



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **APRIL 25, 2024** ITEM: **9F(iii)**

SUBJECT: **Facilities Committee**

DATE: April 22, 2024

FROM: Directors Ruiz and Bilezikjian

PRESENTATION BY: Directors Ruiz and Bilezikjian

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *Equine Center*

SUMMARY OF COMMITTEE MEETING

The committee met on 4/3/2024 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff updated the committee on the status of the projects (47 active, 3 complete)
- **Master Site Plan**
 - **Phase One – Administration Building:**
 - Staff updated the committee on the status of the project. The protest period is over with no protests filed. The team is scheduling a pre-construction meeting in April. CCA and Barnhart-Reese Construction (BRC) will be working on executing their contract. A ground breaking ceremony will be held on April 25.

- **Phase Two – Midway Restroom & Showers:**
 - Staff updated the committee on the status of the project. An RFP was developed and issued. The team carried out a mandatory pre-meeting on March 20. Proposals are due April 11.
- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
 - The team is continuing to work on a revised scope and budget.
- **Equine Center (EQC)**
 - Staff and members of the committee have received several emails from EQC users, some requesting to be included in the Facilities Committee meetings. The committee discussed, and it was decided that Director Bilezekjian and CEO Richards would meet with EQC users separate from the Facilities Committee.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is 5/1/2024.

2024 Capital / Major / Equipment Expenditure	STATUS	Project Summary
2023 Carry-forward (Major Expenditures)		
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on CalFire approvals

Capital Expenditure		
Lot G - storage compound	Active	Planning and development underway
Pac Amp - replace sound wall and pully system	Active	CCA Engineering design underway
Baja Bar & Grill - roof replacement	Active	CCA Engineering design underway
Parking lot lighting - replace LED Fixtures (phase 1)		
Costa Mesa Building- replace restroom roof & Skylights	Active	CCA Engineering design underway
Gate 5 - retractable security bollards	Active	R&D underway
Plaza Pacific - picket fence	Active	Project scope & quotes underway
Gate 8 Electrical - vendor compound		
Plaza Pacific tower light - replace fixtures to LED		
Emergency Storage Containers	Active	R&D underway
Server Battery Backup	Active	
Centennial Farm - replace PMT concrete slab	Active	Scope under review
Safety & Security - office modular	Active	PO issued
Portable Restrooms	Active	PO issued
Lot I - in ground electric for events	Active	PO issued
Interior Way Finding	Active	Ordering hardware and street signs
Parking lot - fence panel replacement	Active	Bid complete, PO issued
Exterior Parking Lot - replacements	Active	Work ongoing
Interior Parking Lot - replacements	Active	Work ongoing
Parking lot - light pole replacement (phase 2)		

Major Expenditures		
Perimeter Landscape	Active	Design development underway
In-grounds electrical boxes		
Hanger - wash building	Active	PO issued, work underway
Heroes Hall - repair medallion	Active	Work being scheduled during HH closing
Main Mall - fountain light replacement	Active	Material on order
Corporation Yard - replace damaged column	Active	
Main Mall - Sikaflex / concrete repair	Active	Bid underway
Main Mall - paint red iron	Active	Bids complete
Silo / Oxen structures -paint	Active	Bid underway
Ticket Booth - wraps	Active	
Picnic Tables - replace damaged fiberglass tables		
Fair Equipment - tables, plumbing, electric, misting stations refurbish	Active	Material on order
2 Yard Dumpster Casters	Active	Material on order
Recycle Cans (100)	Active	Order placed
Cable Ramps		
Pac Amp - private box seating	Active	R&D underway
E&E - frames/bases for glass display cases		
Switch Gear Maintenance (phase 1)		

Equipment		
Scissor Lift (replacement)	Active	PO issued
Sound Monitoring Equipment	Active	PO issued for equipment
Fuel Distribution System - fuel lock	Active	Bid underway
Maintenance - fleet truck (replacement)	Active	Research underway
Maintenance - forklift - AQMD requirement to replace	Active	Bid underway
Exhibits - forklift	Active	Bid underway
Main Gate - replace reader board	Active	Project scope & IFB development underway
Culinary - 8’x 20’ metal storage container	Complete	
All grounds Wi Fi	Active	
Surveillance System - upgrades	Active	
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds	Complete	
All Grounds PA	Active	Install & programming IFB under development
Archive - document scanning equipment	Active	Reviewing equipment pricing, some purchases post fair
Maintenance - landscape equipment	Active	Purchases ongoing
Traffic control arms	Active	R&D underway
Maintenance - water truck replacement (AQMD)	Active	R&D underway
Maintenance - fleet cart replacement (2)	Complete	
Portable electrical panels		
Utility Power Monitoring System	Active	R&D underway
Accounting - pocket machines	Active	R&D Underway, purchase in advance of fair
2 Yard Trash Dumpsters	Active	PO issued