



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **FEBRUARY 23, 2023** ITEM: **8C(iii)**

SUBJECT: **Facilities Committee**
DATE: **February 17, 2023**
FROM: **Directors Ruiz and La Belle**
PRESENTATION BY: **Directors Ruiz and La Belle**

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 02/01/2023 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

Staff highlighted the following projects:

- **Lot G Utilities** – There have been some weather-related delays, but the project is proceeding.
- **Serenity Walk** – CCA has been given the go-ahead on the project. Director La Belle requested development of a donation plan to share with the Heroes Hall Veterans Foundation for the project pavers and furniture. Staff shared the goal of holding a public ribbon cutting during the 2023 OC Fair on July 20 during the business development dinner hosted by the Board for elected officials.

Master Site Plan Phase One:

- A kick-off call/meeting for the project was going to be scheduled with CCA to begin the LOU and next steps.

PSPS:

- As previously reported OCFEC received our first reimbursement check for Phase One of the project. CCA advised the bids are over budget and is reviewing possible next steps and will advise.

Other:

- During the meeting, Director La Belle made the following requests:
 - Have a discussion at the February Board meeting regarding launching the Pacific Amphitheatre back-of-house green room trailer replacement project in 2023.
 - Have the Board to reconsider the priority order of MSP projects previously approved by the Board, and move the Pacific Amphitheatre improvement projects earlier.
 - Consideration by the Board to issue an RFP to select a grant writer to identify grants and/or endowment opportunities to support the Master Site Plan.
 - Explore the possibility of issuing an RFP(s) for OCFEC to select architects, engineers, and/or project management firms for the Administration Building project and other phases of the Master Site Plan outside of the CCA process. In addition, review the possibility of the City of Costa Mesa or the County of Orange being certified to provide inspection services.
 - Review opportunities for P3 projects (Private, Public, Partnerships)

Follow-up:

- The next meeting of the Facilities Committee is scheduled for 03/01/2023.

Facilities Committee - 2023 Capital & Major Expenditure Summary

2022 Carry-forward (Capital Expenditures)		Status	Project Summary
Lot G utilities		Active	Working with CCA & Contractor on project start up
Serenity Walk		Active	Award date moved to Jan 5th
Capital Expenditure		Status	Project Summary
Market Place - removal		Active	Working with CCA and JT Eng for Demo drawings
Beef Barn - removal		Active	Working with CCA and JT Eng for Demo drawings
Building 15 - removal		Active	Working with CCA and JT Eng for Demo drawings
Parking lot - fence panels replacement			
Main Mall - tower light fixture replacement			
Baja Blues - HVAC replacement (1 of 4)			
Huntington Beach - HVAC unit replacement (2)			
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system		Active	Project in bid process
Pacific Amphitheater kitchen - HVAC unit replacement			
Pacific Amphitheater kitchen - roof replacement			
Archive storage bin		Active	Carrying out pricing, PO to be issued
Court Yard - replace shade cloth			
Huntington / Costa Mesa buildings - vestibule doors		Active	Developing scope
Exterior parking lot repairs			
Interior parking lot repairs			
Parking lot - light pole replacement (phase 1)			
Interior Way Finding (Phase 1)		Active	Research and concepts completed, purchasing hardware
Back Flow / Valve - replacement (continued)			
Replace in-grounds electrical boxes (continued)			
Major Expenditures		Status	Project Summary
Maintenance Yard - Paint Facia		Active	Currently bidding project
Box Office gates - replace covering / screening			
Fire Lane - curb painting (phase 1)			
Equipment		Status	Project Summary
Board room chairs (16)		Active	Researching samples
Board Tablets		Active	Team reviewing all options and requirements
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)			
Golf Cart - Security (2)			
Golf Cart - E&E			
Taylor Dunn cart - EQC			
Taylor Dunn cart - fleet replacement (Maintenance)			
Fermec tractor replacement			
Fair material			
Fair electrical equipment			
Fair plumbing equipment			
Building wall pac replacements			
Portable light towers (4)		Active	Material priced, PO to be issued
E&E fence screen			
Gate 4.5 - security barricade			
Money counting machines (2)		Active	PO issued
Pacific Amphitheater - sewer lift pump replacement			
Time clock replacement			
All grounds Wi Fi (continued)			
All grounds PA (continued)			
Surveillance system - upgrade (continued)			
EQC - surveillance system - upgrade		Active	Staff reviewing locations & requirements
Utility locator			
2 yd dumpster casters			
2 yard trash dumpsters		Active	Developing bid docs
Recycle cans (100)			
Picnic tables (30)			
Portable restroom (2)			