



## **Board Committee Report**

MEETING DATE: OCTOBER 28, 2021 ITEM NO: 8G(iii)

**SUBJECT:** Facilities Committee

**DATE:** October 22, 2021

**FROM:** Directors Aitken and Ruiz

**PRESENTATION BY:** Directors Aitken and Ruiz

---

### ***Purpose:***

*This committee reviews buildings and grounds related projects and issues and recommends site planning direction.*

### ***Focus:***

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

### ***Special Projects:***

- *EQC Agreement*

## **SUMMARY OF COMMITTEE MEETING**

The committee met on October 15, 2021

### **Cap X Projects:**

- *Staff updated the Cap X project spreadsheet which was reviewed by the committee: (see attached)*
  - CCA was unable to start the Lot G electrical project. The timeline on completion is to be determined post fair and after review it has been discussed this project will carry over to 2022.

### **EQC Agreement Review**

- *The committee reviewed next steps with staff:*
  - The committee reviewed a rough draft agreement with staff and will be making recommendations at the October Board of Directors meeting on next steps.

### **Follow-up**

The next meeting of the Facilities Committee is scheduled for 11/3/2021.

Facility Committee - 2021 Capital & Major Expenditure Summary

2020 Carry -forward		
Lot G utilities		LOU has been completed. This project has been postponed, CCA was unable to coordinate a contractor in time to complete pre-fair. This project will be carried over into 2022.
Capital Expenditure		
No Expense for 2021	NA	
Equipment		
No Expense for 2021	NA	
Major Expenditures		
All grounds Wi Fi		East side trade show buildings are complete along with the Costa Mesa building. Others to be completed once access is available most likely post fair working around the show schedule.
All grounds PA		The IT department has purchased equipment for 2021. Work related to additional equipment and system backbone to be reviewed for 2022.
Main/Blue Gate - entry drive alterations		This project has been completed.
Surveillance system - upgrade		This project has been completed.
Parking lot maintenance		In project development, work will be completed post fair.
Replace in-grounds electrical boxes		Material is on order. Work is being carried out as needed.
Picnic tables		This project has been completed.

