



Board Committee Report

MEETING DATE: MARCH 25, 2021 ITEM NO: 10C(ii)

SUBJECT: **Financial Monitoring and Audit Committee**

DATE: March 19, 2021

FROM: Directors Pham and Bagneris

PRESENTATION BY: Directors Pham and Bagneris

Purpose:

This committee monitors the organization's financial position and ensures financial controls are in place.

Focus:

- *Monthly financial oversight*
- *Annual budget review*
- *Annual audit process*

Special Projects:

- *2021 Financial Audit*

SUMMARY OF COMMITTEE MEETING

- The committee and staff met to review the February financials.
 - YTD February 2021 revenue is favorable to budget by \$771K, primarily due to the receipt of the AB1499 funds of \$830K. The 2021 budget originally included a self-produced event which could not move forward because of increased COVID restrictions. This resulted in a loss of planned revenue of \$160K.
 - Operating expenses for YTD February 2021 are favorable to budget by \$919K, while total expenses are favorable by \$1.65M. Front-loading the budget for major projects at the beginning of the year accounts for \$825K of this total YTD expense favorability.
 - For the YTD period ending February 28, 2021, net proceeds are favorable to budget by \$2.4M
 - As of February 28, 2021, cash and investments are \$39.8M, a decrease of \$14.5M over February 2020.

- The committee was updated by staff on the Request for Proposal for the 2020 financial audit. The plan is to solicit bids for a two-year agreement with three one-year options.

FOLLOW-UP

The next Financial Monitoring and Audit Committee meeting is scheduled for April 16, 2021.