

**OC FAIR & EVENT CENTER  
ACTIVE JOINT POWERS AUTHORITY AGREEMENTS  
MAY 2024**

1 of 1

JOINT POWERS AUTHORITY	PROJECT #	PROJECT DATE	PROJECT DESCRIPTION	PRIMARY CONTRACTOR	APPROVED PROJECT TOTAL
<b>Continuing</b>					
California Construction Authority	032-22-005 & Amendments	7/29/2022	Serenity Walk (Construction Docs, Bidding & Construction)	CCA	\$817,000.00
California Construction Authority	032-22-090	8/30/2022	OCFEC PSPS Project	CCA	\$351,661.16
California Construction Authority	032-20-085	10/21/2022	Lot G Utilities Upgrade	CCA	\$950,907.32
California Construction Authority	032-22-113 & Amendments	10/22/2022	Building 15 Demolition	CCA	\$214,880.00
California Construction Authority	032-22-115 & Amendments	10/24/2022	Beef Barn Buildings (3) Demolition	CCA	\$278,151.80
California Construction Authority	032-22-114 & Amendments	3/2/2023	Market Place & Banana Bildings Demolition	CCA	\$580,577.02
California Construction Authority	032-23-006	1/26/2023	Huntington Beach HVAC (Bidding & Construction)	CCA	\$68,130.80
California Construction Authority	032-23-001 & Amendments	3/1/2023	Administration Office Addition	CCA	\$24,343,352.99
California Construction Authority	032-23-053	5/31/2023	Pacific Amphitheatre Dressing Rooms	CCA	\$162,591.00
California Construction Authority	032-23-089	10/27/2023	Pacific Amphitheatre Kitchen Re-Roof	CCA	\$69,995.00
California Construction Authority	032-24-540948	1/4/2024	2024 Storm Water Program Assistance	CCA	\$59,810.00
California Construction Authority	032-23-506010	1/12/2024	Midway Restroom & Shower Buildings	CCA	\$9,999,998.58
California Construction Authority	032-24-560354	1/23/2024	Baja Bar & Grill Roof	CCA	\$94,998.95
California Construction Authority	032-24-560374	1/24/2024	Costa Mesa Roof & Skylights	CCA	\$49,998.80
California Construction Authority	032-24-560085	1/24/2024	Pacific Amphitheatre Sound Walls	CCA	\$109,999.92
<b>New</b>					
None.					
<b>Amendments</b>					
None.					

# Joint Powers Authority

Invoices Paid

April 2024

**O.C. Fair & Event Center**  
**CHECK REQUEST FORM**

Date: 04/16/24

Date Needed: 4/16/2024

Vendor Code (Acct): CCA

Check Amount: \$69,995.00

GL Account/Dept # 1820-00-23B10-A

Vendor Name Payable To: CALIFORNIA CONSTRUCTION AUTHORITY

Vendor Address: ATTN: RANDY CRABTREE, EXECUTIVE OFFICER

1776 TRIBUTE ROAD, SUITE 220 SACRAMENTO, CA 95815

Reason for Request:

CCA PROJECT NO. 03223089

OC Fair Pac Amp Kitchen Re-roof

Invoice #3755

Check Handling Instructions: Mail Hold for Pickup  
(Circle One)

ABRAHAN J. VENEGAS  
Person Making Request

Approved by Department Supervisor

Michele Richards  
General Manager and CEO: Michele Richards  
4-19-24

Melissa Au-Yeung 4/17/2024  
Chief Administrative Officer: Melissa Au-Yeung

Chief Operating Officer: Ken Karns

Chief Business Development Officer:



# CALIFORNIA CONSTRUCTION AUTHORITY

1776 TRIBUTE RD. SUITE 220  
SACRAMENTO, CA 95815

RECEPTION: (916) 263-6100  
FAX: (916) 263-6116

OC Fair & Event Center  
88 Fair Drive  
Costa Mesa, CA 92626

## Invoice

Invoice Number: 3755  
Invoice Date: 4/11/2024  
Customer Code: 32nd  
Project: 03223089  
OC Fair Pac Amp Kitchen Re-roof

**-Please make checks payable to California Construction Authority**

Description	Amount
Construction Contract	50,987.00
Construction Contingency	5,600.00
Project Administration Fees (\$300 Min)	6,720.00
Direct Cost Handling Fee (6%)	138.00
Inspections - Construction	1,000.00
Travel	800.00
Misc.	500.00
Enhanced Worker Safety Program	4,250.00
	<b>\$69,995.00</b>

