



Board Committee Report

MEETING DATE: APRIL 28 & MAY 12 & 26, 2020 **ITEM:** 10A(viii)

SUBJECT: Facilities Committee

DATE: May 27, 2020

FROM: Directors Aitken and Pham

PRESENTATION BY: Directors Aitken and Pham

SUMMARY OF COMMITTEE MEETING

RFP's & IFB's:

- Grounds Lighting, Staging, Trussing Equipment & Services RFP, was scored the week of 3/23. There were four qualified bidders. The winning bidder was notified on 4/1 and was awarded to Pacific Coast Entertainment. The protest period was from 4/1-4/8, wherein we received a protest from another bidder on 4/7; our contracts department is working with DGS on the details and will advise on the outcome. The team is working through the protest and advised that we may be re-bidding this RFP.
- Hangar Building Sound Equipment & Services RFP was scored the week of 3/30. There were five qualified bidders and one non-responsive bid (six total). The winning bidder was notified 4/7 and was awarded to Southern California Sound Image Inc.
- Sound Equipment Heritage Stage & Action Sports Arena IFB is a low bid contract; bids were due on 4/3 in which a total of five bids were received. The winning bidder was notified on 4/7 and was awarded to Pacific Coast Entertainment. (All of these bids were accepted electronically due to the COVID-19 pandemic).
- Staff is currently working on the Hangar & Grounds Video RFP and the draft was reviewed and approved by the committee; staff is proceeding to complete the process of bidding and scoring the last week of May.

Oversite Projects:

- The Infrastructure Audit: staff continues to work on the infrastructure audit with the consultants and will provide drafts of the zone reports to the committee for review and feedback as soon as possible. We are targeting the end of May/first of June. The committee also discussed that next steps once the drafts are complete will include a full Board of Directors review and a public session.

Items for further review and discussion;

- a) Full load electrical scan
 - b) Camera work, sewer lines etc.
 - c) Concept MSP and review of expanded utilities
 - d) Asbestos remediation i.e. Costa Mesa building roof
- Plaza Pacifica: artificial turf portion of that project is underway with the Bid package in process. This project has been bid and with the LOU with CCA completed, we can proceed to awarding the contract. The turf-only spend is \$160,000 for the supply and install. The balance of the project is \$90,000 and will be on hold. The team is targeting the 2nd week of June to start the turf.
 - Storm Water Management: Desilting Basin for the East end of the property inside the Equestrian Center and the West end portion mainly along the Campground is proceeding, with the LOUs with CCA completed. Staff has received the permit from the City and CCA has drawings ready for bid. The job walk was carried out on Thursday May 21st and two companies attended. CCA is extending the bid process by two weeks and will carry out another job walk the first week of June.
 - Staff has done a review of the capital projects/budget and has made recommendations to the committee on some projects to be deferred. Total savings against budget is approximately \$692,000 with \$278,500 coming out of Major Maintenance which is carried in the operating budget.

Cap X Projects:

- HVAC projects in the Costa Mesa and Huntington Beach buildings are proceeding as planned. The contractor has been given notice to proceed. The install should start the early part of June.
- Fire Sprinkler projects are proceeding as planned and the Huntington Beach, Santa and Costa Mesa buildings are complete. A final inspection is scheduled.
- The roof replacement for the Education & Exhibits building/office is proceeding with a bid package being prepared. This project has been bid and scheduled to start on May 11th. This project is now complete.
- The IT Emergency Generator replacement project is proceeding as planned. Staff is in the process of installing the electrical cabling. The generator is in place and staff will have the unit commissioned by Quinn (manufacture who built the generator), working towards a mid-June completion.

New Items

- The annual Cal Fire facility inspection was carried out; once all the paperwork is completed the entire report will be posted on the website. The one item that will need additional time to complete is the removal of the Hussongs tent structure.
- New COVID-19 related procedures were implemented at the equestrian center per direction from CDFA in mid-March. An email was sent to CDFA on May 15 inquiring about the status of the restrictions and a response was received the same day indicating there was no change. A phone call and subsequent email were received May 26 indicating approval to move forward with working with the local OC Health Care Agency to get approval on relaxed restrictions at the EQC. Staff is working with the EQC communications team to develop that plan.