



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **FEBRUARY 22, 2024** ITEM: **8C(iii)**

SUBJECT: **Facilities Committee**

DATE: February 16, 2024

FROM: Directors Ruiz and Bilezikjian

PRESENTATION BY: Directors Ruiz and Bilezikjian

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *Equestrian Center*

SUMMARY OF COMMITTEE MEETING

The committee met on 2/7/2024 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff provided additional history and details related to the Lot G storage project. The location along the North end of Lot G/South side of the EQC will have a privacy fence, this along with all the relocated OCFEC shipping containers will provide a barrier and open up necessary fully serviced RV spots. The expansion of the administration building permanently eliminates 28 RV spots.
- **Master Site Plan Phase One – Administration Building:**
 - Staff provided an overall update on the project which is going well. A ground breaking will occur, time and date to be determined and will be communicated as soon as scheduled. Staff also provided an update on the bid schedule:

- Project advertising February 9th & 16th
- Mandatory walk through with potential bidders February 21st
- Addendum issued February 28th
- Bids due March 13th
- **Master Site Plan Phase Two – Midway Restroom & Showers:**
 - Staff provided an overview of the project along with a status update. OCFEC & CCA have drafted an LOU which is currently undergoing the CCA internal review process.
- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
 - Staff summarized project initiatives carried out to date. The preliminary design created from information gathered during the stakeholder meeting process has produced a scope with a higher than desired budget. The team is undertaking steps to review the scope and work towards a more desirable budget.
- **Equestrian Center – Equine Vision Initiatives**
 - CEO Richards will be providing an update at the upcoming Board of Directors meeting.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is 3/6/2024.

2024 Capital / Major / Equipment Expenditure	STATUS	Project Summary
2023 Carry-forward (Major Expenditures)		
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on CalFire approvals

Capital Expenditure		
Lot G - storage compound	Active	Planning and development underway
Pac Amp - replace sound wall and pully system		
Baja Bar & Grill - roof replacement		
Parking lot lighting - replace LED Fixtures (phase 1)		
Costa Mesa Building- replace restroom roof & Skylights		
Gate 5 - retractable security bollards	Active	R&D underway
Plaza Pacific - picket fence		
Gate 8 Electrical - vendor compound		
Plaza Pacific tower light - replace fixtures to LED		
Emergency Storage Containers	Active	R&D underway
Server Battery Backup	Active	
Centennial Farm - replace PMT concrete slab		
Safety & Security - office modular	Active	PO issued
Portable Restrooms		
Lot I - in ground electric for events		
Interior Way Finding	Active	Ordering hardware and street signs
Parking lot - fence panel replacement		
Exterior Parking Lot - replacements		
Interior Parking Lot - replacements		
Parking lot - light pole replacement (phase 2)		

Major Expenditures		
Perimeter Landscape		
In-grounds electrical boxes		
Hanger - wash building		
Heroes Hall - repair medallion		
Main Mall - fountain light replacement		
Corporation Yard - replace damaged column		
Main Mall - Sikaflex / concrete repair		
Main Mall - paint red iron		
Silo / Oxen structures -paint		
Ticket Booth - wraps		
Picnic Tables - replace damaged fiberglass tables		
Fair Equipment - tables, plumbing, electric, misting stations refurbish		
2 Yard Dumpster Casters		
Recycle Cans (100)		
Cable Ramps		
Pac Amp - private box seating	Active	Research underway
E&E - frames/bases for glass display cases		
Switch Gear Maintenance (phase 1)		

Equipment		
Scissor Lift (replacement)		
Sound Monitoring Equipment	Active	Reviewing equipment pricing
Fuel Distribution System - fuel lock		
Maintenance - fleet truck (replacement)		
Maintenance - forklift - AQMD requirement to replace		
Exhibits - forklift		
Main Gate - replace reader board	Active	Project scope development underway
Culinary - 8'x 20' metal storage container	Active	PO issued
All grounds Wi Fi	Active	
Surveillance System - upgrades	Active	
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds		
All Grounds PA	Active	Install & programming under review
Archive - document scanning equipment	Active	Reviewing equipment pricing, some purchases post fair
Maintenance - landscape equipment		
Traffic control arms	Active	R&D underway
Maintenance - water truck replacement (AQMD)		
Maintenance - fleet cart replacement (2)		
Portable electrical panels		
Utility Power Monitoring System		
Accounting - pocket machines		
2 Yard Trash Dumpsters	Active	PO issued