



---

## BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **JANUARY 25, 2024** ITEM: **8G(iv)**

SUBJECT: **Governance Committee**

DATE: January 22, 2024

FROM: Director La Belle and Chair Kovacevich

PRESENTATION BY: Director La Belle and Chair Kovacevich

---

***Purpose:***

*This committee ensures compliance with all Board policies and regulatory requirements.*

***Focus:***

- *Policy updates*
- *Bagley-Keene open meeting compliance*
- *Annual form 700 reporting*
- *Annual required Board training*
- *Legislative Monitoring*

***Special Projects:***

- *None at this time.*

### **SUMMARY OF COMMITTEE MEETING**

The committee met 12/7/23 and discussed the following:

Since both members are new to the Governance Committee, CEO Richards reviewed the focus of the committee.

CEO Richards proposed updates to some of the existing Board Governance Policies which the committee agreed should come before the Board in January.

The Governance Committee also discussed the need for Board members to be up-to-date on mandatory training. The committee will assist CEO Richards in ensuring compliance and requested that a group transcript be emailed to all Board members on a monthly basis to monitor.

Policy 3.07 requires that the Board, led by the Governance Committee, conduct a formal self-assessment of its own performance on an annual basis. CEO Richards offered to

provide the committee with an assessment template that could be reviewed by the committee next month.

The committee also discussed two legislative priorities for 2024 which include:

1. Amending Business and Professions Code Division 8, Chapter 9, Article 6, Section 21669(b) which prohibits state or local government agencies from operating or managing a for-profit swap meet.
2. Creating legislation that would allow local fair Boards to make decisions about providing rent relief or waivers to nonprofit organizations.

The committee would like to develop an agenda outlining funding options for capital and program needs which would be recommended for consideration by the Board at a future meeting following the award of the contract for the Administration Building project.

Staff updated the Governance Committee by email exchange on 1/18/24 regarding the two policy updates recommended:

- Update to Policy 4.10 (Sponsorship) to better define the allowable alcohol by volume (ABV) limit for sponsorship of hard liquor or spirits.
- Amend Policy 2.03 (Conflict of Interest) to indicate that the acceptance of gifts from third parties should never exceed the allowable FPPC limit rather than stating a specific dollar amount which typically changes every two years.

#### **Follow-up**

- The next meeting of the Governance Committee is TBD.