



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **MARCH 23, 2023** ITEM: **8F(iii)**

SUBJECT: **Facilities Committee**

DATE: March 17, 2023

FROM: Directors Ruiz and La Belle

PRESENTATION BY: Directors Ruiz and La Belle

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 03/01/2023 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

Staff highlighted the following projects:

- **Lot G Utilities** – Although hampered by weather delays, the project is proceeding and we don't foresee any negative impact on operations.
- **Serenity Walk** – A pre-construction meeting was held last week and construction began on 2/28. Although there are expected weather challenges ahead, the project is proceeding as planned.
- **Serenity Walk Fundraising** – Director La Belle would like the Board to approve an agreement to work with the Heroes Hall Veterans Foundation on a donation plan to provide funds for pavers and benches for the Serenity Walk (*Agenda Item 8B*). This item, if approved, would eventually move to the Community Affairs Committee for coordination with the Foundation.

Master Site Plan Phase One:

- Per Director La Belle's request at the previous Facilities Committee meeting, discussions continued regarding the possibility of using other than CCA to manage construction projects and our ability to engage directly with architectural and engineering firms.
- A committee call with Attorney Caplan confirmed that only DGS and CCA are authorized to manage construction projects on State property, but that staff and committee members can participate in the development of project team criteria and selection.

PSPS:

- CCA worked with the winning contractor on the budget for the PSPS project which is now back on track.

Other:

- Staff updated the committee on an additional Cap X project which will use \$15,000 of contingency funds (within CEO's spending authority) for the replacement of the HVAC unit at the Equestrian Center offices. Staff also updated the committee on replacing exterior pole lamps as needed and completing the office cleaning and renovation.
- Director La Belle again recommended retaining a grant writer to seek funds to support the Master Site Plan. Staff indicated that research for this possibility is underway.

Follow-up:

- The next meeting of the Facilities Committee is scheduled for 04/05/2023.

Facilities Committee - 2023 Capital & Major Expenditure Summary		
2022 Carry-forward (Capital Expenditures)	Status	Project Summary
Lot G utilities	Active	Some weather challenges, however on track
Serenity Walk	Active	LOU updated, pre con meeting 2/22/23, started 2/28/23
Capital Expenditure	Status	Project Summary
Market Place - removal	Active	Project awarded, CCA and staff working on next steps
Beef Barn - removal	Active	Project out to bid, mandatory job walk February 8, bids close second week of March
Building 15 - removal	Active	Project out to bid, mandatory job walk February 8, bid award and project post Fair
Parking lot - fence panels replacement		
Main Mall - tower light fixture replacement	Active	Design underway
Baja Blues - HVAC replacement (1 of 4)	Active	Project bid and awarded, install pending
Huntington Beach - HVAC unit replacement (2)	Active	LOU completed, project out to bid, March 7
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Active	Project awarded
Pacific Amphitheater kitchen - HVAC unit replacement		
Pacific Amphitheater kitchen - roof replacement		
Archive storage bin	Complete	
Court Yard - replace shade cloth	Active	Out to bid
Huntington / Costa Mesa buildings - vestibule doors	Active	Developing scope
Exterior parking lot repairs	Active	Work underway
Interior parking lot repairs	Active	Work underway
Parking lot - light pole replacement (phase 1)	Active	Scope complete, bid process underway
Interior Way Finding (Phase 1)	Active	Hardware purchased, install underway
Back Flow / Valve - replacement (continued)		
Replace in-grounds electrical boxes (continued)		
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Active	Project awarded, work being scheduled for March
Box Office gates - replace covering / screening	Active	Project awarded, work being scheduled for March
Fire Lane - curb painting (phase 1)		
Equipment	Status	Project Summary
Board room chairs (16)	Active	Chairs purchased, delivery antisipated by the end of April
Board Tablets	Complete	
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)	Complete	
Golf Cart - Security (2)	Active	Reviewing options
Golf Cart - E&E	Complete	
Taylor Dunn cart - EQC	Complete	
Taylor Dunn cart - fleet replacement (Maintenance)	Complete	
Fermec tractor replacement	Active	PO issued
Fair material	Active	Reviewing products and pricing
Fair electrical equipment	Active	Reviewing products and pricing
Fair plumbing equipment		
Building wall pac replacements	Active	R & D underway
Portable light towers (4)	Active	Material ordered
E&E fence screen		
Gate 4.5 - security barricade	Active	Staff reviewing options
Money counting machines (2)	Complete	
Pacific Amphitheater - sewer lift pump replacement		
Time clock replacement	Active	Testing new product
All grounds Wi Fi (continued)	Active	Material purchases ongoing
All grounds PA (continued)		
Surveillance system - upgrade (continued)	Active	Some material ordered, install pending
EQC - surveillance system - upgrade	Active	Some material ordered, install pending
Utility locator	Active	Product review
2 yd dumpster casters	Active	Purchasing material
2 yard trash dumpsters	Active	Material ordered
Recycle cans (100)	Active	R & D underway
Picnic tables (30)	Active	Staff researching types and styles
Portable restroom (2)	Active	R & D underway