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## *BOARD OF DIRECTORS COMMITTEE REPORT*

MEETING DATE: **APRIL 25, 2024** ITEM: **9F(iii)**

SUBJECT: **Facilities Committee**

DATE: **April 22, 2024**

FROM: **Directors Ruiz and Bilezikjian**

PRESENTATION BY: **Directors Ruiz and Bilezikjian**

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***Purpose:***

*This committee reviews buildings and grounds related projects and issues and recommends site planning direction.*

***Focus:***

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

***Special Projects:***

- *Equine Center*

### **SUMMARY OF COMMITTEE MEETING**

The committee met on 4/3/2024 and discussed the following:

***Cap X Projects:***

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
  - Staff updated the committee on the status of the projects (47 active, 3 complete)
- **Master Site Plan**
  - **Phase One – Administration Building:**
    - Staff updated the committee on the status of the project. The protest period is over with no protests filed. The team is scheduling a pre-construction meeting in April. CCA and Barnhart-Reese Construction (BRC) will be working on executing their contract. A ground breaking ceremony will be held on April 25.

- **Phase Two – Midway Restroom & Showers:**
  - Staff updated the committee on the status of the project. An RFP was developed and issued. The team carried out a mandatory pre-meeting on March 20. Proposals are due April 11.
- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
  - The team is continuing to work on a revised scope and budget.
- **Equine Center (EQC)**
  - Staff and members of the committee have received several emails from EQC users, some requesting to be included in the Facilities Committee meetings. The committee discussed, and it was decided that Director Bilezekjian and CEO Richards would meet with EQC users separate from the Facilities Committee.
- **Other:**
  - None

**Follow-up:**

- The next meeting of the Facilities Committee is 5/1/2024.

2024 Capital / Major / Equipment Expenditure		STATUS	Project Summary
2023 Carry-forward (Major Expenditures)			
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on CalFire approvals	

Capital Expenditure			
Lot G - storage compound	Active	Planning and development underway	
Pac Amp - replace sound wall and pulley system	Active	CCA Engineering design underway	
Baja Bar & Grill - roof replacement	Active	CCA Engineering design underway	
Parking lot lighting - replace LED Fixtures (phase 1)			
Costa Mesa Building- replace restroom roof & Skylights	Active	CCA Engineering design underway	
Gate 5 - retractable security bollards	Active	R&D underway	
Plaza Pacific - picket fence	Active	Project scope & quotes underway	
Gate 8 Electrical - vendor compound			
Plaza Pacific tower light - replace fixtures to LED			
Emergency Storage Containers	Active	R&D underway	
Server Battery Backup	Active		
Centennial Farm - replace PMT concrete slab	Active	Scope under review	
Safety & Security - office modular	Active	PO issued	
Portable Restrooms	Active	PO issued	
Lot I - in ground electric for events	Active	PO issued	
Interior Way Finding	Active	Ordering hardware and street signs	
Parking lot - fence panel replacement	Active	Bid complete, PO issued	
Exterior Parking Lot - replacements	Active	Work ongoing	
Interior Parking Lot - replacements	Active	Work ongoing	
Parking lot - light pole replacement (phase 2)			

Major Expenditures			
Perimeter Landscape	Active	Design development underway	
In-grounds electrical boxes			
Hanger - wash building	Active	PO issued, work underway	
Heroes Hall - repair medallion	Active	Work being scheduled during HH closing	
Main Mall - fountain light replacement	Active	Material on order	
Corporation Yard - replace damaged column	Active		
Main Mall - Sikaflex / concrete repair	Active	Bid underway	
Main Mall - paint red iron	Active	Bids complete	
Silo / Oxen structures -paint	Active	Bid underway	
Ticket Booth - wraps	Active		
Picnic Tables - replace damaged fiberglass tables			
Fair Equipment - tables, plumbing, electric, misting stations refurbish	Active	Material on order	
2 Yard Dumpster Casters	Active	Material on order	
Recycle Cans (100)	Active	Order placed	
Cable Ramps			
Pac Amp - private box seating	Active	R&D underway	
E&E - frames/bases for glass display cases			
Switch Gear Maintenance (phase 1)			

Equipment			
Scissor Lift (replacement)	Active	PO issued	
Sound Monitoring Equipment	Active	PO issued for equipment	
Fuel Distribution System - fuel lock	Active	Bid underway	
Maintenance - fleet truck (replacement)	Active	Research underway	
Maintenance - forklift - AQMD requirement to replace	Active	Bid underway	
Exhibits - forklift	Active	Bid underway	
Main Gate - replace reader board	Active	Project scope & IFB development underway	
Culinary - 8'x 20' metal storage container	Complete		
All grounds Wi Fi	Active		
Surveillance System - upgrades	Active		
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds	Complete		
All Grounds PA	Active	Install & programming IFB under development	
Archive - document scanning equipment	Active	Reviewing equipment pricing, some purchases post fair	
Maintenance - landscape equipment	Active	Purchases ongoing	
Traffic control arms	Active	R&D underway	
Maintenance - water truck replacement (AQMD)	Active	R&D underway	
Maintenance - fleet cart replacement (2)	Complete		
Portable electrical panels			
Utility Power Monitoring System	Active	R&D underway	
Accounting - pocket machines	Active	R&D Underway, purchase in advance of fair	
2 Yard Trash Dumpsters	Active	PO issued	