



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **FEBRUARY 22, 2024** ITEM: **8C(iii)**

SUBJECT: **Facilities Committee**
DATE: February 16, 2024
FROM: Directors Ruiz and Bilezikjian
PRESENTATION BY: Directors Ruiz and Bilezikjian

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *Equestrian Center*

SUMMARY OF COMMITTEE MEETING

The committee met on 2/7/2024 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff provided additional history and details related to the Lot G storage project. The location along the North end of Lot G/South side of the EQC will have a privacy fence, this along with all the relocated OCFEC shipping containers will provide a barrier and open up necessary fully serviced RV spots. The expansion of the administration building permanently eliminates 28 RV spots.
- **Master Site Plan Phase One – Administration Building:**
 - Staff provided an overall update on the project which is going well. A ground breaking will occur, time and date to be determined and will be communicated as soon as scheduled. Staff also provided an update on the bid schedule:

- Project advertising February 9th & 16th
- Mandatory walk through with potential bidders February 21st
- Addendum issued February 28th
- Bids due March 13th
- **Master Site Plan Phase Two – Midway Restroom & Showers:**
 - Staff provided an overview of the project along with a status update. OCFEC & CCA have drafted an LOU which is currently undergoing the CCA internal review process.
- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
 - Staff summarized project initiatives carried out to date. The preliminary design created from information gathered during the stakeholder meeting process has produced a scope with a higher than desired budget. The team is undertaking steps to review the scope and work towards a more desirable budget.
- **Equestrian Center – Equine Vision Initiatives**
 - CEO Richards will be providing an update at the upcoming Board of Directors meeting.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is 3/6/2024.

2024 Capital / Major / Equipment Expenditure		STATUS	Project Summary
2023 Carry-forward (Major Expenditures)			
Pacific Amphitheater kitchen - roof replacement		Active	CCA working on CalFire approvals

Capital Expenditure			
Lot G - storage compound		Active	Planning and development underway
Pac Amp - replace sound wall and pulley system			
Baja Bar & Grill - roof replacement			
Parking lot lighting - replace LED Fixtures (phase 1)			
Costa Mesa Building- replace restroom roof & Skylights			
Gate 5 - retractable security bollards		Active	R&D underway
Plaza Pacific - picket fence			
Gate 8 Electrical - vendor compound			
Plaza Pacific tower light - replace fixtures to LED			
Emergency Storage Containers		Active	R&D underway
Server Battery Backup		Active	
Centennial Farm - replace PMT concrete slab			
Safety & Security - office modular		Active	PO issued
Portable Restrooms			
Lot I - in ground electric for events			
Interior Way Finding		Active	Ordering hardware and street signs
Parking lot - fence panel replacement			
Exterior Parking Lot - replacements			
Interior Parking Lot - replacements			
Parking lot - light pole replacement (phase 2)			

Major Expenditures			
Perimeter Landscape			
In-grounds electrical boxes			
Hanger - wash building			
Heroes Hall - repair medallion			
Main Mall - fountain light replacement			
Corporation Yard - replace damaged column			
Main Mall - Sikaflex / concrete repair			
Main Mall - paint red iron			
Silo / Oxen structures -paint			
Ticket Booth - wraps			
Picnic Tables - replace damaged fiberglass tables			
Fair Equipment - tables, plumbing, electric, misting stations refurbish			
2 Yard Dumpster Casters			
Recycle Cans (100)			
Cable Ramps			
Pac Amp - private box seating		Active	Research underway
E&E - frames/bases for glass display cases			
Switch Gear Maintenance (phase 1)			

Equipment			
Scissor Lift (replacement)			
Sound Monitoring Equipment		Active	Reviewing equipment pricing
Fuel Distribution System - fuel lock			
Maintenance - fleet truck (replacement)			
Maintenance - forklift - AQMD requirement to replace			
Exhibits - forklift			
Main Gate - replace reader board		Active	Project scope development underway
Culinary - 8'x 20' metal storage container		Active	PO issued
All grounds Wi Fi		Active	
Surveillance System - upgrades		Active	
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds			
All Grounds PA		Active	Install & programming under review
Archive - document scanning equipment		Active	Reviewing equipment pricing, some purchases post fair
Maintenance - landscape equipment			
Traffic control arms		Active	R&D underway
Maintenance - water truck replacement (AQMD)			
Maintenance - fleet cart replacement (2)			
Portable electrical panels			
Utility Power Monitoring System			
Accounting - pocket machines			
2 Yard Trash Dumpsters		Active	PO issued