



Board Committee Report

MEETING DATE: SEPTEMBER 23, 2021 ITEM NO: 8G(iii)

SUBJECT: Facilities Committee

DATE: September 17, 2021

FROM: Directors Aitken and Ruiz

PRESENTATION BY: Directors Aitken and Ruiz

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

SUMMARY OF COMMITTEE MEETING

The committee met on July 7, August 13, & September 15, 2021

Cap X Projects:

- *Staff updated the Cap X project spreadsheet which was reviewed by the committee: (see attached)*
 - CCA was unable to start the Lot G electrical project. The timeline on completion is to be determined post fair.
 - The main Blue Gate entry alterations project is now completed.
 - Picnic table purchase was completed.

EQC Contract Review

- *The committee discussed next steps with staff:*
 - The committee reviewed the current LOU in detail and provided feedback to staff on various items. Staff also completed a thorough review of the LOU. The committee requested a meeting with the operator to discuss contract terms and to explore options per direction from the Board.
 - The committee and staff met with the EQC operator to review the current LOU. The committee assessed various options moving forward and will recommend to the full Board that the organization enter into a one-year agreement to replace the current LOU until the Board determines direction during the strategic planning process.

Other

- *Infrastructure Audit*
 - Staff coordinated with CCA to complete the electrical full load infrared analysis. Once completed the report will be added to the overall study.
 - The current version of the entire report can be found at <https://ocfair.com/public-information/master-plan/>

Follow-up

The next meeting of the Facilities Committee is scheduled for 10/6/2021.

DRAFT ONLY

Facility Committee - 2021 Capital & Major Expenditure Summary

2020 Carry -forward		
Lot G utilities		LOU has been completed. This project has been postponed, CCA was unable to coordinate a contractor in time to complete pre-fair.
Capital Expenditure		
No Expense for 2021	NA	
Equipment		
No Expense for 2021	NA	
Major Expenditures		
All grounds Wi Fi		East side trade show buildings are complete along with the Costa Mesa building. Others to be completed once access is available most likely post fair working around the show schedule.
All grounds PA		The IT department is purchasing equipment in 2021. Work related to additional equipment and system backbone to be reviewed for 2022.
Main/Blue Gate - entry drive alterations		This project has been completed.
Surveillance system - upgrade		This project has been completed.
Parking lot maintenance		In project development, work will be completed post fair.
Replace in-grounds electrical boxes		Material is on order. Work is being carried out as needed.
Picnic tables		This project has been completed.