



## **Board Committee Report**

MEETING DATE: JUNE 24, 2021 ITEM NO: 9F(ii)

**SUBJECT:** Financial Monitoring and Audit Committee

**DATE:** June 18, 2021

**FROM:** Directors Pham and Bagneris

**PRESENTATION BY:** Directors Pham and Bagneris

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### ***Purpose:***

*This committee monitors the organization's financial position and ensures financial controls are in place.*

### ***Focus:***

- *Monthly financial oversight*
- *Annual budget review*
- *Annual audit process*

### ***Special Projects:***

- *2020 Financial Audit*

## **SUMMARY OF COMMITTEE MEETING**

- The committee and staff met to review the May financials.
  - YTD May 2021 revenue is favorable to budget by \$2.5M, mainly due to receipt of funds from the State under AB1499 (\$830K) and CDFA support (\$1.56M). Even without this additional support, we are still favorable to budget by \$94K, primarily due to successful events held in March.
  - Operating expenses for YTD May 2021 are also favorable to budget by \$1.7M, with over 50% of this favorable variance attributed to Payroll and Professional Services.
  - For the YTD period ending May 31, 2021, net proceeds are favorable to budget by \$4.7M.
  - As of May 31, 2021, cash and investments are \$39.0M, a decrease of \$11.9M over May 2020.
- As of May 31, 2021, utilizing five months of actuals and seven months of budgeted revenue and expenses, we are now reforecasting year-end net proceeds of \$1.69M.

- The committee was also introduced by staff to the carnival RFP process, and discussed the following timeline:
  - September: first draft to be reviewed with committee
  - October: final draft to be reviewed at October Board meeting
  - End of Year: approved RFP to be released

## **FOLLOW-UP**

A July 2021 Financial Monitoring and Audit Committee meeting is TBD.