



March 11, 2022

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: RFI #1, Q & A, IFB # LTR-02-22

The purpose of this RFI (Request for Information) is to transmit "Questions and Answers" regarding the technical components of the IFB Portable Light Tower Rental. All terms and conditions of the original IFB notice remain unchanged.

Questions and Answers

Questions:

- Question:** I'd like to formally request a copy of the previous bid recap for this IFB. I searched the Cal eProcure website and was unable to find any reference to previous Light Tower Rentals from your department (32nd DAA -Costa Mesa - SS246). Is this something you can provide us with?

Answer: The bid recap is a public record and is directly handled by the Public Record Act officer. If any vendor is interested in obtaining the record, please submit your request to cpa@ocfair.com.

- Question:** Also, after reviewing the IFB Notice I read that there is a 10% preference for DVBE as well as a 5% preference for SB, do these preferences stack to combine a 15% preference if our business is DGS certified as both or would we have to elect one over the other?

Answer: Bidders may claim both small business preference (5%) and DVBE incentive (Up to 5%). However, each has its own formula. The OC Fair & Event Center will determine the amount when reviewing the proposals.

Page 6 of 56 of IFB, section G, DVBE Requirements – Bid Totaling Over \$10,000, stated:

The incentive amount will be based upon the percentage of DVBE participation as follows:

E. DVBE REQUIREMENTS – BIDS TOTALING OVER \$10,000.00

The District elects to include the **DVBE incentive** for this IFB.

- The incentive amount will be based upon the percentage of DVBE participation as follows:

Confirmed DVBE Participation of:	DVBE Incentive:
5% or Over	5%
4% to 4.99%	Inclusive 4%
3% to 3.99%	Inclusive 3%

2% to 2.99%	Inclusive 2%
1% to 1.99%	Inclusive 1%

Therefore, the maximum DVBE incentive is 5%.

Section H. Small Business Preference, stated:

"Section 14835, et seq., of the California Government Code requires that a five percent (5) preference be given to Bidders who qualify as a small business."

3. **Question:** In regards to IFB# LTR-02-22 can you confirm if the fair will be responsible for refueling the units during and at the completion of the rental?

Answer: The light towers should be delivered to the District full of fuel. The District is responsible for re-fueling during usage. The District is not responsible for re-fueling or ensuring tanks are full before pick up. See addendum #1.

4. **Question:** Does the fair plan on returning the light towers without refueling the units. Per the bid specifications, pricing is to include fuel charges. This is not common practice in the rental business. Please advise.

- a. The price quote shall be inclusive of all wages, allowances, supervision, insurance(s), material, labor, taxes, emission, certificate, license, travel, meal reimbursements, hotel accommodation, equipment, delivery, pick up, set up, installation, tear down, clean up, daily services, transportation, **fuel**, emission, or any other related services and fees required. The District shall not be billed for any costs that were not specifically included in the contract.

Answer: See answer #3 above.

5. **Question:** Can you list what light tower location is for the solar units and what are the standard light tower delivery locations. These 2 types of light towers have different cost associated with them.

Answer: We will not be using any solar light towers. The drop-off location for the standard light towers will be in lot E (south east) corner of lot. The District is responsible for placing them throughout the facility. However, the District will provide a list of locations after the units have been placed.

6. **Question:** For the solar and standard light towers, is a mast height of 25' acceptable vs 30'?

Answer: The standard light tower height of 25' is acceptable.

7. Will there be a forklift on-site that will be available to unload & load the light towers from the delivery trucks?

Answer: The forklift will not be available for loading/unloading.

Please send an email to ifb@ocfair.com for acknowledgment if you intend to bid this project. **Failure to acknowledge any RFI(s) and any Addendum(s) will result in disqualification.**

-End RFI #1-



March 11, 2022

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: Addendum #1, IFB #: LTR-02-22

The purpose of this addendum is to revise the components of the Invitation For Bid (IFB) for the Portable Light Tower Rental. All terms and conditions of the original RFP remain unchanged.

Document to be revised as follows:

1. IFB page 6 of 56, Section G. DVBE Requirements - Bid Totaling Over \$10,000, #2 reads as follow:

Original: 2. **ALL** Bidders must complete and submit the Bidder and Subcontractor Performance Declaration, GSPD-05-105 (**Attachment 3**) found at:

New: It should read "**ALL** Bidders must complete and submit the Bidder Declaration, GSPD-05-105, (**Attachment 4.**)

2. IFB Page 14 of 56, PART V, STATEMENT OF WORK TO BE PERFORMED

B. Scope of Work

Add: The light towers should be delivered to the District full of fuel. The District is responsible for re-fuel during usage. The District is not responsible for re-fuel or ensure tanks are full before pick up.

This will be incorporated as part of the contract. All other terms and deadlines remain unchanged.

All bidders to comply with the Addenda (Changes to the IFB) requirements of the IFB, page 10, number 3.

"Bidders must acknowledge all Addendum(s) and RFI(s) by email upon receipt. Failure to do so will be deemed as non-responsive."

Thank you.

-End Addendum #1-