



May 25, 2021

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: RFI #1, Q & A, IFB # MO-01-21

The purpose of this RFI (Request for Information) is to transmit "Questions and Answers" regarding the technical components of the IFB Mobile Office/Storage Unit Rental. All terms and conditions of the original RFP notice remain unchanged.

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## Questions and Answers

### **Questions:**

1. Will the District allow substitutions to the physical attributes of requested office buildings? During the previous contract, Portable Storage did not supply unit that exactly matched the request (multiple windows, removal of standard window bars, door opposite windows, etc.) and the District accepted the units.

**Answer:** Yes. Contractor must submit the alternatives for approval before delivery.

2. Mobile Modular Portable Storage does not prorate on a daily basis nor do we hold invoices and submit a final invoice at the end of an event. Will the District accept the MMPS standard 30 day monthly billing cycle?

**Answer:** Exhibit B, sample of contract, Payment Provisions stated: *Payment will be made Net 30 upon completion of services herein required and upon receipt of proper invoice.*

The District does not make advance payment. Contract may bill the District 30 day billing cycle but it should not exceed actual number of rental days. For example, the District is asking for 70 days, bidders may submit price according to their cycle but bidders should not charge the District more than the quoted price.

3. Many of the documents in the IFB are intended to familiarize the District with the prospective bidder. Given that (Vendor's Name) was the winning provider for the preceding 5 years, are these documents required for the 2021 IFB? Given the preceding, does the District need performance references from (Vendor's Name)?

**Answer:** All bidders must provide required documents as specified in the IFB regardless.

4. Is it possible to obtain a delivery schedule for load in and load out dates for the event to allow for accurate quoting of freight charges and resource allocation?

**Answer:** See attached Excel Spreadsheet for a sample for 2021 Fair. The District will release delivery and pick updates for future years at least 30 days in advance.

5. Is the District willing to entertain redlined review of the General Terms and Conditions of the sample contract as it may relate to Payment Provisions, Indemnification, Termination for Cause, Termination, Force Majeure, Warranties, Subcontracting or other areas where bidder requests modification? There are certain areas of the contract that are not desirable. Would the District be willing to accept standard terms and conditions in lieu of the District terms and conditions?

**Answer:** The District does not accept redlined items. The District does not accept bidders' terms and conditions.

If you intend to submit a bid in response to this RFP, please send an email to [ifb@ocfair.com](mailto:ifb@ocfair.com) to confirm that you have received this RFI No. 1.

*-End RFI #1-*