



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **OCTOBER 26, 2023** ITEM: **8F(iii)**

SUBJECT: **Facilities Committee**
DATE: **October 23, 2023**
FROM: **Directors Ruiz and La Belle**
PRESENTATION BY: **Directors Ruiz and La Belle**

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 10/04/23 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Master Site Plan Phase One – Administration Building:**
 - **60% Design Drawings** – The team is continuing weekly meetings and is working towards completion of 60% drawings.
- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
 - **Project Development** – The team consisting of OCFEC staff, LPA, and CCA is doing a full review of the project, including existing site conditions. The next meeting will be Wednesday, October 11 to review next steps.
 - Director La Belle discussed and requested staff review the possibility of moving the Pacific Amphitheatre MSP projects forward.

- **Other:**
 - **PSPS – Costa Mesa Building –** CCA is requesting an extension on this project, and is targeting completion, June 30, 2024

Follow-up:

- The next meeting of the Facilities Committee is November 1, 2023.

Facilities Committee - 2023 Capital & Major Expenditure Summary		
2022 Carry-forward (Capital Expenditures)	Status	Project Summary
Lot G utilities	Complete	
Serenity Walk	Complete	
Capital Expenditure	Status	Project Summary
Market Place - removal	Complete	
Beef Barn - removal	Complete	
Building 15 - removal	Complete	
Parking lot - fence panels replacement	Active	Pricing of panel manufacturing underway
Main Mall - tower light fixture replacement	Complete	
Baja Blues - HVAC replacement (1 of 4)	Complete	
Huntington Beach - HVAC unit replacement (2)	Complete	
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Complete	
Pacific Amphitheater kitchen - HVAC unit replacement	Complete	
Pacific Amphitheater kitchen - roof replacement	Active	CCA LOU and process TBD
Archive storage bin	Complete	
Court Yard - replace shade cloth	Complete	
Huntington / Costa Mesa buildings - vestibule doors	Complete	
Exterior parking lot repairs	Complete	
Interior parking lot repairs	Complete	
Parking lot - light pole replacement (phase 1)	Active	Scope complete, bid process underway
Interior Way Finding (Phase 1)	Active	Hardware purchased, install underway
Back Flow / Valve - replacement (continued)	Complete	
Replace in-grounds electrical boxes (continued)	Complete	
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Complete	
Box Office gates - replace covering / screening	Complete	
Fire Lane - curb painting (phase 1)	Complete	
Equipment	Status	Project Summary
Board room chairs (16)	Complete	
Board Tablets	Complete	
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)	Complete	
Golf Cart - Security (2)	Complete	
Golf Cart - E&E	Complete	
Taylor Dunn cart - EQC	Complete	
Taylor Dunn cart - fleet replacement (Maintenance)	Complete	
Fermec tractor replacement	Complete	
All Fair materials	Complete	
Building wall pac replacements	Complete	
Portable light towers (4)	Active	Assembly to be scheduled
E&E fence screen	Complete	
Gate 4.5 - security barricades	Complete	
Money counting machines (2)	Complete	
Pacific Amphitheater - sewer lift pump replacement	Complete	
Time clock replacement	Complete	
All grounds Wi Fi (continued)	Active	Material purchases ongoing
All grounds PA (continued)	Active	Material purchased
Surveillance system - upgrade (continued)	Complete	
EQC - surveillance system - upgrade	Complete	
Utility locator	Complete	
2 yd dumpster casters	Complete	
2 yard trash dumpsters	Complete	
Recycle cans (100)	Complete	
Picnic tables (30)	Complete	
Portable restroom (2)	Active	One completed. Design of second unit underway