



Board Committee Report

MEETING DATE: MAY 27, 2021 ITEM NUMBER: 9F(iii)

SUBJECT: Facilities Committee

DATE: May 21, 2021

FROM: Directors Aitken and Ruiz

PRESENTATION BY: Directors Aitken and Ruiz

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

SUMMARY OF COMMITTEE MEETING

Oversite Projects:

- *Storm Water Management:*
Facilities Director Jerry Eldridge provided an update to the committee:
 - Both projects are now 100% complete.

Cap X Projects:

- *Staff updated the Cap X project spreadsheet which was reviewed by the committee: (see attached)*
 - Lot G electrical project will be carried out with CCA in 2021 with additional phases of utilities in future years. (water/sewer)
 - The main blue gate entry alterations are out to bid through CCA, indications are the budget will require the use of up to \$30k of the capital contingency to complete this project. The LOU with CCA is underway.

Verizon Cell On Wheels (COW)

- *Staff updated the committee on the semi-permanent/temporary COW opportunity:*
 - The City of Costa Mesa expressed they would prefer a decorative COW tower (Palm or Pine tree) style install, however the type of install

of semi-permanent/temporary will not support the infrastructure required for the more permanent type of decorative equipment. The committee discussed this possibly being a fully agenized item for further input and direction from the Board of Directors.

Gate Entry Systems

- *The new fair entry gate system was discussed:*
 - This item will be on the agenda for the full Board of Directors review.

Follow-up

The next meeting of the Facilities Committee is scheduled for 6/2/2021.

Facility Committee - 2021 Capital & Major Expenditure Summary

	Completed	
2020 Carry -forward		
Lot G utilities		OCFEC will be working with CCA to bid out the electrical phase of this project. Additional phases related to sewer and water will be completed under future Cap X budgets.
Capital Expenditure		
No Expense for 2021	NA	
Equipment		
No Expense for 2021	NA	
Major Expenditures		
All grounds Wi Fi		East side trade show buildings are complete along with the Costa Mesa building. Others to be completed once access is available most likely post fair working around the show schedule.
All grounds PA		The IT department is purchasing equipment in 2021. Work related to additional equipment and system backbone to be reviewed for 2022.
Main/Blue Gate - entry drive alterations		CCA LOU is done and bid is out. Looking to have project complete before Fair however indications are that we may require additional funds from the Cap X contingency to complete this project.
Surveillance system - upgrade		Lot B replacement camera is under way along with the ASA and Lot A camera new install.
Parking lot maintenance		In project development
Replace in-grounds electrical boxes		In project development
Picnic tables		The team will be purchasing new fiberglass tables.