



Board Committee Report

MEETING DATE: APRIL 22, 2021 ITEM NUMBER: 10C(iii)

SUBJECT: Facilities Committee

DATE: April 16, 2021

FROM: Directors Aitken and Ruiz

PRESENTATION BY: Directors Aitken and Ruiz

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

SUMMARY OF COMMITTEE MEETING

Oversite Projects:

- *Storm Water Management:*
Facilities Director Jerry Eldridge provided an update to the committee:
 - East-end project is completed. Team working with CCA on any final paperwork.
 - West-end project is close to being complete. CCA is currently working with the contractor on soil stabilization/hydro seeding.

Cap X Projects:

- *Staff updated the Cap X project spreadsheet which was reviewed by the committee: (see attached)*
 - Staff also provided an update on the Main Gate project which includes the removal of the Coral trees. The trees were inspected by an Arborist and are diseased. The changes to the area will assist in traffic flow for pick up and drop off during the fair.

Annual Cal Fire Inspection

- *The Annual inspection was carried out by Cal Fire:*
 - Staff is working on any deficiencies and the entire report will be posted on the web site once completed.

Landscaping Drip Irrigation Test

- *OCFEC and Responsive Drip Irrigation are developing a no cost MOU:*
 - Staff and RDI would be working on a test of equipment that could significantly reduce water usage. The test would be an eight month term using new “Grow Stream” technology. This technology reduces water usage and does not require any electronics which may also contribute to energy savings.

2022 Capital Budget

- *Goals of 2022 Cap X Budget were discussed:*
 - Staff discussed recommendations on an approach to the 2022 Cap X budget. With 2022 still being a recovery year, it is recommended to continue with a reduced Cap X budget and take a hard look at any mandatory issues/requirements for 2022. The team will use the infrastructure report as a guide to assist in the development of this and all future Cap X budgets. Additional discussions related to Board of Directors Strategic Planning could dovetail into any discussions of Master Site Planning, Infrastructure Audit items and the Capital Budget.

Other

- *New technology for fair entrance gates was reviewed:*
 - Staff provided an update to the committee on the new entrance gate scanning equipment. The team is working with the manufacture and the technology company on the proposal to replace the traditional magnetometers with this new technology at Blue, Green and Pacific Amphitheatre gates. This proposal will be a rental for the 2021 Fair; the budget impact and details will come to the full Board of Directors for review, discussion and possible approval in May.

Follow-up

The next meeting of the Facilities Committee is scheduled for 5/6/2021.





DRAFT ONLY

Facility Committee - 2021 Capital & Major Expenditure Summary

	Completed	
2020 Carry -forward		
Lot G utilities		OCFEC will be reviewing if we can do the boring for the electrical and the rest of the project is being developed for CCA to bid.
Capital Expenditure		
No Expense for 2021	NA	
Equipment		
No Expense for 2021	NA	
Major Expenditures		
All grounds Wi Fi		The IT department is completing work in 3 buildings, others to be completed once access is available.
All grounds PA		The IT department is purchasing equipment in 2021 additional work to be reviewed for 2022.
Main/Blue Gate - entry drive alterations		We will be removing the trees shortly and the balance of the project has been sent to CCA for LOU and bid development. Looking to have project complete before Fair.
Surveillance system - upgrade		The IT department is purchasing replacement camera and 2 new camera locations identified.
Parking lot maintenance		In project development
Replace in-grounds electrical boxes		In project development
Picnic tables		The team will be purchasing new fiberglass tables.