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## *BOARD OF DIRECTORS COMMITTEE REPORT*

MEETING DATE: **MARCH 28, 2024** ITEM: **9H(iii)**

SUBJECT: **Facilities Committee**  
DATE: **March 22, 2024**  
FROM: **Directors Ruiz and Bilezikjian**  
PRESENTATION BY: **Directors Ruiz and Bilezikjian**

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***Purpose:***

*This committee reviews buildings and grounds related projects and issues and recommends site planning direction.*

***Focus:***

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

***Special Projects:***

- *Equine Center*

### **SUMMARY OF COMMITTEE MEETING**

The committee met on 3/6/2024 and discussed the following:

***Cap X Projects:***

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
  - Staff updated the committee on the status of the projects (60 projects for 2024, 32 active, 1 complete).
- **Master Site Plan Phase One – Administration Building:**
  - Staff updated the committee on the status of the project. The bid package is currently out with an anticipated due date of March 13<sup>th</sup>. This date may be pushed to March 20<sup>th</sup> pending questions from potential bidders and the size/scope of addendum B.
- **Master Site Plan Phase Two – Midway Restroom & Showers:**
  - Staff and CCA have executed the LOU for this project and are currently working on completing the RFP to hire the Architectural/Engineering firm.

- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
  - CCA and LPA are currently working on a revised scope and budget as the first draft came in well above anticipated budget.
- **Equine Center**
  - CEO Richards will be providing an update at the upcoming Board of Directors meeting.
- **Other:**
  - The City of Costa Mesa is planning a major catch basin replacement and repair project. Staff attended a meeting with the City project team and engineers. There will be no impact on annual Fair operations.

**Follow-up:**

- The next meeting of the Facilities Committee is 4/3/2024.

2024 Capital / Major / Equipment Expenditure		STATUS	Project Summary
2023 Carry-forward (Major Expenditures)			
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on CalFire approvals	

Capital Expenditure			
Lot G - storage compound	Active	Planning and development underway	
Pac Amp - replace sound wall and pully system	Active	CCA Engineering design underway	
Baja Bar & Grill - roof replacement	Active	CCA Engineering design underway	
Parking lot lighting - replace LED Fixtures (phase 1)			
Costa Mesa Building- replace restroom roof & Skylights			
Gate 5 - retractable security bollards	Active	R&D underway	
Plaza Pacific - picket fence	Active	Project scope & quotes underway	
Gate 8 Electrical - vendor compound			
Plaza Pacific tower light - replace fixtures to LED			
Emergency Storage Containers	Active	R&D underway	
Server Battery Backup	Active		
Centennial Farm - replace PMT concrete slab	Active	Scope under review	
Safety & Security - office modular	Active	PO issued	
Portable Restrooms	Active	PO issued	
Lot I - in ground electric for events			
Interior Way Finding	Active	Ordering hardware and street signs	
Parking lot - fence panel replacement	Active	Bid complete, PO issued	
Exterior Parking Lot - replacements	Active	Work ongoing	
Interior Parking Lot - replacements	Active	Work ongoing	
Parking lot - light pole replacement (phase 2)			

Major Expenditures			
Perimeter Landscape	Active	Design development underway	
In-grounds electrical boxes			
Hanger - wash building	Active	PO issued, work underway	
Heroes Hall - repair medallion			
Main Mall - fountain light replacement			
Corporation Yard - replace damaged column	Active		
Main Mall - Sikaflex / concrete repair			
Main Mall - paint red iron	Active	Bids complete	
Silo / Oxen structures - paint			
Ticket Booth - wraps	Active		
Picnic Tables - replace damaged fiberglass tables			
Fair Equipment - tables, plumbing, electric, misting stations refurbish			
2 Yard Dumpster Casters			
Recycle Cans (100)	Active	Order placed	
Cable Ramps			
Pac Amp - private box seating	Active	Research underway	
E&E - frames/bases for glass display cases			
Switch Gear Maintenance (phase 1)			

Equipment			
Scissor Lift (replacement)			
Sound Monitoring Equipment	Active	PO issue for equipment	
Fuel Distribution System - fuel lock			
Maintenance - fleet truck (replacement)			
Maintenance - forklift - AQMD requirement to replace			
Exhibits - forklift			
Main Gate - replace reader board	Active	Project scope & IFB development underway	
Culinary - 8'x 20' metal storage container	Complete		
All grounds Wi Fi	Active		
Surveillance System - upgrades	Active		
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds			
All Grounds PA	Active	Install & programming IFB under development	
Archive - document scanning equipment	Active	Reviewing equipment pricing, some purchases post fair	
Maintenance - landscape equipment	Active	Purchases ongoing	
Traffic control arms	Active	R&D underway	
Maintenance - water truck replacement (AQMD)			
Maintenance - fleet cart replacement (2)			
Portable electrical panels			
Utility Power Monitoring System			
Accounting - pocket machines	Active	R&D Underway, purchase in advance of fair	
2 Yard Trash Dumpsters	Active	PO issued	