



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **JANUARY 25, 2024** ITEM: **8G(iii)**

SUBJECT: **Facilities Committee**

DATE: **January 22, 2024**

FROM: **Directors Ruiz and Bilezikjian**

PRESENTATION BY: **Directors Ruiz and Bilezikjian**

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *None at this time*

SUMMARY OF COMMITTEE MEETING

The committee met on 12/6/23 and discussed the following:

Cap X Projects:

The 2023 Capital & Major Expenditures projects were reviewed (summary document attached).

- **2023 Cap X:**
 - Staff reviewed the 2023 project list; the team will be completing the final three items before the end of the year.
- **2024 Cap X:**
 - Staff reviewed the 2024 list and will be creating the same reporting tool.
- **Master Site Plan Phase One – Administration Building:**
 - Staff updated the committee on the status of the project which included the 60% drawing budget review. The team is working towards completion of the 90% set of drawings and also reported that CEO Richards will be presenting interior renderings as part of the full Board of Directors meeting.

The team is working on several details which include but are not limited to;

- full set of drawings review
- staff relocation plan
- furniture plan
- door/security plan
- ADA plan
- CEQA

- **Master Site Plan Phase Two – Midway Restroom & Showers:**

- Staff updated the committee on phase two, which includes strategically locating two new restroom/shower buildings to support the annual fair and year-round operations.
- Staff will be working with CCA on LOU #1 which will include the design/development portion of the project. The team will develop tighter budgets through this process which will come back to the full Board.

- **Pacific Amphitheatre – PacAmp Dressing Rooms:**

- Staff updated the committee on the progress of this project. The team has carried out and completed a series of stakeholder meetings from which rough designs were developed. The team is working on draft budgets tied to the rough designs. Staff will be continuing to fine tune designs and budgets over the next couple of months

- **Other:**

- None

Follow-up:

- The next meeting of the Facilities Committee is 2/7/2024.

Facilities Committee - 2023 Capital & Major Expenditure Summary

2022 Carry-forward (Capital Expenditures)		
	Status	Project Summary
Lot G utilities	Complete	
Serenity Walk	Complete	
Capital Expenditure	Status	Project Summary
Market Place - removal	Complete	
Beef Barn - removal	Complete	
Building 15 - removal	Complete	
Parking lot - fence panels replacement	Active	Work being completed
Main Mall - tower light fixture replacement	Complete	
Baja Blues - HVAC replacement (1 of 4)	Complete	
Huntington Beach - HVAC unit replacement (2)	Complete	
Santa Ana Pavilion / Promenade - epoxy wrought iron fence system	Complete	
Pacific Amphitheater kitchen - HVAC unit replacement	Complete	
Pacific Amphitheater kitchen - roof replacement	2024	
Archive storage bin	Complete	
Court Yard - replace shade cloth	Complete	
Huntington / Costa Mesa buildings - vestibule doors	Complete	
Exterior parking lot repairs	Complete	
Interior parking lot repairs	Complete	
Parking lot - light pole replacement (phase 1)	Active	Work being completed
Interior Way Finding (Phase 1)	Complete	
Back Flow / Valve - replacement (continued)	Complete	
Replace in-grounds electrical boxes (continued)	Complete	
Major Expenditures	Status	Project Summary
Maintenance Yard - Paint Facia	Complete	
Box Office gates - replace covering / screening	Complete	
Fire Lane - curb painting (phase 1)	Complete	
Equipment	Status	Project Summary
Board room chairs (16)	Complete	
Board Tablets	Complete	
Golf Cart - Parking / Gate Ops - 6 passenger carts (2)	Complete	
Golf Cart - Security (2)	Complete	
Golf Cart - E&E	Complete	
Taylor Dunn cart - EQC	Complete	
Taylor Dunn cart - fleet replacement (Maintenance)	Complete	
Fermec tractor replacement	Complete	
All Fair materials	Complete	
Building wall pac replacements	Complete	
Portable light towers (4)	Complete	
E&E fence screen	Complete	
Gate 4.5 - security barricades	Complete	
Money counting machines (2)	Complete	
Pacific Amphitheater - sewer lift pump replacement	Complete	
Time clock replacement	Complete	
All grounds Wi Fi (continued)	Complete	
All grounds PA (continued)	Complete	
Surveillance system - upgrade (continued)	Complete	
EQC - surveillance system - upgrade	Complete	
Utility locator	Complete	
2 yd dumpster casters	Complete	
2 yard trash dumpsters	Complete	
Recycle cans (100)	Complete	
Picnic tables (30)	Complete	
Portable restroom (2)	Active	One completed. Design of second unit underway