



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **DECEMBER 14, 2023** ITEM: **8F**

SUBJECT: **Facilities Committee**
DATE: November 11, 2023
FROM: Directors Ruiz and Bilezikjian
PRESENTATION BY: Directors Ruiz and Bilezikjian

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 12/6/23 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

- **2023 Cap X:**
 - Staff reviewed the 2023 project list; the team will be completing the final three items before the end of the year.
- **2024 Cap X:**
 - Staff reviewed the 2024 list and will be creating the same reporting tool.
- **Master Site Plan Phase One – Administration Building:**
 - Staff updated the committee on the status of the project which included the 60% drawing budget review. The team is working towards completion of the 90% set of drawings and also reported that CEO Richards will be presenting interior renderings as part of the full Board of Directors meeting.

The team is working on several details which include but are not limited to;

- full set of drawings review
- staff relocation plan
- furniture plan
- door/security plan
- ADA plan
- CEQA

- **Master Site Plan Phase Two – Midway Restroom & Showers:**

- Staff updated the committee on phase two, which includes strategically locating two new restroom/shower buildings to support the annual fair and year-round operations.
- Staff will be working with CCA on LOU #1 which will include the design/development portion of the project. The team will develop tighter budgets through this process which will come back to the full Board.

- **Pacific Amphitheatre – PacAmp Dressing Rooms:**

- Staff updated the committee on the progress of this project. The team has carried out and completed a series of stakeholder meetings from which rough designs were developed. The team is working on draft budgets tied to the rough designs. Staff will be continuing to fine tune designs and budgets over the next couple of months

- **Other:**

- None

Follow-up:

- The next meeting of the Facilities Committee is 1/3/2024.