



## **Board Committee Report**

**MEETING DATE:** JANUARY 28, 2021 **ITEM:** 10A(iii)

**SUBJECT:** Facilities Committee

**DATE:** January 22, 2021

**FROM:** Directors Aitken and Ruiz

**PRESENTATION BY:** Directors Aitken and Ruiz

---

***Purpose:***

*This committee reviews buildings and grounds related projects and issues and recommends site planning direction.*

***Focus:***

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

***Special Projects:***

- *Enhanced Worker Safety Policy (EWSP)*

Director Ruiz is recommending changes to the current policy. He will work with CEO Richards and staff on recommended changes. This is agendized for full Board of Director discussion and vote on whether or not to approve. *Please see agenda Item 10E.*

### **SUMMARY OF COMMITTEE MEETING**

**Oversite Projects:**

- *Infrastructure Audit*

The entire package of audit binders have be received, staff is doing a final review and the entire final electronic version will be posted on the OCFEC website

- *Storm Water Management*

Facilities Director Jerry Eldridge provided an update to the committee:

- West-end project is continuing, the contractor is completing the tie in at gate 4 ½ and is on track to be completed over the next few weeks
- East-end project (Desilting Basin) is now going well and nearing completion, as of this meeting the contractor is on schedule to be complete in the next few days

**Cap X Projects:**

- Staff updated the Cap X project spreadsheet which was reviewed by the committee (see attached) a new document will be created for 2021 projects
  - The team is working with CAA on completing asphalt projects
  - Staff updated the committee on lot G utilities project which has budget issues, a preliminary contractor review has the project over budget by approximately 250k, staff is working with CCA to develop a plan on how to best proceed
    - Possible work being carried out by OCFEC forces and remaining work by outside contractors, staff will keep the committee up to date, if requests for budgetary changes are required this will come back to the full Board of Directors

**Additional Items:**

- *CFSA 2020 Inspection*
  - Staff has completed all items identified on the 2020 CFSA inspection, the entire report will be posted on the OCFEC website (*a couple of outstanding items currently located within the Covid testing site will be completed at a later date*)

**FOLLOW-UP**

The next meeting of the Facilities Committee is scheduled for 2/2/2021.



**DRAFT ONLY**

Facility Committee - 2020 Capital & Major Expenditure Summary

PROJECT	Completed	PROJECT NOTES
<b>2019 Carry-forward</b>		
Storm Water Infrastructure (camp ground)		12/28 - Strom water line is 90% installed. Had to relocate numerous utilities as well as the main storm drain due to conflicts with Mesa Water vault
Property Signage		10/1 - Currently working on project design.
Emergency back-up generator	6/10/2020	Complete.
		4/28 - Architect has come back with design proposal however this project will be cancelled do to revenue saving needs.
Awning - Box Office		
<b>Capital Expenditure</b>		
Office Improvements - Admin Building		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Light Pole Replacement - Pac Amp	8/1/2020	Complete
Fire Sprinkler Repair - Costa Mesa Building	5/1/2020	Complete.
Fire Sprinkler Repair - Huntington Beach Building	5/1/2020	Complete.
Fire Sprinkler Repair - OC Promenade	5/1/2020	Complete.
Fire Sprinkler Repair - Santa Ana Pavilion	5/1/2020	Complete.
Fire Alarm Panel - Costa Mesa Building	9/21/2020	Complete
Roof Replacement - Box Office	12/14/2020	Complete
Roof Replacement - Education & Exhibits	6/1/2020	Compete.
HVAC (2) - Huntington Beach Building	6/12/2020	Complete.
HVAC (1) - Costa Mesa Building	6/12/2020	Complete.
Utilities - Lot G		12/10 - We received a preliminary proposal for an outside contractor to perform this work. Rough cost is \$600K. \$250K over budget. We have asked CCA to help value engineer the project to see if there are elements of the project that can be self performed.
Electrical Upgrade - Administration Building		7/27 - Once everyone comes back to work we can shut the power off to Admin to make the conversion final. If we turn power off now we will knock all users off "Anydesk" which would require IT to come back in and set all users up again.
Electrical Upgrade - Judging Area	6/1/2020	4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Electrical Upgrade - ASA		
Transformer Replacement - Gate 1	9/21/2020	Complete.
Storm Water Pumps - Pac Amp		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Landscape - Business Development Area	6/11/2020	Complete
Seal & Stripe - Parking Lot Maintenance		12/28 - Project has been bid out, CCA has LOU and proceeding with project
Parking Lot Repairs - Exterior		12/28 - Project has been bid out, CCA has LOU and proceeding with project
Parking Lot Repairs - Interior		12/28 - Project has been bid out, CCA has LOU and proceeding with project
Back Flow Valve Replacement - All Grounds	7/1/2020	Complete
		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Resurface Exterior Walls - Administration		
Strom Water Mgmt. - Desilting Basin		12/28 - Project should be complete by end of year
<b>Equipment</b>		
Portable Rolling Bleachers (4)		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Utility Cart - Heroes Hall		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Wi Fi - All Grounds	12/10/2020	Complete
40-Yard Storage containers (3)		12/10 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Handwashing Station - Centennial Farms	8/1/2020	Complete
Large Format Printer	3/17/2020	Complete.
Generator - Costa Mesa Building	6/15/2020	Complete.
CAD Plotter	3/17/2020	Complete.
Surveillance System	7/27/2020	Complete
PA Sound System - All Grounds	9/21/2020	Complete
Utility Cart - Maintenance	6/2/2020	Complete
Exhibit Equipment		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Temporary Gallery Walls - Heroes Hall	11/26/2020	Complete
<b>Major Expenditures</b>		
Curb Painting - Fire Lanes		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Fumigation - Millennium Barn	11/23/2020	Complete
Landscape Exterior Parking Perimeter		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Retrofit Tower Lights - Main Mall		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Resurface Floor - Heroes Hall	6/1/2020	Complete.
Berm Renovation (Landscape) Pac Amp		12/10 - We have goats, sheep, miniature donkeys and have purchased a Llama to assist in the herd protection. We are applying a new hydro seed blend specific for the animals to graze on
Replace In-ground Electrical Boxes	12/10/2020	Complete
Replace AC Units - Ticket Booths	4/28/2020	Complete
IT Upgrades - Ticket Booths	12/10/2020	Complete
Portable Handwashing Station	3/1/2020	Complete
Umbrellas	4/17/2020	4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Cable Ramps		
Picnic Tables		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Aluminum Barricades		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Storage Containers - Electrical	4/7/2020	Complete
2-Yard Dumpsters	5/1/2020	Complete
Stanchions		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Portable Electric Panels	7/1/2020	4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Fair Materials		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Exhibit Equipment		4/28 - This project has been determined to not be essential and will be cancelled do to revenue saving needs.
Infrastructure Audit - All Grounds		12/10- EMG sending over hard copies of report