan have
14 any additional thoughts, I would certainly want to hear
15 those at this point in time.

16 CHAIR CERVANTES: Thank you, Director La Belle. Any
17 other comments?

18 VICE CHAIR RUBALCAVA-GARCIA: I just have a couple
19 questions. One, how will the RFP be distributed? How
20 will it be marketed?

21 And then two, and I'm mainly asking a marketing
22 question for maximum exposure and -- so that we can get
23 multiple RFPs from other vendors just so we can see what's
24 out there.

25 The second question is what's the urgency and the

1 timeline? Because the timeframe seems pretty tight to me;
2 April 23rd through May 29th. And that's all.

3 DIRECTOR AITKEN: This is Director Aitken. I'll just
4 piggyback on so we can answer all of our questions at
5 once.

6 I had a question about the relationship with the
7 ticket service provider. Because I know that contract
8 comes up. What is the overlap between when we have a
9 renewal like the new RFP right now for the marketing, but
10 then when are we going to be going out -- required to go
11 out with a new RFP for the ticket service provider?

12 And I also wanted to -- I like that we have the
13 language in there about our sound requirements. But just
14 wanted to ask on page 13, under Section B -- oh, shoot,
15 sorry. There we go -- where we talk about the -- we book
16 up to 10 shows and they may proceed or follow the fair.

17 Do we have anywhere in a settlement agreement --
18 how do we define what is before and after the fair? And
19 the reason I'm asking is if we're able to postpone the
20 fair or if we're able to do something different as we
21 navigate this time, is there a tight frame restriction
22 about -- that we're committed to about how many shows we
23 can put on outside quote, unquote "fair," and what
24 timeline we can put those productions on? Thank you.

25 MS. RICHARDS: I think Ken will have additional

1 responses for the questions that have come up so far. So
2 Ken, would you like to address those?

3 MR. KARNS: Okay. Thank you. I'm trying to capture
4 the questions. I'm going to try to move down.

5 VICE CHAIR RUBALCAVA-GARCIA: And, Ken, this is
6 Natalie. You can't -- I can't hear you very well. I'm
7 just letting you know (unintelligible) you're, sort of, at
8 a distance.

9 MR. KARNS: Okay. Thank you, all. I'll try to
10 project and speak a little louder. But, again, so I'll do
11 my best to go as related to the -- to members. The board
12 can weigh in on that. Staff is open to whatever is
13 required and -- or whatever the wishes are.

14 Language. That indicates on page 18. It doesn't
15 include that note. Doug, the contract should be available
16 marketing (unintelligible) for example, the Action Sports
17 Arena, The Hangar, as needed at no additional cost. So
18 that is in there already.

19 Jump in here on the marketing piece. Marketing
20 is a key component; however, an overarching philosophy or
21 marketing for sure -- specific marking comes to what type
22 of acts we book, and what each individual plan for that
23 attraction might be, and where we would and how we would
24 market a -- western act versus a comedian.

25 So difficult to do a -- to define because we

1 don't know what those would be, but we do know that we do
2 engage in overall marketing where we target, whether it's
3 through our social media, television, production, video,
4 marketing those types of things.

5 How would it be distributed? Our contracting
6 team and entertainment team will go on on our website.
7 There's also an industry list that's been collected and
8 created over the years -- 30-plus -- contractors on that
9 list that goes on so that's robust.

10 Relationship with the ticket writer. So our
11 ticket provider is currently Ticketmaster. I think we
12 made -- that RFP was done last year. So there's four
13 years left of that Ticketmaster relationship. So no RFP
14 pending.

15 Sound is in there. It's on, I think referred to
16 on page 13 or 14. So our decibel level requirement is in
17 there. The last item I have -- defining what is before
18 and what is after fair. There's a few things to consider.
19 That the period of weather where conducive to holding
20 events in the Amphitheater and other months that aren't
21 conducive.

22 Stand-alone become a production cost that
23 otherwise may not be there. If it's all outside. Our
24 strategy on how we built this, as far as January 2015.
25 Some of our reports that we use -- that we have 23 days

1 and we built it. So that we can do our best to take
2 advantage of production (unintelligible).

3 So depending on what fair brings and what it
4 looks like going forward with that. Just on Monday and
5 then ultimately worry what we do, but there is a timeframe
6 that we'll work within.

7 Again, the winter months are tougher to have.
8 They're not as conducive. Those type of events. But this
9 is a year-round contract booking and marketing happens
10 already. We are already looking at 20 -- our internal
11 team is looking forward to 2021. So if the right
12 opportunity were to occur for a concert outside of what
13 we've built moving forward, should those -- we would look
14 at that.

15 I think I covered what was asked. Michele?

16 MS. RICHARDS: If you could just confirm the sound
17 monitoring guidelines.

18 MR. KARNS: They do apply; however, non-fair, there is
19 a five DBA decline. And the same goes from 55 down to 50
20 DBA the last fair-related event.

21 And, Dan, if I have misspoke or misrepresented,
22 certainly chime in for clarity.

23 MR. GAINES: Yeah. This is Dan Gaines speaking.

24 First of all, I commend all of you because that
25 was a lot of information. And I'm going to do the best to

1 answer what I can. Please, let me -- give me a shout if I
2 don't respond to something directly.

3 I would say in terms of the board members taking
4 part in the screen process, I would -- I would only offer
5 up that -- that there is a certain level of -- of
6 knowledge and expertise in the given areas that should be
7 considered when scoring these RFPs.

8 As an example when -- when Jerry Eldridge puts
9 out a -- a -- a -- an RFP for something having to do with
10 construction, I don't sit on that because I don't have
11 that level of knowledge to where I can accurately score
12 one of his RFPs. So I would just ask that be a
13 consideration that we put together the people together
14 internally that have knowledge of what the responses mean
15 in the real world, and -- and -- so I think that should be
16 something that is taken into consideration.

17 The multi-year marketing plan. Part of the --
18 part of the expertise of this person is to be able to
19 address marketing in a world that is perpetually influx.
20 Every show is different. Every response to the public to
21 the shows is different. To try to put that into a concise
22 format would be challenging to say the least, and I think
23 it would be ever changing.

24 But I would offer up that I think the format is,
25 in general terms as best we can do, is really spelled out

1 in the RFP. So using that as a guideline -- something
2 could be developed -- we will certainly work on that.

3 I think Director Aitken had talked about the
4 possibility of programming post-fair. Yes. It would --
5 it would depend on the number of performances that we
6 could bundle. The greatest expense that we incur in the
7 Amphitheater Series is the production. It's the biggest
8 cost. The labor that goes along with applying the
9 production.

10 If we only have one or two shows that -- which we
11 can advertise that cost -- the economics just aren't
12 there. If we've got a number of shows and series, it
13 makes sense because we have all of the equipment we rented
14 out.

15 I would also add that at the booking process for
16 these shows -- we're really in an 18-month cycle. We are
17 -- we have confirmed shows for 2021 now in April. That's
18 how far out ahead we're working on these things.

19 So the idea of having performances in August,
20 September, October, would require that we be able to
21 secure talent that is available that's willing to work on
22 this current environment.

23 So could it be done? Yes. There are a lot of
24 things that work against it, I will say. And gosh, I
25 think that's it. Just let me know if there's anything

1 else that I can add.

