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## ***BOARD OF DIRECTORS AGENDA REPORT***

MEETING DATE: **JANUARY 25, 2024** ITEM: **8G**

SUBJECT: **Committee / Ad Hoc Committee / Liaison Report**

DATE: January 19, 2024

FROM: Nick Kovacevich, Board Chair

PRESENTATION BY: Nick Kovacevich, Board Chair

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### *Information Item*

### **BACKGROUND**

To assure compliance with the Bagley-Keene Open Meeting Act, Committee reports are only for the purpose of the Committee chair, Ad Hoc Committee members or Liaison to provide a verbal update. Should the Board want to discuss any Committee work item not already on the agenda; those would need to be agendized for a future Board meeting.

i. **Leadership Committee**

Members: Chair Kovacevich, Committee Chair; Vice Chair Bagneris

- Purpose: This committee provides executive support to the Board and acts on behalf of the full Board during emergency situations.
- Focus:
  - Consult with CEO
  - Develop Board meeting agendas
  - Address Board issues
  - Conduct annual safety/security meeting
  - Complete the strategic planning process and provide ongoing monitoring

ii. **Financial Monitoring and Audit Committee**

Members: Director Pham, Committee Chair; Director Bilezikjian

- Purpose: This committee monitors the organization's financial position and ensures financial controls are in place.
- Focus:
  - Monthly financial oversight
  - Annual budget review
  - Annual audit process
  - Participate in the scoring process for key RFPs, including for Carnival Services

iii. **Facilities Committee**

Members: Director Ruiz, Committee Chair; Director Bilezikjian

- Purpose: This committee reviews buildings and grounds related projects and issues and recommends site planning direction.
- Focus:
  - Construction projects
  - Capital expenditures
  - Master site planning

iv. **Governance Committee**

Members: Director La belle, Committee Chair; Chair Kovacevich

- Purpose: This committee ensures compliance with all Board policies and regulatory requirements.
- Focus:
  - Policy updates
  - Bagley-Keene open meeting compliance
  - Annual form 700 reporting
  - Annual required Board training
  - Legislative monitoring

v. **Community Affairs Committee**

Members: Director Rubalcava-Garcia, Committee Chair; Director Jackson

- Purpose: This committee oversees the Board's relationship with the community.
- Focus:
  - Diversity, equity and inclusion
  - Community engagement
  - Relationships with local, county and state officials