



July 21, 2020

To: All Potential Bidders  
From: Kelly Vu, Business Services Supervisor  
Re: RFI #1, Q & A, RFP # CI-07-20

The purpose of this RFI (Request for Information) is to transmit “Questions and Answers” regarding the technical components of the RFP Carnival/Independent Amusement Ride Safety Inspection Services. All terms and conditions of the original RFP notice remain unchanged.

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### Questions and Answers

Clarifications: The District would like to take this opportunity to clarify with all prospective bidders that due to recent change in the bid submission procedure, the District will not reject any proposals that may lack or not following clerical instruction such as page numbering, the proposal is not in one continuous document, or out of sequence as mentioned anywhere in the RFP. For example: The District is asking for items a, b, c, d in section one, the Bidder answered a, b, d, and c in the Bid Proposal. This is acceptable as long as all answers are provided within section one. This will not cause for rejection. The District encourages all Bidders to pay close attention and follow instruction carefully, and double check their financial numbers, signature, etc.

The District suggested all bidders to limit their attachments up to five when sending their bid proposal, in PDF format (Including Financial Proposal Bid Form), and only one email, not multiple emails. The District will work with each bidder to ensure the District receives Bid Proposals in the timely manner through WeTransfer.com. The District will not consider any bid proposal that did not get to our server by the time of deadline.

Please submit your proposal as soon as you're able to. It's a challenge for the District staff to work with all bidders within the few minutes before the deadline to ensure your proposal is received. If you've submitted your bid proposal please send an email to [rfp@ocfair.com](mailto:rfp@ocfair.com) to notify us so the District may track it.

#### **Questions:**

1. I have question under Section 2 Experience and Ability to Perform Sub Section d.

I only deal with two different Financial Banks. My question is will a letter from these two sources meet the requirement? I do not have sub-contractors nor do I have a big supplier that I use. Please advise on how to move forward.

Answer: Please proceed to submit the documentation you currently possess. Scoring will be given according to documents submitted.

Please send email to [RFP@ocfair.com](mailto:RFP@ocfair.com) or [kvu@ocfair.com](mailto:kvu@ocfair.com) for acknowledgement if you're intended to bid on this project.

*-End RFI #1-*