2 DIRECTOR AITKEN: Yeah. Thank you. This is
3 Director Aitken.

4 I understand the one opt and how expensive
5 production is and doesn't necessarily thinking about this
6 October. My question was is there a legal reason why we
7 aren't including that we book up to 10 shows that may
8 proceed or follow the fair? I was just curious where that
9 number went -- came from.

10 MR. GAINES: No, no. Certainly no legal reason. I --
11 I think when we first identified the bounds of the fair,
12 we wanted to treat our community with the utmost respect
13 and make sure that we were remaining complaint that --
14 that -- that we were not (unintelligible) with their daily
15 lives by adding concerts. And the response that we got
16 was very positive.

17 And as we -- as we had success with two or three
18 each year, we try to step that out a little bit further to
19 see to make sure that we're maintaining the relationship
20 and our good faith and -- so I think we got to 10 at most
21 recent projected and budgeting. And that's really how
22 that came about. It wasn't a legal matter.

23 DIRECTOR AITKEN: Okay. Yeah. I think we might want
24 to just consider whether -- I mean, we are very good about
25 being respectful of our neighbors but I'm not sure it

1 makes sense that put self-imposed limitations in this type
2 of contract.

3 My other comment would just be if we would -- we
4 might want to think -- I'd like to hear the other Board
5 members' opinions about trying to put the timeline for the
6 ticket service provider and marketing and everything that
7 -- a couple of our RFPs that go around the Pacific
8 Amphitheater, generally are around the same time. That
9 we're looking at it holistically. Because right now,
10 we're talking about marketing and -- last year we were
11 talking about who we wanted to be our ticket service
12 provider.

13 And I think they're related and I think it's
14 easier to see how we're getting the best deals. How we
15 can do this in a cost-efficient manner if we're doing it a
16 little bit closer (unintelligible) accepting the time
17 period at least in the same year.

18 DIRECTOR LA BELLE: This is Director La Belle.

19 I certainly agree with Ashleigh's comment. I
20 think it's important that we try to look at this whole
21 process in its totality to the extent that we can work on
22 a go-forward basis to have all of these things occur in an
23 uniform and a consistent manner. I think makes a lot of
24 sense.

25 Let me speak to my specific recommendation to

1 have several Board members serve on the Review Committee.
2 I do respect Dan's comments. My thoughts are, kind of,
3 several as to why I believe it is important to do that.

4 First of all, this is a very, very major
5 significant decision that is going to be made. The detail
6 that is contained within the RFP asks for some very
7 specific questions. I think it's all very encompassing.
8 I think staff did a very good job of that.

9 Having another set of eyes and ears to look at
10 that is certainly going to be a lot of detailed
11 information that's going to be submitted or required by
12 the RFP. And to have two members of the Board actively
13 involved in that process, I think it's extremely
14 important.

15 And for my last reason is, ultimately, if it's
16 the responsibility and the obligation of the nine member
17 District Board to approve that contract and the more
18 involvement we can have in that process leading up to its
19 final decision is, I think, very critical to getting an
20 operator that the Board feels very comfortable with. So
21 that's my reasoning for -- I'm recommending that several
22 Board members beyond the Reviewing Committee.

23 VICE CHAIR RUBALCAVA-GARCIA: And I just wanted to --
24 this is Board member Rubalcava. I wanted to add on to
25 Doug's very eloquently stated concern and request for this

1 RFP process.

2 You know, I --

3 (Phone ringing)

4 That wasn't mine. I understand your concern
5 about --

6 (Phone ringing)

7 About having Board members who are not --

8 (Phone ringing)

9 Might be qualified to review this. But many
10 Board members do sit on other committees who are part of
11 an RFP process, including many of the contracts through
12 the Facilities Committee.

13 We may not be experts in this area, but many of
14 us are very well-versed with various contracts. Ashleigh
15 brought up a couple of very important things that are
16 concerning about this contract as is or the RFP.

17 So I think that, although there might be
18 hesitations we have somebody who will not be completely
19 deemed as qualified, through, you know, an entertainment
20 (unintelligible), but I think it is definitely something
21 needed and I fully support the recommendation made by the
22 Board member -- related to this RFP process.

23 MS. RICHARDS: This is Michele speaking. We would
24 have absolutely no problem with Board Chair and Vice Chair
25 or any two board members serving on this Board now.

1 Certainly want to recognize Dan's comments, but I
2 agree that there's enough collective knowledge on the
3 Board that could be added to any scoring panel. So we
4 would -- appreciate and welcome that involvement. Just,
5 kind of a procedural add on -- and this is for Legal
6 Counsel -- is that any Board member that participates in
7 the scoring would have to excuse themselves from voting on
8 the resulting contract -- to approve the resulting
9 contract.

10 And, Josh, I'll throw it to you if you want to
11 add anything. But that's my understanding on what that
12 procedure requires.

13 MR. CAPLAN: Yeah. So the only detail that I would
14 add is we have had some challenges involving other State
15 agencies where a member of the Commission of the Board was
16 on the scoring panel for an RFP, and if there's some sort
17 of resulting bid protest that they allow somehow one or
18 more members of the scoring panel are biassed against a
19 losing bidder, the best way for the Board to inflate
20 its -- from some claim that the vote on the contract
21 itself was also biassed would be for any Board member that
22 participates in the scoring panel to exclude himself or
23 herself from the actual vote.

24 And that way, in the event where managing a
25 protest -- proceeding, we only really need to defend the

1 outset -- the bid scoring process itself, and not the
2 Board vote.

3 So our offices generally made the recommendation
4 to an agency is that if, again, if a Board member or
5 commissioner sits on the scoring panel of a contract that
6 he or she excuse him or herself from deliberations and
7 vote on the contract itself.

8 MS. RICHARDS: Other than that, we would be
9 welcoming -- involving a Board member for this scoring
10 panel. There has been Board members on other RFPs scoring
11 panels as well. So happy to do that. That doesn't need
12 to be included in writing in the RFP, but we'll have an
13 understanding that we'll have more involvement on the
14 scoring process.

15 CHAIR CERVANTES: Okay. Thank you, Michele. This is
16 Chair Cervantes. Again, I want to thank
17 Director La Belle. And Director Rubalcava-Garcia and I
18 are happy to add our names.

19 MS. RICHARDS: Very good. You can go ahead and make
20 any of the other adjustments to the RFP, unless there are
21 any other questions or comments related to it. And if
22 not --

23 CHAIR CERVANTES: Summer, do we have public comment?

24 MADAM SECRETARY: We do. We have one member of the
25 public that would like to speak. Vincent, when you're

1 ready.

2 MR. POLLMEIER: Yes. This is Vincent Pollmeier. I
3 have -- I wanted to speak to this on a couple of things.

4 First of all, I just wanted to have a general
5 comment that this seems -- I don't know what the timeframe
6 is, it seems rather rushed. And given the uncertainty
7 that's going on in the world where we don't know how soon
8 we're going to be returning -- or if ever we're going to
9 be returning back to, sort of, mass events -- I would
10 suggest -- I just have the general suggestion that we
11 should probably put in the RFP a -- some sort of language
12 about maybe having to go back to them.

13 Before the contract is left, but after the
14 initial round of proposals come in that we may have to go
15 back to the people submitting proposals to get additional
16 information or information from other type to the extent
17 we can legally do that.

