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## ***BOARD OF DIRECTORS AGENDA REPORT***

MEETING DATE: **NOVEMBER 16, 2023** ITEM: **8B**

**SUBJECT:** **Presentation of 60% Design Concepts for Administration Building Addition and Vote on Whether or Not to Approve**

**DATE:** November 9, 2023

**FROM:** Michele Richards, CEO

**PRESENTATION BY:** Michele Richards, CEO

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*Action Item*

### **BACKGROUND**

At their September 2023 meeting, the Board of Directors reviewed and approved the 30% conceptual designs for the Administration Building expansion, along with the additional \$5 million for the project to include needed improvements to the existing building.

Staff has continued to work with LPA, the project consultants, to advance the project details and has reviewed progress with the Facilities Committee.

Staff will present 60% conceptual designs which include additional detail of the site plan, the floor plan, exterior elevations and a perspective rendering of the new east entrance.

### **RECOMMENDATION**

Staff and the Facilities Committee recommend approval of the 60% conceptual designs as presented and for staff to continue working with LPA on the development of the project.