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## *BOARD OF DIRECTORS COMMITTEE REPORT*

MEETING DATE: JUNE 22, 2023 ITEM: 8E(iii)

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SUBJECT: **Facilities Committee**

DATE: June 19, 2023

FROM: Directors Ruiz and La Belle

PRESENTATION BY: Directors Ruiz and La Belle

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***Purpose:***

*This committee reviews buildings and grounds related projects and issues and recommends site planning direction.*

***Focus:***

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

***Special Projects:***

- *None at this time*

### **SUMMARY OF COMMITTEE MEETING**

The committee met on 06/12/2023 and discussed the following:

**Cap X Projects:**

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Serenity Walk** – The project is going well despite all the weather challenges. Staff reported on the current status of the project. The trees have been planted and the pavers are currently being installed. Plantings and the rest of the landscaping is anticipated to start by the end of the week.
- **Pacific Amphitheatre Dressing Rooms** - Staff reported on the status of this project. OCFEC and CCA have developed and executed LOU#1 and will start research & development of this project. Director La Belle asked if any other work will be part of this scope. Director La Belle and CEO Richards will do a tour of the facility sometime in July.

- **Master Site Plan Phase One – Administration Building:**
  - **RFP Scoring** – Staff gave the committee a full update on the status of the RFP proposals and the day of scoring. CCA is working through the final approval process for the successful proponent. The public announcement is anticipated by the end of next week. Director La Belle requested the staff and Board finalize a date for a full Board scoping meeting to include the Consulting team. This will be discussed at the June Board of Directors meeting.

**Other:**

- **PSPS** – CCA has updated OCFEC on the status of this project. It will begin sometime post fair 2023.

**Follow-up:**

- The next meeting of the Facilities Committee is TBD.

Facilities Committee - 2023 Capital & Major Expenditure Summary		
2022 Carry-forward (Capital Expenditures)	Status	Project Summary
Lot G utilities	Complete	
Serenity Walk	Active	Monuments built, fence installed, pavers being installed
Capital Expenditure	Status	Project Summary
Market Place - removal	Active	Paving complete, clean up started
Beef Barn - removal	Complete	
Building 15 - removal	Active	Bid award and project completion post Fair
Parking lot - fence panels replacement		
Main Mall - tower light fixture replacement	Active	Design underway
Baja Blues - HVAC replacement (1 of 4)	Complete	
Huntington Beach - HVAC unit replacement (2)	Complete	
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Complete	
Pacific Amphitheater kitchen - HVAC unit replacement	Complete	
Pacific Amphitheater kitchen - roof replacement		
Archive storage bin	Complete	
Court Yard - replace shade cloth	Active	Project awarded, work to begin in June
Huntington / Costa Mesa buildings - vestibule doors	Active	Install underway
Exterior parking lot repairs	Active	Work ongoing
Interior parking lot repairs	Active	Work ongoing
Parking lot - light pole replacement (phase 1)	Active	Scope complete, bid process underway
Interior Way Finding (Phase 1)	Active	Hardware purchased, install underway
Back Flow / Valve - replacement (continued)		
Replace in-grounds electrical boxes (continued)		
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Complete	
Box Office gates - replace covering / screening	Active	Project awarded, work being scheduled for June
Fire Lane - curb painting (phase 1)	Complete	
Equipment	Status	Project Summary
Board room chairs (16)	Active	Chairs purchased, delivery anticipated by the end of June
Board Tablets	Complete	
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)	Complete	
Golf Cart - Security (2)	Complete	
Golf Cart - E&E	Complete	
Taylor Dunn cart - EQC	Complete	
Taylor Dunn cart - fleet replacement (Maintenance)	Complete	
Fermec tractor replacement	Active	PO issued, July delivery anticipated
All Fair materials	Active	K rail purchased, purchasing screening material
Building wall pac replacements	Active	R & D underway
Portable light towers (4)	Active	Material delivered, assembly underway
E&E fence screen	Active	Scope of work bid underway
Gate 4.5 - security barricades	Active	PO issued, awaiting delivery
Money counting machines (2)	Complete	
Pacific Amphitheater - sewer lift pump replacement	Active	Replacement & repairs underway
Time clock replacement	Active	Material purchased, install scheduled pre fair
All grounds Wi Fi (continued)	Active	Material purchases ongoing
All grounds PA (continued)		
Surveillance system - upgrade (continued)	Complete	
EQC - surveillance system - upgrade	Active	Internal cameras installed, external ongoing
Utility locator	Active	Pricing under review
2 yd dumpster casters	Active	Purchasing material
2 yard trash dumpsters	Complete	
Recycle cans (100)	Active	Purchase pending
Picnic tables (30)	Complete	
Portable restroom (2)	Active	One completed