18 I also wanted to make a suggestion. I wanted to
19 react to Director Aitken's suggestion and just remind the
20 Board of a bid -- remind everybody of a bid of history --
21 you can certainly take the limitation of 10 concerts out,
22 but I want to remind the Board that every single time over
23 the last 25 years, there's been an attempt to greatly
24 expand events -- the number and the calendar spread of
25 events -- at the Pacific Amphitheater. It's ended up in

1 front of a judge in OC Superior Court.

2 So be very, you know, what the staff has done,
3 what -- what -- what -- what the staff has done is fully
4 spreading this out and taking public input and making sure
5 that those sound limits are in the agreement is good. And
6 I applaud them for that. I think they've done a great
7 job. But just don't, you know, make sure that you're
8 involving the public before you push any further.

9 And then I finally have a question. And this is
10 more of a question for Josh, if we're only down to seven
11 Board members and three of them are going to sit on the
12 scoring -- are going to stay in the scoring, that only
13 leaves four people who can approve. Do I understand that
14 math correctly and does that create any legal issues?

15 So with that, I'll end my comment. Thank you.

16 MADAM SECRETARY: Thank you. That's it for Public
17 Comment, Chair Cervantes.

18 MS. RICHARDS: This is Michele. I just want to
19 clarify for the public who just spoke. The idea would be
20 to involve two Board members, leaving five to vote. It
21 will be the Board Chair and the Vice Chair to serve on the
22 panel.

23 DIRECTORAITKEN: This is Director Aitken. Just as a
24 point of clarification, we're not putting that in the RFP.
25 That's something that we can get at least vote --

1 direction on at a later time. That won't impact what's
2 going on in this contract.

3 MS. RICHARDS: That's correct.

4 DIRECTOR LA BELLE: Chair Cervantes, this is
5 Director La Belle again.

6 CHAIR CERVANTES: Yes.

7 DIRECTOR LA BELLE: A couple of questions.

8 Mr. Pollmeier does raise a very important point that none
9 of us know where we're going to be at a year from now or
10 six months from now. And I think there should be some
11 language in the -- somewhere within the RFP that.

12 Of course, everybody knows what's going on out
13 there, but that articulates the fact that COVID-19 and the
14 impact of that and mass gatherings, et cetera, et cetera,
15 you know, may have an impact and we may be requesting
16 additional information as more clarity comes forth in the
17 next 60 to 90 to 120 days.

18 Director Rubalcava -- Vice Chair Rubalcava --
19 made the earlier comment about the timeframe. It is quite
20 ambitious. I certainly will have no problem in adding
21 another three or four weeks to the review process.
22 Certainly, we're going to get more clarity as times goes
23 forward.

24 So with that, I would move the RFP with the
25 suggested language as stated and with the clear intent --

1 it doesn't have to be on the RFP -- but with the clear
2 intent that two members of the Board -- the Chair and the
3 Vice Chair -- will serve on the Review Committee when the
4 RFP submittals are scored. That would be my motion.

5 CHAIR CERVANTES: Okay. Is there a second? I'm
6 sorry. Any more comments?

7 MS. RICHARDS: This is Michele. I just wanted to
8 follow-up on Director La Belle's suggestion which I think
9 is a good one. That staff will work with the
10 Attorney General's Office to have that -- that COVID-19
11 related item to the RFP.

12 DIRECTOR BAGNERIS: Chair Cervantes, this is
13 Director Bagneris. I'd like to second Director La Belle's
14 motion.

15 CHAIR CERVANTES: Okay. Great. Thank you. Summer,
16 roll call, please.

17 MADAM SECRETARY: Chair Cervantes?

18 CHAIR CERVANTES: Yes.

19 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

20 VICE CHAIR RUBALCAVA-GARCIA: Yes.

21 MADAM SECRETARY: Director Ruiz?

22 DIRECTOR RUIZ: Yes.

23 MADAM SECRETARY: Director Bagneris?

24 DIRECTOR BAGNERIS: Yes.

25 MADAM SECRETARY: Director Aitken?

1 DIRECTOR AITKEN: Yes.

2 MADAM SECRETARY: Director La Belle?

3 DIRECTOR LA BELLE: Yes.

4 MADAM SECRETARY: And Director Pham?

5 DIRECTOR PHAM: Yes.

6 CHAIR CERVANTES: Thank you. Okay. Thank you,

7 Summer.

8 The next item is an action item. Consideration

9 Of and Vote on a Policy For the Use of E-Signatures.

10 MS. RICHARDS: Okay. This is Michele. The use of

11 electronic signatures for contracted agreements is

12 permitted by the California Department of General Services

13 and is actually encouraged; however, it is pursuant to the

14 development and approval of a policy by the Board of

15 Directors for a State agency.

16 Our current remote work situation due to the

17 COVID-19 pandemic has created the need for the use of

18 e-signatures for a variety of administrative forms,

19 agreements, and contracts. And frankly, we should have

20 been using this all along. So use of these signatures

21 would greatly streamline administrative processes and

22 avoid the need for employees to go into the office to get

23 wet signatures.

24 The attached policy developed through the

25 Attorney General's Office is presented for the Board's

1 consideration and that policy was in your packet. That
2 has -- is very straightforward. We would be using the
3 digital signature method. We're researching up several
4 options right now.

5 It has become quite critical in our remote
6 working situation and quite frankly one that we would want
7 to continue in order to streamline processes since we're
8 not able to come back together. And I'm happy to take any
9 questions or comments.

10 CHAIR CERVANTES: If we have no questions or comments,
11 I'd like to vote.

12 DIRECTOR RUIZ: This is Director Ruiz. I'd like to
13 make a motion to approve.

14 DIRECTOR AITKEN: Director Aitken. Second.

15 CHAIR CERVANTES: Summer, roll call, please.

16 MADAM SECRETARY: Chair Cervantes?

17 CHAIR CERVANTES: Yes.

18 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

19 VICE CHAIR RUBALCAVA-GARCIA: Yes.

20 MADAM SECRETARY: Director Ruiz?

21 DIRECTOR RUIZ: Yes.

22 MADAM SECRETARY: Director Bagneris?

23 DIRECTOR BAGNERIS: Yes.

24 MADAM SECRETARY: Director Aitken?

25 DIRECTOR AITKEN: Yes.

1 MADAM SECRETARY: Director La Belle?

2 DIRECTOR LA BELLE: Yes.

3 MADAM SECRETARY: And Director Pham?

4 DIRECTOR PHAM: Yes.

5 CHAIR CERVANTES: Thank you. Okay. Thank you,
6 Summer. The next one is another action item.

7 And this is Consideration of and Votes on Whether
8 Or Not to Approve the Letter of Understanding, LOU, and
9 Rental Agreement with the City of Costa Mesa For Placement
10 of Emergency Use Trailers At OC Fair and Event Center.

11 MS. RICHARDS: Okay. This is Michele.

12 As most of you know, the City of Costa Mesa has
13 requested the use of space. Like, 10 camping trailers.
14 Given to the city by the State of California for potential
15 emergency housing, if needed, for unsheltered residents
16 who may have risk factors that are vulnerable to COVID-19.

17 It is not yet known if or when those trailers may
18 be used by this city, but we did want to have them staged
19 and ready for use if needed.

20 What is before the Board is a zero dollar Rental
21 Agreement and an accompanying Letter of Understanding of
22 guidelines for use of the property by the
23 City of Costa Mesa, including required insurance, State
24 Fire Marshal requirements, security measures, and
25 reimbursements of any out-of-pocket expenses.

So happy to take any questions or comments about that Rental Agreement and attached LOU.

