

**OC FAIR & EVENT CENTER  
ACTIVE JOINT POWERS AUTHORITY AGREEMENTS  
AS OF MARCH 31, 2022**

<b>JOINT POWERS AUTHORITY</b>	<b>PROJECT #</b>	<b>PROJECT DATE</b>	<b>PROJECT DESCRIPTION</b>	<b>PRIMARY CONTRACTOR</b>	<b>APPROVED PROJECT TOTAL</b>
<b>Continuing</b>					
California Fair Financing Authority	03213031/B	8/15/2013	Pac Amp Berm Renovation - Phase II	CFFA	\$12,806,857.70
California Construction Authority	3220025	5/4/2020	Campground Storm Water Infrastructure Project	CCA	\$249,941.50
California Construction Authority	3220025	7/2/2020	Campground Storm Water Infrastructure Project	CCA	\$6,211.50
California Construction Authority	3221019	4/21/2021	Bid Solicitation Main Gate/Blue Gate - Entry Drive Alterations	CCA	\$4,250.00
California Construction Authority	3221019	5/7/2021	Main Gate/Blue Gate - Entry Drive Alterations	CCA	\$113,721.70
California Construction Authority	3220085	5/24/2021	Lot G Added Power	CCA	\$147,167.98
California Construction Authority	03222003	1/6/2022	2022 Storm Water Program Assistance	CCA	\$48,480.00
California Construction Authority	03222005	2/25/2022	Serenity Walk (30% Landscape Design)	CCA	\$30,920.00
<b>New</b>					

CFFA



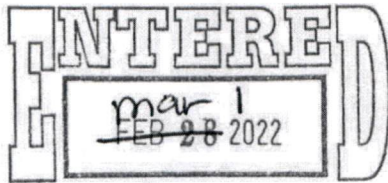
# California Construction Authority

1776 TRIBUTE Rd. SUITE 220  
SACRAMENTO, CA 95815

RECEPTION: (916) 263-6100  
FAX: (916) 263-6116

OC Fair & Event Center  
88 Fair Drive  
Costa Mesa, CA 92626

## Invoice



By:                     

Invoice Number: 3228  
Invoice Date: 2/25/2022  
Customer Code: 32nd  
Project: 03222005  
Serenity Walk

*ok to pay  
3-1-22  
mm*

*pol ✓ #  
91292  
3/2/22*

-Please make checks payable to California Construction Authority

Description	Amount
Construction & Consultants (Estimate)	25,850.00
Reimbursables (Estimate)	1,500.00
Management/Administration Fees	3,570.00
	<b>\$30,920.00</b>

Thank you for your business!

Terms: **Due Upon Receipt**

Questions: [ap@ccaauthority.org](mailto:ap@ccaauthority.org)

Net Invoice: \$30,920.00  
Sales Tax: 0.00  
Invoice Total: \$30,920.00



# CALIFORNIA CONSTRUCTION AUTHORITY

## LETTER OF UNDERSTANDING **SERENITY WALK (30% Landscape Design)**

To: 32<sup>nd</sup> DAA/OC Fair & Event Center  
From: Randy Crabtree, Jr. Executive Office  
California Construction Authority  
Subject: Letter of Understanding No. 22-005 (CCA Project No. **032-22-005**)

Date: February 25, 2022

This Letter of Understanding ("LOU") is entered into between California Construction Authority ("Authority") and the **32<sup>nd</sup> DAA/OC Fair & Event Center** ("Fair") pursuant to the Memorandum of Understanding between Authority and Fair dated January 1, 1997 to complete the scope of services set forth in Exhibit A, attached hereto ("Project").

PROJECT: See Exhibit A, 32<sup>nd</sup> District Agricultural Association **Serenity Walk (30% Design)**  
SCHEDULE: Work to be completed by **May 20, 2022**  
FUNDING: Fair Funded

1. The Fair shall pay Authority for Authority's actual costs and expenses in connection with the Project, including staff time, overhead, project administration, project inspection fees and third party charges ("Project Cost"), per Authority's fee schedule, where applicable. These costs shall be paid in advance as directed by Authority.

2. On or before **March 4, 2022**, Fair shall remit funds to the Authority in the amount of **Thirty Thousand, Nine Hundred Twenty And 00/100 Dollars (\$30,920.00)**, which is the current estimated Project Cost. Authority will notify Fair in writing in the event that the Authority determines that the estimated remaining Project Cost exceeds the funds in the Project Account. Upon receipt of such notice, Fair will immediately remit additional funds to the Authority.

TERMINATION: Either party may terminate this LOU without further penalty upon giving the other party twenty-four (24) hours written notice and completing any outstanding or non-revocable obligations. The Fair's obligation to pay the Project Cost shall survive termination of this LOU.

