



Board of Directors Agenda Report

MEETING DATE: JANUARY 28, 2021 ITEM NUMBER: 10C

SUBJECT: Review of and Vote on Whether or Not to Approve the Write-Off of Past Due Items

DATE: January 22, 2021

FROM: Michele Richards, CEO

PRESENTATION BY: Michele Richards, CEO

RECOMMENDATION

At the Board of Directors' discretion.

BACKGROUND

Government Code Section 13943.2 authorizes the Board of Directors to discharge uncollectible accounts of \$500 or less once all means of collection have been exhausted.

Per the California Department of Food and Agriculture, Division of Fairs and Expositions Accounting Procedures Manual, Section 2.453, staff is requesting approval to write-off the following debts. The Finance Department has made numerous attempts to collect on these items without success.

Dhoom Production	9/21/2017	Inv-8823	\$369.40
Javier Herrera Construction	7/29/2018	Inv-9588	\$70.00
Jim & Ann DiMartile	9/28/2017	Inv-8834	\$360.00
Julio Aranda	7/28/2018	Inv-9608	\$55.00
Lodestone Events	1/29/2020	Inv-10980	\$0.50
Total:			\$854.90