DIRECTORAITKEN: Michele, this is Ashleigh Aitken.

Can you just -- are we in contact, I guess, it would be with Ms. Susan Price over at the City of Costa Mesa as to when they're going to be using these for people that are living on the streets?

And is there some type of restriction on these trailers that they have to be residents of Costa Mesa -- current -- or can they be used by people that are in other cities that are vulnerable or at risk for COVID-19?

MS. RICHARDS: I've been in frequent contact with Susan Price who is the Assistant City Manager for Costa Mesa. And this is a project that she has been directing from the very beginning.

Those trailers do not have the information about if or when they will be used. Currently, the most vulnerable of that population are being housed in hotels, and the city is being reimbursed for the cost of those hotels.

The city feels like -- at the moment, fight for those -- you know, most vulnerable in that community; however, the information can change and the hotel rooms are no longer available or the city could no longer be reimbursed for them, that's the time that the city would

1 turn to us for use of those trailers.

2 The trailers were given to the City of Costa Mesa
3 by the State. So I don't have a specific answer about
4 whether the city would be willing to have those utilized
5 by unsheltered people from other parts of the county, but
6 I could certainly follow up on that and see if that's a
7 possibility.

8 DIRECTOR AITKEN: Yeah. A contract between State of
9 California and the City of Costa Mesa, I would like to
10 look at that if you could see if we could get our hands on
11 that.

12 And do we have -- who drafted -- did -- Josh, did
13 you draft the Letter of Understanding about the use of the
14 property? And if so, can you just touch briefly on any
15 indemnity provisions that are in that -- in case of use --
16 in case of damage -- injury occurring on the property.

17 MR. CAPLAN: Yes. So I did not draft
18 (unintelligible). I received the draft from the city. I
19 then went through, reviewed, and made some changes to it.
20 And so, yes, I can walk through the Letter of
21 Understanding which is Exhibit A to the Rental Agreement
22 and highlight some of the pieces. That would relate
23 specifically to the concern, Director Aitken, regarding
24 indemnification of potential liability damage.

25 And so I would point the Board first to Item 5

1 under the LOU which is the phase II which discusses the
2 City of Costa Mesa responsibilities. And, again, that is
3 actually -- provides all the requirements the City
4 (unintelligible). So for subdivision G which requires
5 that the City of Costa Mesa carry the necessary insurance
6 to cover any loss of the result from its use of the
7 District's property, including (unintelligible) as an
8 additional insurance so that the 32nd DAA is also covered
9 under the city's insurance policy.

10 Subdivision H which requires a reimbursement to
11 the Fairgrounds for any out-of-pocket expenses. And
12 that -- we touched that (unintelligible) broad. So any
13 penny spent by the Fairgrounds that relates to the use of
14 its property, the city would be required to pay that back.

15 Other than that, subparagraph I will require
16 the -- repay or replace any property -- facilities that
17 are damaged or impacted from the city's use of the
18 Fairground's property.

19 There are also indemnification language on
20 paragraph 8 which is very broad in nature which I would
21 point out, by the way, would require the city to indemnify
22 the Fairgrounds, regardless of responsibility and
23 negligence; quite not that language because a lot of
24 times, if there's an injury on the property, you might be
25 able to attribute that injury to the negligence of two or

1 more parties.

2 This language specifically says if there's some
3 injury resulting from the city's use -- but the District
4 is partially negligent for that injury -- this language
5 would require the city to make the Fairgrounds entirely
6 whole, and so even under circumstances where the
7 Fairgrounds and staff were negligent.

8 And so that was -- that's always important for us
9 to include that language in these indemnifications. So
10 that language is also here. So those would be the, kind
11 of, the highlights that I would point out that at least
12 speak to your question, Director Aitken, on
13 indemnification of risk and insurance.

14 DIRECTOR AITKEN: Yes. Thank you. I've written down
15 page 3. I didn't write down which section is the
16 indemnification paragraph. But I just wanted to make sure
17 that -- because we didn't draft it -- that you're
18 comfortable that it is in compliance with anything we need
19 to do -- within State law and just, kind of, for the
20 record, just point out that we've done our due diligence
21 in protecting our assets. Thank you.

22 MR. CAPLAN: Yes. In fact, paragraph 8 is our
23 language. The indemnification language is our language.

24 DIRECTOR AITKEN: Oh, okay. Thank you very much.

25 CHAIR CERVANTES: Okay. No further comments? Can we

1 have a motion?

2 VICE CHAIR RUBALCAVA-GARCIA: Is it possible to --
3 Chair Cervantes -- is it possible to take public comment
4 before we vote?

5 CHAIR CERVANTES: Absolutely.

6 MADAM SECRETARY: We didn't have any members of the
7 public identified that they'd like to speak on this item.

8 CHAIR CERVANTES: Okay. Thank you. We do not. Okay.

9 DIRECTOR LA BELLE: This is Doug La Belle. I would
10 move the staff recommendation.

11 VICE CHAIR RUBALCAVA-GARCIA: I second. This is
12 Natalie Rubalcava.

13 CHAIR CERVANTES: Thank you. Summer, roll call,
14 please.

15 MADAM SECRETARY: Chair Cervantes?

16 CHAIR CERVANTES: Yes.

17 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

18 VICE CHAIR RUBALCAVA-GARCIA: Yes.

19 MADAM SECRETARY: Director Ruiz?

20 DIRECTOR RUIZ: Yes.

21 MADAM SECRETARY: Director Bagneris?

22 DIRECTOR BAGNERIS: Yes.

23 MADAM SECRETARY: Director Aitken?

24 DIRECTOR AITKEN: Yes.

25 MADAM SECRETARY: Director La Belle?

1 DIRECTOR LA BELLE: Yes.

2 MADAM SECRETARY: And Director Pham?

3 DIRECTOR PHAM: Yes.

4 MADAM SECRETARY: Thank you.

5 CHAIR CERVANTES: Okay. Thank you, Summer.

6 The next one is also an action item:

7 Consideration of and Vote on the Operational Expenditure
8 For Renting the Costa Mesa High School and Davis High
9 School Parking Lots For the 2020 Or 2021 OC Fair.

10 MS. RICHARDS: This is Michel. I'll turn over to Ken
11 and his team in a moment. But this item -- they have been
12 in discussions with the Newport-Mesa Unified School
13 District and the high school and Davis School
14 representative. For its overarching agreement allowing us
15 the use of the parking lot during fair time. So I'll turn
16 that over to you.

17 MR. KARNS: So this one is a little challenging. It's
18 a little convoluted given the circumstances. So depending
19 the outcome of Monday's meeting, 2020 may be moved. But
20 we may look at this as conceptual. The concept of our
21 requirement.

22 So, obviously, if there's no need for 2020, this
23 will not occur. And, again, for 2021, not realizing what
24 we would need depending on what is produced and developed
25 and what the fair would look like, again, I would say that

1 this is -- it is required and when budgeted, come forward
2 in 2021.

3 But the concept is an effort to alleviate annual
4 bearing in vehicular traffic and parking issues and to
5 review impact of local community are needed. That's not
6 news. I'd like to, again, employee parking -- vehicular
7 parking is required.

8 We had discussions with Costa Mesa High School
9 and Newport Unified School District about the properties.
10 We put some budget together and concepts of how we would
11 move the chess pieces around the board.

12 There is a budget cost of 210,000 with
13 Costa Mesa High School. We would have some parking and
14 security labor. I think it's the right thing to do to put
15 a crosswalk and have (unintelligible) some equipment.

