



32nd District Agricultural Association  
OC Fair and Event Center  
88 Fair Drive  
Costa Mesa, CA 92626  
(714) 708-1500  
[www.ocfair.com](http://www.ocfair.com)

*The mission of OCFEC is...*  
**CELEBRATION OF ORANGE COUNTY'S  
COMMUNITIES, INTERESTS, AGRICULTURE AND HERITAGE**  
(with results justifying resources expended)

**NOTICE OF MEETING**

32nd District Agricultural Association, OCFEC Board of Directors will be holding a  
regular board meeting on  
**Thursday, March 24, 2022 at 9:30 a.m.**

As permitted by Executive Order N-25-20 (issued by Governor Newsom on March 12, 2020), the OCFEC will conduct this meeting by video/teleconference via Zoom. Please use the following Zoom link or Zoom dial in information to view and/or participate in the meeting:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89054549308?pwd=enNYT0grQUk2dFhSRWdTUjJsRXBiUT09>

**Dial in option:** 1-669-900-9128

**Meeting ID:** 890 5454 9308

**Passcode:** 2022

All meeting notices, agendas and materials considered by the Board during the meeting will be available online, in advance of the meeting at:

<https://ocfair.com/public-information/public-meetings/>

**Board of Directors**

Doug La Belle, Board Chair  
Newton Pham, Vice Chair  
Natalie Rubalcava-Garcia, Member  
Sandra Cervantes, Member  
Robert Ruiz, Member  
Barbara Bagneris, Member  
Ashleigh Aitken, Member  
Nick Kovacevich, Member  
Melahat Rafiei, Member

**Secretary-Treasurer**  
Michele Richards  
Chief Executive Officer

**32nd DAA Counsel**  
Josh Caplan  
Office of the California Attorney General

## **PUBLIC PARTICIPATION**

Members of the public are encouraged to provide comment to the Board on each agenda item and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board chair reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair jurisdiction and placement of items on a future agenda is within the discretion of the Board.

## **AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Fair activities may request assistance. Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact Guest Experience Supervisor, Thane Hollman at (714) 451-5946, at least five working days prior to the meeting to insure the proper arrangements can be made.

## **VIDEO RECORDING NOTICE**

Please take notice that this public meeting of the 32nd District Agricultural Association, a California state institution, is being recorded using video recording equipment. Please also take notice that the 32nd District Agricultural Association will release video recordings of its public meetings where required under California law.

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At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by the Bagley-Keene Open Meeting Act are available on the Internet at: [www.ocfair.com](http://www.ocfair.com)

## **AGENDA**

### **1. CALL TO ORDER**

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this Agenda may be considered in any order, at the discretion of the chairperson.

### **2. THE MISSION OF OCFEC IS...**

Celebration of Orange County's Communities, Interests, Agriculture and Heritage (with results justifying resources expended).

### **3. PLEDGE OF ALLEGIANCE**

### **4. ROLL CALL**

### **5. MINUTES:**

#### **A. Board meeting held February 24, 2022**

Action Item

### **6. MATTERS OF PUBLIC COMMENT**

Public comment is allowed on issues NOT on the current Agenda. However, no debate by the Board shall be permitted on such public comments, and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item. Speakers are requested to sign in prior to the start of the meeting and are limited to three minutes.

Comments will be accepted on all other Agenda items at the time each item is listed on the Agenda. Speakers wishing to address the Board on items on the agenda are requested to sign in prior to the start of the meeting and identify the agenda item(s) on which you desire to address the Board. Speakers are limited to three minutes.

### **7. CONSENT CALENDAR:**

All matters listed under Consent Calendar are operational matters about which the Board has governing policies, implementation of which is delegated to the CEO. They will be enacted in one motion. There will be no discussion of these items prior to the time the Board of Directors votes on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section. Any member of the public who wishes to discuss Consent Calendar items should notify the Chair of the Board, at the time requested and be recognized by invitation of the Chair to address the Board.

**A. Standard Agreements (New):** SA-016-22PA; SA-024-22PA; SA-025-22PA; SA-027-22GE; SA-028-22GE; SA-029-22GE; SA-030-22GE; SA-031-22GE; SA-032-22GE; SA-033-22SP; SA-034-22PA; SA-035-22HB; SA-036-22GE; SA-037-22GE; SA-038-22GE; SA-039-22GE; SA-040-22GE; SA-041-22GE; SA-042-22GE; SA-043-22GE; SA-044-22GE; SA-045-22SP; SA-046-22FT; SA-047-22YR; SA-048-22YR; SA-049-22FT; SA-050-22YR; SA-051-22IO;

SA-052-22IO; SA-053-22IO; SA-054-22IO; SA-055-22IO; SA-056-22IO; SA-057-22IO

- i. **Standard Agreement Amendments (Exercise Option):** SA-164-18YR (Amend. #2); SA-238-18YR (Amend. #5); SA-050-19YR (Amend. #2); SA-115-19YR (Amend. #2); SA-118-19YR (Amend. #3); SA-236-19YR (Amend. #2); SA-254-19YR (Amend. #2)

