



The mission of OCFEC is...
**CELEBRATION OF ORANGE COUNTY'S
COMMUNITIES, INTERESTS, AGRICULTURE AND HERITAGE**
(with results justifying resources expended)

NOTICE OF MEETING

32ND District Agricultural Association
OCFEC Governance Committee Workshop
Friday, November 6, 2020
9:00 a.m.

Administration Building
OC Fair & Event Center
88 Fair Drive
Costa Mesa, California

*Directions: From I-405, exit Fairview Rd. heading south, approximately 1.25 miles to Arlington Dr.
Administration Building located near the corner of Fairview Rd. and Arlington Dr.
(Use Gate 4 on Arlington Dr.)*

*As permitted by Executive Order N-25-20 (issued by Governor Newsom on March 12, 2020),
the OCFEC will conduct this meeting by video/teleconference via Zoom. Please use the
following Zoom link or Zoom dial in information to view and/or participate in the meeting:*

Join Zoom Meeting

<https://us02web.zoom.us/j/84746532925?pwd=bEMzYnFXMXloWjl4cHpic3NWclNBdz09>

Meeting ID: 847 4653 2925
Passcode: 378441

Zoom dial-in option

1-669-900-9128
Meeting ID: 847 4653 2925
Passcode: 378441

Committee Members

Natalie Rubalcava-Garcia, Chair
Barbara Bagneris, Member

Secretary-Treasurer

Michele Richards,
Chief Executive Officer, OCFEC

32nd DAA Counsel

Josh Caplan
Office of the California Attorney General

Please take notice that this public meeting of the 32nd District Agricultural Association, a California state institution, is being recorded using video recording equipment. Please also take notice that the 32nd District Agricultural Association will release video recordings of its public meetings where required under California law.

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 32nd District Agricultural Association (714) 708-1500, at least five working days prior to the meeting to insure the proper arrangements can be made.

At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by the Bagley-Keene Open Meeting Act are available on the Internet at: www.ocfair.com

AGENDA

1. CALL TO ORDER

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this Agenda may be considered in any order, at the discretion of the chairperson.

2. THE MISSION OF OCFEC IS...Celebration of Orange County's Communities, Interests, Agriculture and Heritage (with results justifying resources expended).

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL (Policy Reference: 4.5.2.B)

5. MATTERS OF PUBLIC COMMENT - Speakers are requested to sign in prior to the start of the meeting and are limited to three minutes. Public comment is allowed on issues NOT on the current Agenda. However, no debate by the Board shall be permitted on such public comments, and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.

This will be an open and interactive workshop where members of the public can ask questions and provide input to the Committee.

6. REVIEW AND DISCUSSION OF THE FOLLOWING DRAFT POLICIES:

- **Policy 3.01 – Board Composition and Officers**
- **Policy 3.02 – Board Committees**
- **Policy 3.03 – Board Member Code of Conduct**
- **Policy 3.04 – Board Member Conflict Resolution**
- **Policy 3.05 – Board Meetings and Agendas**
- **Policy 3.06 – Board Member Orientation and Continuing Education**
- **Policy 3.07 – Board Self-Assessment**
- **Policy 5.01 – Appointment of the CEO**
- **Policy 5.02 – CEO Accountability**
- **Policy 5.03 – Delegation of Authority**
- **Policy 5.04 – CEO Compensation and Benefits**
- **Policy 5.05 – CEO Performance Evaluation**
- **Policy 5.06 – Emergency CEO Succession**
- **Policy 5.07 – CEO Event Responsibilities**

Information Item

7. ADJOURNMENT

Respectfully submitted,



Michele A. Richards
Secretary-Treasurer
Chief Executive Officer, OCFEC

Date of notice: 3:00 p.m. October 27, 2020