16 Davis Magnet School is key to our operations. So
17 we've added some budget money there (unintelligible)
18 around 72,000. You're looking at the overall strategy.
19 And this parking model, we could recoup some costs by
20 having the paid parking lot over at Orange Coast College
21 and we were able to park (unintelligible) cars per day at
22 \$10 a car (unintelligible) at approximately \$253,000.

23 Again, this is conceptual and a budget at this
24 point, I guess, you'll be approving us to move forward
25 with the concept and discussions and bring back whatever

1 agreements, contracts that go on the Consent Calendar.

2 I have Nick Buffa, our Director of Security and
3 Traffic has a lot these initiatives. He's on the call to
4 also answer any questions. But back to the Board if
5 there's any questions from staff.

6 CHAIR CERVANTES: Do we have any other questions or
7 comments?

8 MADAM SECRETARY: Chair Cervantes, I have two members
9 of the public that would like to speak. Reggie Mundekis,
10 when you're ready.

11 MS. MUNDEKIS: Hi. This is Reggie Mundekis. And I'd
12 like to thank staff for bringing forward this item to
13 formalize the use of parking lot at
14 Costa Mesa High School, Davis Magnet School, and
15 Orange Coast College, and to consolidate those parking
16 lots under the management of the OC Fair.

17 While the Davis parking lot, the
18 Costa Mesa High School lot, and OCC have been used by
19 various organizations, including the public to park during
20 the fair, it hasn't been done so in an organized,
21 efficient manner. So we're looking forward to the
22 consolidation of these lots and to a comprehensive parking
23 plan.

24 So this is -- the use of these lots does not
25 represent any new parking for the fair, but just a change

1 in management to make it more efficient and effective. So
2 we also look forward to staff finding other parking
3 resources for use by the OC Fair, including off-site
4 parking in other communities which would include shuttle
5 service. That parking, maybe, you know, may be paid or
6 unpaid by the patrons and that can be discussed or decided
7 later.

8 One -- another resource that staff is going to
9 look at for off-site parking or shuttle service is the
10 parking lot for Golden West College in Huntington Beach
11 which are also owned and operated by the Community College
12 District which operates Orange Coast College.

13 So thank you for bringing this forward and we
14 look forward to the changes. Thank you.

15 MADAM SECRETARY: Vincent Pollmeier, if you're ready.

16 MR. POLLMEIER: Yes, I am. This is Vincent Pollmeier.

17 I also wanted to say I think it's a good idea
18 that these parking lots which are operated by the school
19 district and by OCC that are very near to the fair, it
20 makes sense to -- it makes good solid logistic sense to
21 coordinate them with their parking and, you know, for
22 example the day school stuff (unintelligible) back of
23 office operations. It makes a lot of sense.

24 But I just wanted to reiterate something that
25 Reggie Mundekis just said which is, these aren't -- these

1 are referred to as "new parking." They're not new.

2 They've been used for fair parking for years.

3 First time I ever visited -- went to the OC Fair,
4 I parked at OCC. And so these are not -- we're not adding
5 to the available parking. This is not going to decrease
6 traffic in any way.

7 This it is going to have a big impact -- negative
8 impact on traffic in one potential way, and that is if we
9 start -- if you start charging for parking at OCC, and I
10 think you should -- the same way you do at the
11 Fairgrounds -- there's going -- that's been basically
12 near -- nearby free parking for a long number of years or
13 less than OC Fair parking.

14 And what that's going to do is that's going to
15 drive traffic. That's going to drive people who are too
16 cheap to pay for parking into the adjoining neighborhoods.
17 And so I think as part of this plan, you got to bring in
18 Costa Mesa Police and work with the neighboring
19 communities to make sure that there are traffic
20 enforcement mechanisms in place to make sure that your
21 expansion of and integration of that parking into your
22 overall parking plan and converting it to parking doesn't
23 negatively affect the neighboring community.

24 And I just encourage you to do that in your
25 planning going forward. Thank you.

1 CHAIR CERVANTES: Thank you.

2 MADAM SECRETARY: Chair Cervantes, that's it for
3 public comment on this item.

4 CHAIR CERVANTES: Thank you, Summer. Is there a
5 motion?

6 DIRECTOR LA BELLE: Chair Cervantes, this is
7 Director La Belle.

8 I would just add that this has been reviewed with
9 the Committee -- Director Bagneris and myself -- and I
10 would thank staff for their diligent efforts to put this
11 together. And I would move that it be approved in concept
12 as Director -- VP Karns indicated not knowing whether it
13 relates to 2020 or 2021 -- and move forward with
14 developing the -- enabling agreements with the respective
15 agency. So that would be my motion.

16 DIRECTOR RUIZ: Director Ruiz, I second that motion.

17 CHAIR CERVANTES: Okay. Summer, will you call for a
18 vote.

19 MADAM SECRETARY: Chair Cervantes?

20 CHAIR CERVANTES: Yes.

21 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

22 VICE CHAIR RUBALCAVA-GARCIA: Yes.

23 MADAM SECRETARY: Director Ruiz?

24 DIRECTOR RUIZ: Yes.

25 MADAM SECRETARY: Director Bagneris?

1 DIRECTOR BAGNERIS: Yes.

2 MADAM SECRETARY: Director Aitken?

3 DIRECTOR AITKEN: Yes.

4 MADAM SECRETARY: Director La Belle?

5 DIRECTOR LA BELLE: Yes.

6 MADAM SECRETARY: And Director Pham?

7 DIRECTOR PHAM: Yes.

8 MADAM SECRETARY: Thank you.

9 CHAIR CERVANTES: The next item is an information

10 item. And this is Presentation on the Concept For the

11 Expansion of the Green Gate Entry Along With Operational

12 and Capital Expenditures. Michele or Ken.

13 MR. KARNS: Yeah. Hello, again. Ken Karns talking.

14 And couldn't agree more with the public and Mr. Pollmeier

15 that everything affects everything in a very intricate,

16 challenging plan as opportunities and as context come

17 together. And one thing affects the next and affects the

18 next. So there's no one solution and we recognize that.

19 There is improved traffic flows that we believe

20 will have a positive effect as it relates to how we would

21 manage those things in Costa Mesa High School.

22 So with that, this next piece is part of that

23 puzzle. Green Gate is impacted -- our most impacted gate.

24 We have time lapsed videos showing -- and I got

25 Jason Jacobsen, our Director of Technology who's been

1 instrumental on putting this together. If our technology
2 is working, we have a video that he's going to walk us
3 through.

4 But there's some positive impacts of this concept
5 and that is how we load and unload year-round for
6 year-round events. The second positive impact is how we
7 could then load and move out the fair while creating this
8 roadway. And thirdly, and most importantly, the expansion
9 of Green Gate should go from the number of
10 (unintelligible) and expand them to 10.

11 That would make improvement on the amount of
12 traffic held back at Green Gate. So we went through this
13 content. We put together a capital budget for the
14 construction. We put an operational budget in the other.

15 So with -- open to answer any questions take this
16 concept and move forward and develop it into our 2021
17 operating and capital and try to get the work done in
18 advance for the 2021 Fair.

19 Basically, the concept would be that in the
20 afternoon, we can -- a lot of staff open up more lines
21 more meters, more points to be more effectively move our
22 customers onto our property.

23 There's a map on the screen now showing. And
24 then we have a map that shows the -- and, again, Jason put
25 a lot of time into this. But there's a bubble there.