*Thank you for your business!*

Terms: **Due Upon Receipt**

Questions: [ap@ccaauthority.org](mailto:ap@ccaauthority.org)

Net Invoice: \$69,995.00

Sales Tax: 0.00

Invoice Total: \$69,995.00

**TO FUNDING SOURCE:**  
32nd District Agricultural Association  
88 Fair Dr.  
Costa Mesa, California 92626

**PROJECT:**  
OC Fair Pacific Amphitheater Kitchen Re-Roof  
88 Fair Dr.  
Costa Mesa, California 92626

**FROM CONTRACTOR:**  
California Construction Authority  
1776 Tribute Road, Suite 220  
Sacramento, California 95815

**CONTRACT FOR:** LOU - Pacific Amphitheater Kitchen Re-Roof

**APPLICATION NO:** 1  
**INVOICE NO:** 3755  
**PERIOD:** 04/01/24 - 04/30/24  
**PROJECT NO:** 032-23-089  
**CONTRACT DATE:** 4/9/2024

**CONTRACTOR'S APPLICATION FOR PAYMENT**  
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$69,995.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$69,995.00
4. Total completed and stored to date (Column G on detail sheet)	\$69,995.00
5. Retainage:	
a. 0.00% of completed work	\$0.00
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$0.00
6. Total earned less retainage (Line 4 less Line 5 Total)	\$69,995.00
7. Less previous certificates for payment (Line 6 from prior certificate)	\$0.00
8. Current payment due:	\$69,995.00
9. Balance to finish, including retainage (Line 3 less Line 6)	\$0.00

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payments were issued and payments received from the Funding Source, and that current payments shown herein is now due.

CONTRACTOR: California Construction Authority

By: \_\_\_\_\_ Date: \_\_\_\_\_

**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Funding Source that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$69,995.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Funding Source or Contractor under this Contract.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Funding Source:		\$0.00	\$0.00
Total approved this month:		\$0.00	\$0.00
Net change by change orders:	Totals:	\$0.00	\$0.00

## CONTINUATION SHEET

## DOCUMENT DETAIL SHEET

A	B	C	D	E	F	G	H	I		
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01-100-4. CON - 5 Construction Contract										
1.1	01-100-4. CON 5. Construction Contract	Construction Contract	\$50,987.00	\$0.00	\$50,987.00	\$0.00	\$50,987.00	100.00%	\$0.00	\$0.00
01-100-4. CON - 5 Construction Contract Subtotals										
			\$50,987.00	\$0.00	\$50,987.00	\$0.00	\$50,987.00	100.00%	\$0.00	\$0.00
01-110-20-4. CON - Construction Contingency 4. Construction										
2.1	01-110-20-4. CON Construction Contingency 4. Construction	Construction Contingency	\$5,600.00	\$0.00	\$5,600.00	\$0.00	\$5,600.00	100.00%	\$0.00	\$0.00
01-110-20-4. CON - Construction Contingency 4. Construction Subtotals										
			\$5,600.00	\$0.00	\$5,600.00	\$0.00	\$5,600.00	100.00%	\$0.00	\$0.00
01-140-20-4. CON - Project Administration Fees (\$300 min) 4. Construction										
3.1	01-140-20-4. CON Project Administration Fees (\$300 min) 4. Construction	Project Administration Fees (\$300 min)	\$6,720.00	\$0.00	\$6,720.00	\$0.00	\$6,720.00	100.00%	\$0.00	\$0.00
01-140-20-4. CON - Project Administration Fees (\$300 min) 4. Construction Subtotals										
			\$6,720.00	\$0.00	\$6,720.00	\$0.00	\$6,720.00	100.00%	\$0.00	\$0.00
01-140-30-4. CON - Direct Cost Handling Fee (6%) 4. Construction										
4.1	01-140-30-4. CON Direct Cost Handling Fee (6%) 4. Construction	Direct Cost Handling Fee (6%)	\$138.00	\$0.00	\$138.00	\$0.00	\$138.00	100.00%	\$0.00	\$0.00
01-140-30-4. CON - Direct Cost Handling Fee (6%) 4. Construction Subtotals										
			\$138.00	\$0.00	\$138.00	\$0.00	\$138.00	100.00%	\$0.00	\$0.00
01-200-10-1. DD - 3 Professional Services (4%)										
5.1	01-200-10-1. DD 3. Professional Services (4%)	Architect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
01-200-10-1. DD - 3 Professional Services (4%) Subtotals										
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
01-230-30-4. CON - Inspections										
6.1	01-230-30-4. CON Inspections	Inspections - Construction	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$0.00
01-230-30-4. CON - Inspections Subtotals										
			\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$0.00

