



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **NOVEMBER 16, 2023** ITEM: **8G(iii)**

SUBJECT: **Facilities Committee**

DATE: November 13, 2023

FROM: Directors Ruiz and La Belle

PRESENTATION BY: Directors Ruiz and La Belle

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 11/1/23 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

- **CapX & Master Site Plan Draft Budget 2024:**
 - Staff reviewed the draft of the 2024 CapX & MSP budget with the committee. Director La Belle wishes to discuss MSP funding and revenue alternatives during the budget study session.
- **Master Site Plan Phase One – Administration Building:**
 - Staff presented a draft of the 60% floorplan layout to the committee. There will be a presentation at the upcoming full Board of Directors meeting. Directors Ruiz and La Belle liked the work done to date. Director La Belle asked to make sure the layout is what staff wants in regards to work group allocation and also wanted to make sure enough space has been created for work group meetings, especially when other work groups have to attend, for example Maintenance or Food Services. An additional discussion was related to a Grand Opening.

- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
 - Staff updated the committee on the progress of the project. Meetings with stakeholders and the design development team are ongoing. The team is working towards a final draft layout and preliminary budget.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is December 6, 2023.

Facilities Committee - 2023 Capital & Major Expenditure Summary		
2022 Carry-forward (Capital Expenditures)	Status	Project Summary
Lot G utilities	Complete	
Serenity Walk	Complete	
Capital Expenditure	Status	Project Summary
Market Place - removal	Complete	
Beef Barn - removal	Complete	
Building 15 - removal	Complete	
Parking lot - fence panels replacement	Active	Pricing of panel manufacturing underway
Main Mall - tower light fixture replacement	Complete	
Baja Blues - HVAC replacement (1 of 4)	Complete	
Huntington Beach - HVAC unit replacement (2)	Complete	
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Complete	
Pacific Amphitheater kitchen - HVAC unit replacement	Complete	
Pacific Amphitheater kitchen - roof replacement	2024	
Archive storage bin	Complete	
Court Yard - replace shade cloth	Complete	
Huntington / Costa Mesa buildings - vestibule doors	Complete	
Exterior parking lot repairs	Complete	
Interior parking lot repairs	Complete	
Parking lot - light pole replacement (phase 1)	Active	Scope complete, bid process underway
Interior Way Finding (Phase 1)	Complete	
Back Flow / Valve - replacement (continued)	Complete	
Replace in-grounds electrical boxes (continued)	Complete	
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Complete	
Box Office gates - replace covering / screening	Complete	
Fire Lane - curb painting (phase 1)	Complete	
Equipment	Status	Project Summary
Board room chairs (16)	Complete	
Board Tablets	Complete	
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)	Complete	
Golf Cart - Security (2)	Complete	
Golf Cart - E&E	Complete	
Taylor Dunn cart - EQC	Complete	
Taylor Dunn cart - fleet replacement (Maintenance)	Complete	
Fermec tractor replacement	Complete	
All Fair materials	Complete	
Building wall pac replacements	Complete	
Portable light towers (4)	Complete	
E&E fence screen	Complete	
Gate 4.5 - security barricades	Complete	
Money counting machines (2)	Complete	
Pacific Amphitheater - sewer lift pump replacement	Complete	
Time clock replacement	Complete	
All grounds Wi Fi (continued)	Active	Material purchases ongoing
All grounds PA (continued)	Active	Material purchased
Surveillance system - upgrade (continued)	Complete	
EQC - surveillance system - upgrade	Complete	
Utility locator	Complete	
2 yd dumpster casters	Complete	
2 yard trash dumpsters	Complete	
Recycle cans (100)	Complete	
Picnic tables (30)	Complete	
Portable restroom (2)	Active	One completed. Design of second unit underway