1 What's going on here? (Unintelligible) But the concept is
2 to expand Green Gate for a year collaboration
3 (unintelligible) and the primary goal is to expand the
4 number of meters and points for Green Gate during the
5 capital and operating budget -- attached capital budget
6 194,150 (unintelligible).

7 MS. RICHARDS: This is Michele. Again, this is just
8 an information item and it's the concept the team has been
9 working on to improve (unintelligible) particularly at
10 Green Gate. We try to get people in as quickly as
11 possible, but as you can see from the time-lapsed video,
12 that crowd went (unintelligible) quite a bit in the
13 afternoon and it really diminishes the experience.

14 So this concept would allow for an additional
15 entry into Green Gate that could be put in place in the --
16 when that crowd builds so that we can get them in much --
17 much more efficiently and much more -- (unintelligible)
18 and improve that experience.

19 So really no vote here. I just wanted to inform
20 the Board of this project. Obviously, we would come back
21 later with a fine-tuned proposal and will incorporate this
22 into the capital budget for 2021 when we have a better
23 idea on the costs, but this is the initial concept and
24 we're happy to take any questions or comments from the
25 Board.

1 CHAIR CERVANTES: Hello. This is Director Cervantes.

2 What I'd like to go ahead and do is have Summer
3 please call the names for public comment and then we'll
4 get back to the Board after this.

5 MADAM SECRETARY: Okay. Reggie Mundekis, when you're
6 ready.

7 MS. MUNDEKIS: Hi. This is Reggie Mundekis. I'd like
8 to thank staff for bringing forward this project.

9 The idea of bringing forward a project in the
10 conceptual stage to get input from the staff, from the
11 Board, and public is a great idea. And we would like to
12 see this practice continue going forward.

13 Someone who uses the Green Gate to get into the
14 fair, I understand the need for this project. And as we
15 move through the current health crisis related to this
16 project, as we look more about what's needed to keep the
17 public safe such as the hand washing stations or places
18 where people's temperatures to be taken before allowing
19 them into the facility or other changes.

20 In the interest of also bringing forward other
21 projects which are needed which needed event planning,
22 both Baja Blues and Centennial Farm complex do not
23 currently have fire sprinklers and a fire alarm system.
24 So if these structures catch fire, you wouldn't know when
25 people or animals -- there is no way to quickly catch the

1 fire and call the fire department for a large emergency.

2 So to protect human and animal lives, I request
3 that staff bring forward plans for placing fire sprinklers
4 and a fire alarm system for Baja blues and Centennial Farm
5 complex.

6 And it may not be widely known by the Board, but
7 there are a number of gates and parking lot locations
8 which use portable, like, powered by diesel generators to
9 put up lighting for the parking people to do their job.
10 And I request that staff pay forward plans to improve the
11 lighting to end the use of portable light by diesel
12 generators in order to both better manage environmental
13 costs and to collect lighting which is needed for people
14 to safely do their jobs. And I can provide the back up
15 for that need as (unintelligible) for renting those
16 portable diesel generators. So thank you very much and
17 that's the end of my comment.

18 CHAIR CERVANTES: Thank you, Reggie.

19 MADAM SECRETARY: Thank you. Vincent Pollmeier, when
20 you're ready.

21 MR. POLLMEIER: I'm ready. Yeah. This is
22 Vincent Pollmeier.

23 I wanted to echo -- part of the comment which is
24 I really want to thank the staff. I want to thank Ken. I
25 want to thank Jason for bringing this forward at the

1 conceptual stage.

2 This whole process bringing conceptual designs
3 forward and airing them out to the Board and into the
4 public so that we could see where -- what's going forward
5 and what, you know, well in advance of seeing it as a
6 lined item with five or seven words at the annual budget
7 meeting at the end of the year is a great, great thing.

8 Now, given that -- and by the way, kudos on the
9 great work -- unfortunately, I think the reality is
10 that -- the reality is that much of this designed is
11 moved. If you look at the pictures and the video that
12 we're shown clearly demonstrates that something needs to
13 be done here.

14 But the reality is is that we don't know what the
15 future -- we don't know what the new normal is going to
16 be. We don't know -- it's very likely that we are never
17 going to return to a situation where we'll be allowed to
18 have crowds and lines like you see in the video.

19 This expanding of Green Gate may just -- this may
20 be the tip of the iceberg of what we need to do, you know,
21 for example, we may need to put in facilities for doing
22 infrared -- taking the temperature of every single person
23 who comes in. You may need to have isolation booths for
24 separating people. Maybe have separate lines and
25 mechanisms and required to have mechanisms in place to

1 enforce six foot separation.

2 No idea what -- once -- when mass gatherings are
3 allowed again -- and frankly, I'm going to tell you, I am
4 of the viewpoint -- I am of the feeling that it's unlikely
5 we're going to see mass gatherings in 2020. Period. I'm
6 not sure that we'll see mass gatherings -- be able to see
7 mass gatherings in the first half of 2021.

8 But hopefully I'm wrong. But the reality is that
9 I think there's so much uncertainty in front of us that I
10 like the idea. But I think we just have to recognize that
11 it may need to be shift on a dime when we know the
12 direction is coming from -- from the State.

13 And we really probably shouldn't be spending, at
14 any point -- I know this isn't until 2021 -- we shouldn't
15 be spending any money on these sorts of things until we
16 know what the future or what the new normal is going to
17 look like or at least have a better picture. Thank you.
18 That's my comment.

19 CHAIR CERVANTES: Thank you.

20 MADAM SECRETARY: Thank you. That's it for Public
21 Comment on this item, Chair Cervantes.

22 CHAIR CERVANTES: Thank you, Summer.

23 DIRECTOR LA BELLE: Director La Belle. I would like
24 to ditto Mr. Pollmeier's comments.

25 I think I agree with the totality. It's hard

1 envision what that new normal is going to be. I think
2 it's good to keep planning things and looking at things.
3 But I think we need to be very careful to not be too far
4 down the road until we know what the new norm is going to
5 be; we'll know sooner rather than later. It will
6 hopefully be better sooner rather than later. Be my
7 comments. Thank you.

8 CHAIR CERVANTES: Yes, thank you, doctor -- I was
9 going to call you Doctor La Belle. Director La Belle,
10 thank you. Any other comments?

11 (No response.)

12 Okay. If we don't have any comments, we will go
13 ahead and move over to the next item which is an action
14 item. And this is Consideration of and Vote on
15 Communication Protocols With Attorney General's Office
16 Staff.

17 MS. RICHARDS: This is Michele. I'll go ahead and
18 turn that over to Natalie. Director Rubalcava.

19 VICE CHAIR RUBALCAVA-GARCIA: Thank you. Thank you,
20 Chair Cervantes and thank you Michele.

21 Yes. The reason for this item is mainly to
22 ensure the use of our Attorney General's Office staff
23 which includes Josh Caplan and the way -- and looking at
24 what's properly managing legal expenses and also
25 streamlining communication between 32nd DAA staff and the

1 Attorney General's Office. So with this item, I'd like
2 open it up for discussion with the other Board members.

3 One of the things that I am proposing is that we
4 review the time sheets that we received from the AG's
5 Office -- and I'm not sure if that comes monthly or if
6 it's, you know, bimonthly or whatever the frequency is --
7 but before they're paid, it actually needs to be reviewed
8 and signed by a member of the Board of Directors.

