
From: Francesconi, Mike@CDFA <mike.francesconi@cdfa.ca.gov>
Sent: Tuesday, July 07, 2020 11:50 AM
To: Anater, Kenneth@CDFA; Ferrero, Gregory@CDFA; Francesconi, Mike@CDFA; Quiroz, John@CDFA; Kume, Joji@CDFA; Mitchell, Kalia@CDFA; Pelle, Sarah@CDFA; Goss, Sofia@CDFA; Fick, Sue@CDFA
Subject: \$40.3 Million General Fund Support
Attachments: Fair Funding Programs 2020-2021-Final ADA.pdf; Fair General Fund Support \$40.3 Mil - Application 7.7.20_Fillable.pdf

Good Afternoon Fair Managers,

Please find the attached, Circular letter D2020-05 and attached application, in regards to the \$40.3 million in General Fund support for DAAs and Cal Expo.

Please ensure that this information is shared with the fair board at the next regularly scheduled board meeting listed as an item of correspondence.

For future reference, you may view and download the F&E Circular Letters at
<https://www.cdfa.ca.gov/FairsAndExpositions/> which are located under the “Correspondence” tab.

Sincerely,

Mike

Mike Francesconi
Agriculture Program Supervisor II
CDFA Fairs and Expositions
Ph (916) 900-5365
mike.francesconi@cdfa.ca.gov





CALIFORNIA DEPARTMENT OF

FOOD & AGRICULTURE

Karen Ross, Secretary

July 7, 2020

D2020-05

To: All DAA CEOs and Board Presidents

On June 29, 2020, the Governor approved a budget augmentation under AB 75, which provided \$40.3 million in General Fund support for District Agricultural Associations and Cal Expo (Affected Fairgrounds) that employ state civil service employees. These funds are directed towards Affected Fairs that are projected to have insufficient reserves to pay **legally mandated costs** that may be incurred during the state civil layoff process. Use of the funds is limited to:

- State civil services salaries, benefits, CalPERS payments, etc. (excludes Exempt/Appointed employees)
- Unemployment insurance costs (EDD payments)
- Payout of leave balances for state civil service employees and Exempt/Appointed employees

It is important to highlight that in view of the limited resources; these funds will only be available to Affected Fairgrounds that are unable to meet all their financial obligations with their current reserves. Also, in order to be eligible for the funds, Affected Fairgrounds must submit to the California Department of Food and Agriculture (CDFA) the attached application along with the pertinent documents and a layoff plan. With the layoff process typically taking a minimum of six months from start to finish, it is recommended that CEOs start this process immediately as time is of the essence and funding will be distributed on a first-come-first served basis. For assistance to start the layoff process (including the development of a plan), please contact Sarah Pelle, Sarah.Pelle@cdfa.ca.gov.

The COVID-19 pandemic has brought fast-moving and unexpected variables that have impacted all sectors of the fair industry. Affected Fairgrounds have done their best to navigate the financial and operational challenges of COVID-19 while still addressing the needs of the community, local stakeholders, and the state partners. These are difficult times and there are going to be many tough decisions ahead. CDFA is doing its best to provide support to the California fair industry based on the resources that have been provided. I appreciate your dedication and commitment to your local communities. If you have any questions, please contact me at John.Quiroz@cdfa.ca.gov

Sincerely,

John Quiroz
Branch Chief

Enclosure





**Fairs and Expositions Branch
Fair General Fund Support \$40.3 Million
Funding Request Application**

Fair Information

Fair Name: _____

Fair Address: _____

Fair Phone: _____

Fair Contact: _____

Fair Contact Email: _____

Funding Requested

Requested Amount: \$ _____

Type of Funding Requested (Please check all that apply and include supporting documents):

<input type="checkbox"/> Staff Salaries	\$ _____	# of Staff Supported _____
<input type="checkbox"/> Payout of Leave Balances	\$ _____	# of Staff Supported _____
<input type="checkbox"/> Unemployment Insurance	\$ _____	# of Staff Supported _____
Total	\$ _____	# of Staff Supported _____

Brief description for funding request:

Additional Requirements

Please attach the following to this application:

- Current year budget and cash budget (see the attached template)
- Current financials (income statement, balance sheet, trial balance, and bank statements)
- Detailed projected budget expenditures over the next 12 months.
- Proof of starting the staff reduction plan (this should include number of staff currently on payroll and number of staff that are in the lay-off process/where they are in that process).

Did the DAA receive a Paycheck Protection Program Loan? Yes or No

Recipient Fair CEO or Board President Signature

Date