



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **JANUARY 26, 2023** ITEM: **8F(iii)**

SUBJECT: **Facilities Committee**

DATE: January 20, 2023

FROM: Directors Ruiz and La Belle

PRESENTATION BY: Directors Ruiz and La Belle

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 01/04/2023 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

Staff highlighted the following projects:

- **Lot G Utilities** – CCA and Contractor (JRH Construction) working on the project start up. The physical on-site work will be delayed one week due to the weather.
- **Serenity Walk** – The bid is closing on January 5th; staff will communicate with the committee if there are any budgetary issues requiring full Board of Directors direction. Director La Belle discussed furniture (benches etc.) and the possibility of the Heroes Hall Foundation carrying out fund raising.
 - The committee and staff carried out an additional meeting on January 13th to review and discuss the project bids and cost breakdown. *This item is on the agenda for discussion and action by the full Board of Directors (Agenda Item 8C).*

Draft Master Site Plan:

- Per direction at the November Board of Directors meeting, staff is working on a finance plan along with revision to the MSP PowerPoint related to the order of proposed projects to maximize self-funding resources. *The presentation and action items will be on the January Board of Directors agenda (Items 8A and 8B).*

PSPS:

- The project is moving forward, CCA and OCFEC are completing the required paperwork for the first repayment draw. CCA has scheduled a pre-bid construction walkthrough for Thursday, January 5th with an anticipated bid opening date of January 18th.

Other:

- CEO Richards provided an update to the committee on the smooth transition of operations in the Equestrian Center on January 1st.
- Director La Belle asked questions related to the Pacific Amphitheatre back-of-house green room trailer replacement project. Staff will be developing this project for the 2024 budget at the appropriate time. Input from internal and external stakeholders will be part of the process.
- Delivery of the Aerobic Digester is anticipated in March.

Follow-up:

- The next meeting of the Facilities Committee is scheduled for 02/01/2023.

Facilities Committee - 2023 Capital & Major Expenditure Summary		
2022 Carry-forward (Capital Expenditures)	Status	Project Summary
Lot G utilities	Active	Working with CCA & Contractor on project start up
Serenity Walk	Active	Award date moved to Jan 5th
Capital Expenditure	Status	Project Summary
Market Place - removal	Active	Working with CCA and JT Eng for Demo drawings
Beef Barn - removal	Active	Working with CCA and JT Eng for Demo drawings
Building 15 - removal	Active	Working with CCA and JT Eng for Demo drawings
Parking lot - fence panels replacement		
Main Mall - tower light fixture replacement		
Baja Blues - HVAC replacement (1 of 4)		
Huntington Beach - HVAC unit replacement (2)		
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Active	Project in bid process
Pacific Amphitheater kitchen - HVAC unit replacement		
Pacific Amphitheater kitchen - roof replacement		
Archive storage bin	Active	Carrying out pricing, PO to be issued
Court Yard - replace shade cloth		
Huntington / Costa Mesa buildings - vestibule doors	Active	Developing scope
Exterior parking lot repairs		
Interior parking lot repairs		
Parking lot - light pole replacement (phase 1)		
Interior Way Finding (Phase 1)	Active	Research and concepts completed, purchasing hardware
Back Flow / Valve - replacement (continued)		
Replace in-grounds electrical boxes (continued)		
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Active	Currently bidding project
Box Office gates - replace covering / screening		
Fire Lane - curb painting (phase 1)		
Equipment	Status	Project Summary
Board room chairs (16)	Active	Researching samples
Board Tablets	Active	Team reviewing all options and requirements
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)		
Golf Cart - Security (2)		
Golf Cart - E&E		
Taylor Dunn cart - EQC		
Taylor Dunn cart - fleet replacement (Maintenance)		
Fermec tractor replacement		
Fair material		
Fair electrical equipment		
Fair plumbing equipment		
Building wall pac replacements		
Portable light towers (4)	Active	Material priced, PO to be issued
E&E fence screen		
Gate 4.5 - security barricade		
Money counting machines (2)	Active	PO issued
Pacific Amphitheater - sewer lift pump replacement		
Time clock replacement		
All grounds Wi Fi (continued)		
All grounds PA (continued)		
Surveillance system - upgrade (continued)		
EQC - surveillance system - upgrade	Active	Staff reviewing locations & requirements
Utility locator		
2 yd dumpster casters		
2 yard trash dumpsters	Active	Developing bid docs
Recycle cans (100)		
Picnic tables (30)		
Portable restroom (2)		