



November 10, 2020

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: RFP # SM-08-20 – Sound Monitoring and Mitigation Consulting Services - Bid Due Reminder

This is to remind all bidders that bid proposal is due Friday, November 13, 2020, 11:00 a.m.

If you have submitted a public record request, the bid is still due Friday, November 13, 2020, 11:00 a.m.

If you have not acknowledged receipt of addendum #1 and RFI #1, please do so.

Clarifications: The District would like to take this opportunity to clarify with all prospective bidders that due to recent change in the bid submission procedure, the District will not reject any proposals that may lack or not following clerical instruction such as page numbering, the proposal is not in one continuous document, or out of sequence as mentioned anywhere in the RFP. For example: The District is asking for items a, b, c, d in section one, the Bidder answered a, b, d, and c in the Bid Proposal. This is acceptable as long as all answers are provided within section one. This will not cause for rejection. The District encourages all Bidders to pay close attention and follow instruction carefully, and double check the financial numbers, signature, etc.

The District will work with bidders to ensure the District receives Bid Proposals in the timely manner through Wetransfer.com. The District will not consider any bid proposal that did not get to our server by the time of deadline.

Please submit your proposal as soon as you're able to. It's a challenge for the District staff to work with all bidders within the few minutes before the deadline to ensure your proposal is received. If you've submitted your bid proposal please send an email to [rfp@ocfair.com](mailto:rfp@ocfair.com) to notify us so the District may track it.

Thank you

Kelly Vu  
Business Services Supervisor