



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **MARCH 28, 2024** ITEM: **9H(iii)**

SUBJECT: **Facilities Committee**

DATE: March 22, 2024

FROM: Directors Ruiz and Bilezikjian

PRESENTATION BY: Directors Ruiz and Bilezikjian

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *Equine Center*

SUMMARY OF COMMITTEE MEETING

The committee met on 3/6/2024 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff updated the committee on the status of the projects (60 projects for 2024, 32 active, 1 complete).
- **Master Site Plan Phase One – Administration Building:**
 - Staff updated the committee on the status of the project. The bid package is currently out with an anticipated due date of March 13th. This date may be pushed to March 20th pending questions from potential bidders and the size/scope of addendum B.
- **Master Site Plan Phase Two – Midway Restroom & Showers:**
 - Staff and CCA have executed the LOU for this project and are currently working on completing the RFP to hire the Architectural/Engineering firm.

- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
 - CCA and LPA are currently working on a revised scope and budget as the first draft came in well above anticipated budget.
- **Equine Center**
 - CEO Richards will be providing an update at the upcoming Board of Directors meeting.
- **Other:**
 - The City of Costa Mesa is planning a major catch basin replacement and repair project. Staff attended a meeting with the City project team and engineers. There will be no impact on annual Fair operations.

Follow-up:

- The next meeting of the Facilities Committee is 4/3/2024.

2024 Capital / Major / Equipment Expenditure	STATUS	Project Summary
2023 Carry-forward (Major Expenditures)		
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on CalFire approvals

Capital Expenditure		
Lot G - storage compound	Active	Planning and development underway
Pac Amp - replace sound wall and pully system	Active	CCA Engineering design underway
Baja Bar & Grill - roof replacement	Active	CCA Engineering design underway
Parking lot lighting - replace LED Fixtures (phase 1)		
Costa Mesa Building- replace restroom roof & Skylights		
Gate 5 - retractable security bollards	Active	R&D underway
Plaza Pacific - picket fence	Active	Project scope & quotes underway
Gate 8 Electrical - vendor compound		
Plaza Pacific tower light - replace fixtures to LED		
Emergency Storage Containers	Active	R&D underway
Server Battery Backup	Active	
Centennial Farm - replace PMT concrete slab	Active	Scope under review
Safety & Security - office modular	Active	PO issued
Portable Restrooms	Active	PO issued
Lot I - in ground electric for events		
Interior Way Finding	Active	Ordering hardware and street signs
Parking lot - fence panel replacement	Active	Bid complete, PO issued
Exterior Parking Lot - replacements	Active	Work ongoing
Interior Parking Lot - replacements	Active	Work ongoing
Parking lot - light pole replacement (phase 2)		

Major Expenditures		
Perimeter Landscape	Active	Design development underway
In-grounds electrical boxes		
Hanger - wash building	Active	PO issued, work underway
Heroes Hall - repair medallion		
Main Mall - fountain light replacement		
Corporation Yard - replace damaged column	Active	
Main Mall - Sikaflex / concrete repair		
Main Mall - paint red iron	Active	Bids complete
Silo / Oxen structures -paint		
Ticket Booth - wraps	Active	
Picnic Tables - replace damaged fiberglass tables		
Fair Equipment - tables, plumbing, electric, misting stations refurbish		
2 Yard Dumpster Casters		
Recycle Cans (100)	Active	Order placed
Cable Ramps		
Pac Amp - private box seating	Active	Research underway
E&E - frames/bases for glass display cases		
Switch Gear Maintenance (phase 1)		

Equipment		
Scissor Lift (replacement)		
Sound Monitoring Equipment	Active	PO issue for equipment
Fuel Distribution System - fuel lock		
Maintenance - fleet truck (replacement)		
Maintenance - forklift - AQMD requirement to replace		
Exhibits - forklift		
Main Gate - replace reader board	Active	Project scope & IFB development underway
Culinary - 8'x 20' metal storage container	Complete	
All grounds Wi Fi	Active	
Surveillance System - upgrades	Active	
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds		
All Grounds PA	Active	Install & programming IFB under development
Archive - document scanning equipment	Active	Reviewing equipment pricing, some purchases post fair
Maintenance - landscape equipment	Active	Purchases ongoing
Traffic control arms	Active	R&D underway
Maintenance - water truck replacement (AQMD)		
Maintenance - fleet cart replacement (2)		
Portable electrical panels		
Utility Power Monitoring System		
Accounting - pocket machines	Active	R&D Underway, purchase in advance of fair
2 Yard Trash Dumpsters	Active	PO issued