Randy Crabtree, Jr.  
Executive Officer  
California Construction Authority

Date

*Michele Richards* <sup>3-1-22</sup>  
Michele Richards  
Chief Executive Officer  
OC Fair & Event Center

Date





# CALIFORNIA CONSTRUCTION AUTHORITY

## Exhibit A

February 25, 2022

Project No. 032-22-005  
Subject: 32<sup>nd</sup> District Agricultural Association  
Serenity Walk (Landscape Design)

This cost proposal is for the management and handling of the Serenity Walk (Landscape Design) project at the OC Fair & Event Center (Fair), and is based upon the following Scope of Work:

- A. The site of the proposed project is at the 32<sup>nd</sup> District Agricultural Association (DAA)/OC Fair & Event Center (Fair).
- B. The Landscape Design scope of work includes:
  - 1. CCA will engage a Landscape Architect from their approved Design Professionals List.
  - 2. The Landscape Architect will provide three conceptual designs, based on three potential cost points using the Fair's provided sketch as a start.
    - a. First Conceptual Design – Based on a complete combined LOU budget of \$300K, anticipated construction costs of \$200K.
    - b. Second Conceptual Design - Based on a complete combined LOU budget of \$400K, anticipated construction costs of \$300K.
    - c. Third Conceptual Design - Based on a complete combined LOU budget of \$500K plus, anticipated construction costs of \$400K plus.
  - 3. CCA and the Landscape Architect will host a Zoom call with the Fair to discuss the three options.
  - 4. Landscape Architect will produce a fully realized set of plans for final review based on Fair selected design elements and budget.
- C. CCA will provide project administration services associated with the project.

This cost proposal is for the Landscape Design Administration process. The Fair understands that additional costs may be incurred if additional tasks are required. Included in this cost proposal are CCA's Project Administration fees.

CCA fees and estimated reimbursable costs to manage the **Serenity Walk (Landscape Design) project** at the **OC Fair & Event Center** are estimated to be **Thirty Thousand, Nine Hundred Twenty and 00/100 Dollars (\$30,920.00)**, as detailed below. A breakdown of the estimated cost follows:

California Construction Authority  
1776 Tribute Rd., Suite 220 - SACRAMENTO, CA 95815 - (916) 263-6100



**OC Fair & Event Center/32nd DAA  
Serenity Walk Landscape Design  
Project Cost Breakdown**

Cost Breakdown	Phase 1	Phase 2	Total Budget
	Design Costs	Estimated Construction	
<b><u>CONSTRUCTION &amp; CONSULTANTS (Estimate)</u></b>			
Landscape Architectural Services	23,500.00		23,500.00
Design Contingency	2,350.00		2,350.00
Estimated Construction Costs	-		-
Estimated Construction Contingency (10%)	-		-
Bidding	-		-
Construction & Consultants Sub-Total	\$ 25,850.00	\$ -	\$ 25,850.00
<b><u>REIMBURSABLES (Estimate)</u></b>			
Travel & Associated Costs	1,200.00		1,200.00
Advertising	-		-
Enhanced Worker Safety Oversight	-		-
Plan Review	-		-
Inspections	-		-
Special Inspection	-		-
Reproduction Services	250.00		250.00
Misc.	50.00		50.00
* Reimbursable Sub-Total	\$ 1,500.00	\$ -	\$ 1,500.00
<b><u>MANAGEMENT/ADMINISTRATION FEES</u></b>			
Fee Project and Construction Management	2,820.00	-	2,820.00
Direct Costs Handling Fee (3%)	750.00	-	750.00
Management & Admin Subtotal	\$ 3,570.00	\$ -	\$ 3,570.00
<b>Total Costs, with Fees and Estimated Costs</b>	<b>\$ 30,920.00</b>	<b>\$ -</b>	<b>\$ 30,920.00</b>

All actual costs directly associated with any construction contingency funds that are used and/or professional services utilized will be subject to CFFA's Project Administration/Handling fees.

CCA Technical Support billed on a T&M basis, in accordance with CCA approved Fee Schedule

Costs identified as estimates are just that, actual costs will be accounted and reconciled at close of project.

\* Included in the Direct Costs Handling Fee (3%)





If any third-party professional services/consultant outside services, contracted by CCA on behalf of this project, are required, they will be paid directly by the Fair within seven (7) days upon receipt of an approved and signed payment authorization from CCA.

The performance of CCA's scope of services inures to the benefit of the Fair. To accomplish these services, CCA may engage third parties. Additionally, known, and unknown third parties may be affected by the performance of this LOU. Therefore, the Fair agrees to reimburse CCA for all costs and expenses incurred in connection with the Project or arising out of the performance of this LOU, including, but not limited to, all costs and expenses arising out of claims asserted by third parties against CCA. The Fair shall not reimburse CCA for costs and expenses incurred as a result of CCA's sole, active negligence or willful misconduct.

Should a dispute arise and either party is required to institute any action or proceeding to enforce any provision of this LOU or for damages by reason of an alleged breach of any provision hereof, the prevailing party shall be entitled to receive all costs and expenses (including reasonable attorneys' fees and disbursements) incurred by such prevailing party in connection with such action or proceeding. CCA will take no further action until the Fair accepts the terms and conditions of this proposal. Upon your acceptance of this proposal, this proposal shall be incorporated into a LOU and shall become a part thereof. CCA represents and warrants that it has the statutory and/or legal authority to enter into

contracts with general contractors for the express and specific purpose of performing the work identified in the LOU. CCA further represents and warrants that it has the statutory and/or legal authority to enter into **LOU 22-005**, through the undersigned party.

The Fair represents and warrants that it has the statutory and/or legal authority to enter into this LOU 22-005, through the undersigned party, to obtain the benefits of the agreements referenced above, and that Michele Richards is the Fair's representative for purposes of authorizing CCA to make expenditures or enter into contracts. If you have any questions, please call **Project Manager Sean Slay** at **(916) 470-4673**.