**B. Rental Agreements:** 22 IO-FE 01; 22 IO-FE 02; 22 IO-FE 03; 22 IO-FE 04; 22 IO-FE 05; 22 IO-FE 06; 22 IO-FE 07; 22 IO-FE 08; 22 IO-FE 09; 22 IO-FE 10; 22 IO-FE 11; 22 IO-FE 12; 22 IO-FE 13; 22 IO-FE 14; 22 IO-FE 15; 22 IO-FE 16; 22 IO-FE 17; 22 IO-FE 18; 22 IO-FE 19; 22 IO-FE 20; 22 IO-FE 21; 22 IO-FE 22; 22 IO-FE 23; 22 IO-FE 24; 22 IO-FE 25; 22 IO-FE 26; 22 IO-FE 27; 22 IO-FE 28; 22 IO-FE 29; 22 IO-FE 30; R-013-22; R-016-22; R-032-22; R-035-22; R-049-22; R-058-22; R-060-22; R-072-22; R-075-22; R-076-22; R-077-22; R-082-22; R-083-22; R-084-22

- i. **Rental Agreement Amendments:** R-030-22 (Amend. #1); R-075-22 (Amend. #1); R-056-22 (Amend. #1)

**C. Active Joint Powers Authority Agreements (New):** 03222003; 03222005

**D. Commercial Rental Agreements:** IMCOM-01-22; IMCOM-02-22; IMCOM-03-22; IMCOM-04-22

**E. Concession Rental Agreements:** IMFO-01-22; IMFO-02-22; IMFO-03-22; IMFO-04-22; IMFO-05-22; IMFO-06-22; IMFO-07-22; IMFO-08-22; IMFO-09-22; IMFO-10-22

**F. Independent Amusement Rental Agreements:** IMIA-01-22

**G. Judging Agreements:** IO-001-22; IO-002-22

**H. Correspondence:**

Communications to the Board from members of public related to OCFEC business are identified below and included with the Board materials (available on the OCFEC website). Note that this agenda item includes only those communication(s) that were sent to the entire Board and CEO before the publication of this month's agenda. *The deadline for correspondence to be included on the April agenda is April 15, 2022.*

- i. None.

**I. CDFA Correspondence:**

Communications to the Board from the California Department of Food & Agriculture Division of Fairs & Expositions regarding relevant topics at Fairs and Expositions.

- i. 3/4/2022 Circular Letter F2022-03 YQCA Platform Transition

- End of Consent Calendar -

## 8. GOVERNANCE PROCESS

### A. Presentation of Draft Strategic Plan Document and Vote on Whether or Not to Move to Public Feedback

Action Item

### B. Phase-by-Phase Review of Draft Master Site Plan Concept and Vote on Next Steps

Action Item

### C. Review of Amendment to Board Policy 6.04 (High Profile Event Policy) and Vote to Ratify

Action Item

### D. Preview of Imaginology 2022

Information Item

### E. Committee / Ad Hoc Committee / Liaison Report

Information Item

To assure compliance with the Bagley-Keene Act, Committee reports are only for the purpose of the Committee chair, Ad Hoc Committee members or Liaison to provide a verbal update. Should the Board want to discuss any Committee work item not already on the agenda; those would need to be agendaized for a future Board meeting.

- i. **Leadership Committee** (Chair La Belle, Committee Chair; Vice Chair Pham)
- ii. **Financial Monitoring and Audit Committee** (Director Kovacevich, Committee Chair; Director Bagneris)
- iii. **Facilities Committee** (Director Ruiz, Committee Chair; Director Aitken)
- iv. **Governance Committee** (Director Cervantes, Committee Chair; Director Rubalcava-Garcia)
- v. **Community Affairs Committee** (Director Bagneris, Committee Chair; Director Rafiei)
- vi. **Entertainment and Business Development Committee** (Director Rubalcava-Garcia, Committee Chair; Director Cervantes)
- vii. **Governmental Relations Committee** (Director Aitken, Committee Chair; Director Pham)
- viii. **Centennial Farm Foundation Liaison** (Director Rafiei, Director Ruiz)
- ix. **Heroes Hall Veterans Foundation Liaison** (Director Cervantes, Chair La Belle)

## 9. CLOSED SESSION (Closed to the Public)

- A. Pending Litigation** – The Board will meet in closed session to consult with legal counsel regarding the following pending litigation. [Gov. Code section 11126(e).]
- i. To confer with and receive advice from legal counsel regarding potential litigation involving the 32nd District Agricultural Association. Based on existing facts and circumstances, the Board of Directors will decide whether to initiate litigation. (Govt. Code, § 11126, subd. (e).)
  - ii. To confer with and receive advice from legal counsel regarding potential litigation involving the 32nd District Agricultural Association. Based on existing facts and circumstances, there is significant exposure to litigation against the 32nd District Agricultural Association. (Govt. Code, § 11126, subd. (e).)
  - iii. To confer with counsel, discuss, and consider the following pending litigation to which the 32<sup>nd</sup> DAA is a party. Adam Carleton v. 32<sup>nd</sup> District Agricultural Association, et al., Orange County Superior Court, Case No. 30-2020-01174951-CU-OE-CJC
- B. Personnel:** The Board will meet in closed session to consider the evaluation of performance of the General Manager / CEO. [Gov. Code, § 11126, subd. (a).]

**10. CEO'S OPERATIONAL ANNOUNCEMENTS AND UPDATES**

**11. BOARD OF DIRECTORS MATTERS OF INFORMATION**

**12. NEXT BOARD MEETING: APRIL 28, 2022**

**13. ADJOURNMENT**

Respectfully submitted,



Michele A. Richards  
Secretary-Treasurer

Chief Executive Officer, OC FEC

Date of notice: 4:00 p.m. March 14, 2022