



Board Committee Report

MEETING DATE: JUNE 24, 2021 ITEM NUMBER: 9F(iii)

SUBJECT: Facilities Committee

DATE: June 18, 2021

FROM: Directors Aitken and Ruiz

PRESENTATION BY: Directors Aitken and Ruiz

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

SUMMARY OF COMMITTEE MEETING

Cap X Projects:

- *Staff updated the Cap X project spreadsheet which was reviewed by the committee: (see attached)*
 - Lot G electrical project LOU with CCA has been completed. CCA will complete the scope development and start the bid process. The timeline on completion is to be determined pending bid results. (Additional phases of utilities in future years, water/sewer).
 - The main Blue Gate entry alterations project is underway with CCA. The goal is to be ready for the annual Fair.

Verizon Cell On Wheels (COW)

- *Staff updated the committee on the semi-permanent/temporary COW opportunity:*
 - The teams connected immediately following the May Board of Directors meeting and will be working on the agreement and the project.

Follow-up

The next meeting of the Facilities Committee is scheduled for 7/7/2021.

DRAFT ONLY

Facility Committee - 2021 Capital & Major Expenditure Summary

	Completed	
2020 Carry -forward		
Lot G utilities		LOU has been completed. OCFEC will be working with CCA to bid out the electrical phase of this project. Additional phases related to sewer and water will be completed under future Cap X budgets.
Capital Expenditure		
No Expense for 2021	NA	
Equipment		
No Expense for 2021	NA	
Major Expenditures		
All grounds Wi Fi		East side trade show buildings are complete along with the Costa Mesa building. Others to be completed once access is available most likely post fair working around the show schedule.
All grounds PA		The IT department is purchasing equipment in 2021. Work related to additional equipment and system backbone to be reviewed for 2022.
Main/Blue Gate - entry drive alterations		CCA LOU is done and bid was awarded. Working towards project completion before Fair.
Surveillance system - upgrade		Lot B replacement camera is under way along with the ASA and Lot A camera new install.
Parking lot maintenance		In project development, work will be completed post fair.
Replace in-grounds electrical boxes		Material is on order.
Picnic tables		New fiberglass tables are on order.