



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **SEPTEMBER 28, 2023** ITEM: **8H(iii)**

SUBJECT: **Facilities Committee**
DATE: **September 25, 2023**
FROM: **Directors Ruiz and La Belle**
PRESENTATION BY: **Directors Ruiz and La Belle**

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 06/29/2023, 08/02/23, 09/08/23 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Master Site Plan Phase One – Administration Building:**
 - **Kickoff Meeting** – The Facilities Committee and the Administration Building Addition Project team met and reviewed next steps. The team also discussed the possibility of a full Board of Directors scoping meeting or a set of questions being sent out.
 - **LPA, CCA & OCFEC (the project team)** – The project team is continuing with the design scoping and information gathering meetings. All internal stakeholders were involved in meetings through the week of 8/1. The team discussed and worked toward a 30% design presentation and budget review for the September Board meeting.
 - **OCFEC** – Staff reviewed a draft of the 30% design documents and budget with the committee. A full presentation and action item will be on the September Board meeting agenda (Agenda Item 8B).

- **PacAmp Dressing Rooms** – CCA & OCFC held a mandatory walkthrough for the RFP that was released. Staff will report if a successful proponent is hired by CCA. CCA is working with LPA on a design development proposal. A project meeting is tentatively scheduled for September 20th.

Other:

- **Storage** – CEO Richards updated the committee on discussions with the State over the possibility of acquiring access to property (5 acres) at the former Fairview Hospital.
- **PSPS** – CCA is working with the contractor on an updated schedule.
- **A4M Skyhawk** – Staff is working through the current MOU with the County, OCFEC is proposing taking over the agreement with the Navy directly. The County is in full support of this initiative (Agenda Item 8E).

Follow-up:

- The next meeting of the Facilities Committee is October 4, 2023.

Facilities Committee - 2023 Capital & Major Expenditure Summary

2022 Carry-forward (Capital Expenditures)		
	Status	Project Summary
Lot G utilities	Complete	
Serenity Walk	Complete	
Capital Expenditure	Status	Project Summary
Market Place - removal	Complete	
Beef Barn - removal	Complete	
Building 15 - removal	Active	Contractor to start 9/18
Parking lot - fence panels replacement	Active	Pricing of panel manufacturing underway
Main Mall - tower light fixture replacement	Complete	
Baja Blues - HVAC replacement (1 of 4)	Complete	
Huntington Beach - HVAC unit replacement (2)	Complete	
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Complete	
Pacific Amphitheater kitchen - HVAC unit replacement	Complete	
Pacific Amphitheater kitchen - roof replacement	Active	Scope complete, bid process underway
Archive storage bin	Complete	
Court Yard - replace shade cloth	Complete	
Huntington / Costa Mesa buildings - vestibule doors	Complete	
Exterior parking lot repairs	Complete	
Interior parking lot repairs	Complete	
Parking lot - light pole replacement (phase 1)	Active	Scope complete, bid process underway
Interior Way Finding (Phase 1)	Active	Hardware purchased, install underway
Back Flow / Valve - replacement (continued)		
Replace in-grounds electrical boxes (continued)		
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Complete	
Box Office gates - replace covering / screening	Complete	
Fire Lane - curb painting (phase 1)	Complete	
Equipment	Status	Project Summary
Board room chairs (16)	Complete	
Board Tablets	Complete	
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)	Complete	
Golf Cart - Security (2)	Complete	
Golf Cart - E&E	Complete	
Taylor Dunn cart - EQC	Complete	
Taylor Dunn cart - fleet replacement (Maintenance)	Complete	
Fermec tractor replacement	Complete	
All Fair materials	Complete	
Building wall pac replacements	Active	R & D underway
Portable light towers (4)	Active	Assembly to be scheduled
E&E fence screen	Complete	
Gate 4.5 - security barricades	Complete	
Money counting machines (2)	Complete	
Pacific Amphitheater - sewer lift pump replacement	Complete	
Time clock replacement	Complete	
All grounds Wi Fi (continued)	Active	Material purchases ongoing
All grounds PA (continued)	Active	Material purchased
Surveillance system - upgrade (continued)	Complete	
EQC - surveillance system - upgrade	Active	Internal cameras installed, external ongoing
Utility locator	Complete	
2 yd dumpster casters	Complete	
2 yard trash dumpsters	Complete	
Recycle cans (100)	Complete	
Picnic tables (30)	Complete	
Portable restroom (2)	Active	One completed. Design of second unit underway