9 Since the services provided by the AG's Office
10 are specifically for the Board of Directors and the 32nd
11 DAA, I think it's instrumental that we're aware of how
12 services are being utilized.

13 But then also just to make sure that we're, you
14 know, mainly actively using -- and efficiently using
15 Josh Caplan's services or anybody from the AG's Office by
16 limiting that communication between fair staff to the CEO
17 and other Board of Directors. So at this time, I'd like
18 to bring it up for discussion.

19 CHAIR CERVANTES: This is Director Cervantes. I
20 totally agree with you, Director Rubalcava-Garcia.

21 DIRECTOR AITKEN: This is Director Aitken.

22 I really like the idea of having somebody just to
23 oversee and keep track of legal work and legal expenses
24 and making sure that we're efficient with what we've
25 budgeted. I'd be happy to help with that in this

1 approach.

2 DIRECTOR LA BELLE: Chair Cervantes, this is
3 Director La Belle.

4 First of all, I am in total support of the
5 recommendation that information with Legal Counsel is
6 sought by the staff and I think every staff member should
7 have the ability to go up the chain of command and through
8 the CEO to get that question answered. I think it all
9 needs to go through the CEO.

10 In terms of the Board of Directors, I think it's
11 important that all of us, individually, have the
12 opportunity to speak with Josh if we have questions or
13 concerns regarding an item.

14 My life experiences taught me through working
15 with a number of attorneys that they would much rather
16 have you ask the question before you take some action,
17 rather than trying to fix it after you've taken an action.
18 And the problem is there isn't.

19 So I think it's excellent. I support the
20 recommendation, but I do think that each of us as Board
21 members individually need to have the opportunity to
22 contact Josh and seek his counsel and advice on a matter
23 that, obviously, relates to the District.

24 VICE CHAIR RUBALCAVA-GARCIA: Absolutely,
25 Director La Belle. I completely agree.

1 And the motion made will include that element.

2 So the communications will just be limited to the CEO of
3 the OC Fair & Event Center and then the Board of
4 Directors.

5 DIRECTOR LA BELLE: Very good. Josh, do you have any
6 comments?

7 MR. CAPLAN: No comments. I'll defer entirely to the
8 Board. This appears to be a policy and a decision. As
9 long as -- once the Board takes the vote, I'll be provided
10 with some guidance on what steps I will need to take in
11 the event I am contacted by another member of the OC Fair
12 staff, other than Michele, so that I'm also acting in
13 accordance with the Board's.

14 DIRECTOR AITKEN: Josh, this is Ashleigh, Director
15 Aitken. I would just like to question, is the policy for
16 other fairs which you are counsel for? And what is their
17 limitation on who can contact you and direct you to incur
18 legal view?

19 MR. CAPLAN: Typically, the work I do for current DAA,
20 including San Diego and/or DAAs, I typically interact on a
21 staff level with the CEO and then any other executive
22 level employees, for example, if there's a Chief of
23 Operations executive or a Contract Executive -- a lot of
24 these have a manager of a contracting department.

25 And so, for example, with other DAAs, if there's

1 a contract that they have issue or concern, it's not
2 uncommon for the contracts manager to reach out to me
3 directly to give you a heads up. "Hey, Josh. We're
4 having this contract issue. I've asked employees to reach
5 out to you to inform on the facts on the grounds, so
6 expect some sort of email or telephone call."

7 So usually, that initial contact will come from
8 an executive level employee. And then in the event that
9 executive level employee wants me to interact directly
10 with the an employee, I'm provided with the guidance and
11 the heads up to expect that question or email or telephone
12 call.

13 And typically in my practice when that happens,
14 once we resolve the issue, I provide the -- the advice
15 goes to the employee asking the question and always with a
16 copy to that executive level member of the staff that made
17 the initial request.

18 And typically, each DAA is different. But in my
19 experience with DAAs including Orange County, executive
20 level staff are usually very efficient at keeping the
21 Board in the loop, given the constraints of Bagley-Keene.

22 So whether that's keeping the Chair and Vice
23 Chair on the loop on a daily basis or a weekly basis and
24 then advising the entire Board during meetings. So that's
25 been my experience.

1 DIRECTOR BAGNERIS: Chair Cervantes, this is
2 Director Bagneris.

3 The question I have is if something changes or
4 something that happens that requires this to be brought to
5 the Board -- even though I'm not opposed to what you're
6 bringing -- just curious whenever that is being brought at
7 this time.

8 CHAIR CERVANTES: This is Director Cervantes. As we
9 review and examine things, there's a lot of safeguards
10 that need be placed and that's what we have been doing.

11 DIRECTOR AITKEN: This is Director Aitken. I would
12 like Michele, our CEO Richards, to weigh in because I
13 don't want to make this where it's just increasing her
14 workload in order to, you know, any time there's a
15 procurement contract, it's our issue that we have to take
16 down Michele.

17 I'll just -- I'll -- my thoughts in -- I do
18 support having someone from the Board overlook the legal
19 fees and expenses. It is something that used to occur
20 when we had private counsel and having the AG's Office and
21 it fell off the radar once we went back with the AG's
22 Office.

23 So I think it would be a good to reinstitute that
24 as a practice. But I am a bit concerned that we are
25 limiting it too much to just the CEO because I think -- it

1 just seems to me that it might create an incredible amount
2 of, you know, "paperwork" for lack of a better term for
3 Michele.

4 So I'm willing to explore whether we should
5 expand that and then I would like for Josh to weigh in if
6 he can -- in his experience -- if there is somebody, gosh
7 forbids, that needs to make some type of a whistleblower
8 complaint or have some type of -- what is a good safeguard
9 we can set up so that they have the availability to act
10 whether an action is legal or illegal going forward?

11 CHAIR CERVANTES: This Director Cervantes, I just
12 wanted to clarify that Josh would not be the person to
13 reach for a whistleblower complaint; is that correct,
14 Josh?

15 MR. CAPLAN: Yes. I understand your question. If a
16 staff member in Orange County were to bring a
17 whistleblower complaint and have specific questions, those
18 are not directed to me.

19 I have never received an employee compliant
20 brought to me as a (unintelligible) typically those
21 employees will go through the District HR Department or
22 some other internal processes or they may even go through
23 CalHR. But those calls or requests or concerns do not
24 come to our office and my role is counsel for the 32nd
25 DAA.

1 MS. RICHARDS: This is Michele.

2 To answer the first part of your question,
3 Director Aitken, first of all I support this. I support
4 to put some parameters on how staff communicates with the
5 AG's Office.

6 But I agree with you that it could create a bit
7 of an issue if there's a lot of activity. So I would like
8 to suggest that maybe we proceed with limiting
9 communication through the CEO and with -- or the Board as
10 individuals.

11 But on my end, in working with staff, to a help
12 streamline things little bit is required that if staff
13 does need to reach out to the AG's Office on, say a
14 contract question or a, you know, HR-related question,
15 that I be in the loop on that prior to calling the AG's
16 Office so that I can send Josh an email letting him know
17 that I'm aware of the issue and I have authorized that
18 particular department head to be in touch with him
19 individually.

20 VICE CHAIR RUBALCAVA-GARCIA: So Michele, this is
21 Natalie. Oh, sorry. Director Rubalcava.

22 What I'm hearing you say is that you would
23 initiate conversations? Because you're the CEO,
24 everything starts with you. So if the -- an employee
25 would initiate the conversation with you, you would make

1 the introduction or this introduction emaile related to
2 the issue with Josh.

3 But I think it is important that you stay in that
4 conversation line. So, you know, whether you're copied on
5 a communication from the AG's Office back to the employee,
6 I just think it's instrumental that you're aware of what's
7 going on all of the time. And, you know, maybe in that
8 case, there's also -- the Board Chair is copied on that
9 email communication between the AG.

10 I don't know, Josh, if there are issues with
11 that. But it just concerns me that, you know, we might be
12 given too many people access to the AG's Office.

13 I'm glad Ashleigh asked the question about the
14 whistleblower complaint and -- and -- we are aware that
15 Josh is not the office or the person -- individual who
16 would manage that. It would start with HR and Bianca, and
17 then it would escalate from there.

18 But I think -- I just think it's important to,
19 you know, make sure that we're streamlining communication
20 with the AG's Office in order to protect the Fairgrounds.

21 CHAIR CERVANTES: Director Rubalcava-Garcia, this is
22 Director Cervantes and I have a quick comment.

23 I believe that the simplicity is that Josh is our
24 attorney and we have one employee. So we can always
25 assess that at a later time if anything else needs to

1 change.

2 But at this time, if our CEO is the only person
3 that has access to our attorney, I am very comfortable
4 with that.

5 DIRECTOR LA BELLE: Chair Cervantes, are there any
6 public speakers on this? Are there any requests for
7 comments on this?

8 MADAM SECRETARY: We do not.

9 CHAIR CERVANTES: We don't have any public comment
10 speakers on this subject.

11 DIRECTOR LA BELLE: Well, based upon Michele's
12 comments that -- if she could administratively develop a
13 streamlining procedure that she's in the loop and,
14 obviously, individual staff members have questions on
15 contracts or personnel as long as she's on the loop and
16 can keep, you know, make Josh aware of the fact that she's
17 aware of the request.

18 And I do agree. We have one employee. And I
19 think in terms of managing our contract with our legal
20 counsel with Josh, that it be limited to the CEO and then
21 individual Board of Director members should at least have
22 the ability to contact Josh if they have a question or a
23 concern for his legal counsel up to individual Board
24 members and the Board as a whole.

25 So with that, I would approve -- would move that

1 we move forward with the recommendation as outlined by
2 Vice Chair Rubalcava. And that would be my motion.

3 DIRECTOR RUIZ: Director Ruiz. I second that motion.

4 CHAIR CERVANTES: Okay. This is Director Cervantes.
5 And maybe add to send this to the governance -- governance
6 for a formal policy in addition -- to the Governance
7 Committee.

8 DIRECTOR LA BELLE: Second. I would agree that -- my
9 motion will be --

10 DIRECTOR RUIZ: Yes. Agree to that amendment. No
11 problem.

12 CHAIR CERVANTES: Okay. Thank you. Thank you.
13 Director La Belle. Summer, will you please call for a
14 vote.

15 MADAM SECRETARY: Yes. Just to note for the record,
16 Director Bagneris has left the meeting. She had a work
17 commitment, so she is no longer on the line.

18 I will call the roll vote. Chair Cervantes?

19 CHAIR CERVANTES: Yes.

20 MADAM SECRETARY: Vice Chair Rubalcava-Garcia?

21 VICE CHAIR RUBALCAVA-GARCIA: Yes.

22 MADAM SECRETARY: Director Ruiz?

23 DIRECTOR RUIZ: Yes.

24 MADAM SECRETARY: Director Aitken?

25 DIRECTOR AITKEN: Yes.

1 MADAM SECRETARY: Director La Belle?

2 DIRECTOR LA BELLE: Yes.

3 MADAM SECRETARY: And Director Pham?

4 DIRECTOR PHAM: Yes.

5 MADAM SECRETARY: Thank you.

6 CHAIR CERVANTES: All right. Thank you.

7 Now we go to Board of Directors Matters of
8 Information.

9 We have added another Board of Directors meeting
10 that will be held on Monday, April 27th, at 9:00 a.m., and
11 our regular scheduled meeting will be May 28th, 2020.

12 And I will go ahead and start with
13 Director Rubalcava Garcia with any comments.

14 VICE CHAIR RUBALCAVA-GARCIA: Thank you. I have
15 nothing to add. I just hope everybody is well and in
16 isolation. And I want to thank the fair staff for doing
17 such a great job and, specifically, Michele and Ken for
18 leading the charge for us. Thank you.

19 CHAIR CERVANTES: Okay. Thank you.
20 Director Robert Ruiz?

21 DIRECTOR RUIZ: Yes, Madam Chair. Thank you. Yes. I
22 just wanted to say thank you to Michele and staff for
23 working with the County Clerk-Recorder and making that
24 such a great success. Not only did they have 10,000
25 calls, but they had people driving in from Vegas to get

married here in Orange County. So I wanted to, again, thank Michele and staff for making it happen.

And, Michele, thank you again for the great work. Keep it up, you and your staff. And I hope to see everyone again soon. Like speaker Pollmeier said, when that's going to be? None of us know, but I'm hoping it's sooner rather than later. And I hope everyone stays safe and healthy out there. Thank you.

CHAIR CERVANTES: Director Aitken?

DIRECTORAITKEN: Yes. I just want to hope everyone's families are safe and everyone is doing the best they can under these circumstances.

Thank you to the staff for all the hard work and being incredibly flexible as we deal with this day-to-day and I really look forward to the time when we get to see each other in person.

CHAIR CERVANTES: Thank you. Director La Belle?

DIRECTOR LA BELLE: Yes. Ditto to all the comments that have been made by the other directors.

I do want to also thank staff very much for their attendance to all of these issues and to keeping us informed. I know there's very difficult times out there for, literally everybody. And I just want to make sure everybody stays safe and stay well and look forward to seeing everybody, hopefully, in the not-too-distant

1 future.

2 CHAIR CERVANTES: Thank you. Director Pham?

3 DIRECTOR PHAM: Yes. Echo everyone's comments.

4 Everyone stay safe and wish your family members are
5 healthy. Appreciate staff as well. Thanks.

6 CHAIR CERVANTES: And I would like to thank the
7 members of the public. I thank you for your
8 participation. And I thank you for your support. We
9 value you.

10 And I thank our CEO Michele and staff for their
11 hard work and a great job. And I hope that all of you and
12 your families are safe during this pandemic. And I hope
13 everybody can join us Monday for our next Board meeting.
14 This meeting is now adjourned.

15 (Meeting adjourned at 11:36 a.m.)

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1 REPORTER'S CERTIFICATION
2

3 I, the undersigned, a Hearing Reporter of the
4 State of California, do hereby certify:

5 That the foregoing proceedings were taken before
6 me at the time and place herein set forth; that any
7 witnesses in the foregoing proceedings, prior to
8 testifying, were duly sworn; that a record of the
9 proceedings was made by me using machine shorthand, which
10 was thereafter transcribed under my direction; that the
11 foregoing transcript is a true record of the testimony
12 given.

13 Further, that if the foregoing pertains to the
14 original transcript of a public meeting, before completion
15 of the proceedings, review of the transcript [X] was []
16 was not requested.

17 I further certify I am neither financially
18 interested in the action nor a relative or employee of any
19 attorney or party to this action.

20 IN WITNESS WHEREOF, I have this date subscribed
21 my name.

22 Dated: April 28, 2020

23
24
25 

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