A	B	C	D	E	F	G	H	I		
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01-240-10.4. CON - Travel										
7.1	01-240-10.4. CON Travel		\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%	\$0.00	\$0.00
01-240-10.4. CON - Travel Subtotals			\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%	\$0.00	\$0.00
01-240-50.4. CON - Printing/Misc Office Supplies										
8.1	01-240-50.4. CON Printing/Misc. Office Supplies	Misc	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%	\$0.00	\$0.00
01-240-50.4. CON - Printing/Misc Office Supplies Subtotals			\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%	\$0.00	\$0.00
01-250.4. CON - Enhanced Worker Safety Program 4. Construction										
9.1	01-250.4. CON Enhanced Worker Safety Program.4. Construction	Enhanced Worker Safety Program	\$4,250.00	\$0.00	\$4,250.00	\$0.00	\$4,250.00	100.00%	\$0.00	\$0.00
01-250.4. CON - Enhanced Worker Safety Program 4. Construction Subtotals			\$4,250.00	\$0.00	\$4,250.00	\$0.00	\$4,250.00	100.00%	\$0.00	\$0.00
Grand Totals			\$69,995.00	\$0.00	\$69,995.00	\$0.00	\$69,995.00	100.00%	\$0.00	\$0.00



California Construction Authority  
1776 Tribute Road Suite 220  
Sacramento, California 95815  
Phone: (916) 263-6100

# Funding Contract 1

Project: 032-23-089 - OC Fair Pacific Amphitheater Kitchen Re-Roof  
88 Fair Dr.  
Costa Mesa, California 92626  
Phone: 714-708-1500

## LOU - Pacific Amphitheater Kitchen Re-Roof

<b>FUNDING SOURCE:</b>	32nd District Agricultural Association 88 Fair Dr. Costa Mesa, California 92626	<b>CONTRACTOR:</b>	California Construction Authority 1776 Tribute Road, Suite 220 Sacramento, California 95815
<b>ARCHITECT/ENGINEER:</b>		<b>DATE CREATED:</b>	10/27/2023
<b>CONTRACT STATUS:</b>	Approved	<b>CREATED BY:</b>	Sean Slay (California Construction Authority)
<b>EXECUTED:</b>	No	<b>DEFAULT RETAINAGE:</b>	0.0%
<b>START DATE:</b>	03/25/2024	<b>SIGNED CONTRACT RECEIVED DATE:</b>	
<b>SUBSTANTIAL COMPLETION DATE:</b>		<b>ORIGINAL SUBSTANTIAL COMPLETION DATE:</b>	
<b>ESTIMATED COMPLETION DATE:</b>	12/31/2024	<b>ACTUAL COMPLETION DATE:</b>	

**DESCRIPTION:**  
Installation of a TPO Roof, removal and replacement of required equipment.

### ATTACHMENTS:

**TERMS:** This Letter of Understanding ("LOU") is entered into between California Construction Authority ("Authority") and the 32nd DAA / OC Fair & Event Center ("Fair") pursuant to the Memorandum of Understanding between Authority and Fair dated January 1, 1997 to complete the scope of services set forth in the Scope of Work, included hereto ("Project").

**DATE:** March 25th, 2024

**PROJECT:** See Scope of Work; 32nd District Agricultural Pacific Amphitheater Kitchen Re-Roof

**SCHEDULE:** Work to be completed by December 31st, 2024

**FUNDING:** Fair Funded

1. The Fair shall pay Authority for Authority's actual costs and expenses in connection with the Project, including staff time, overhead, project administration, project inspection fees and third party charges ("Project Cost"), per Authority's fee schedule, where applicable. These costs shall be paid in advance as directed by Authority.

2. On or before **March 30th, 2024**, Fair shall remit funds to the Authority in the amount of **Sixty Nine Thousand Nine Hundred Ninety-Five and 00/100 Dollars (\$69,995.00)**, which is the current estimated Project Cost. Authority will notify Fair in writing if the Authority determines that the estimated remaining Project Cost exceeds the funds in the Project Account. Upon receipt of such notice, Fair will immediately remit additional funds to the Authority.

**TERMINATION:** Either party may terminate this LOU without further penalty upon giving the other party twenty-four (24) hours written notice and completing any outstanding or non-revocable obligations. The Fair's obligation to pay the Project Cost shall survive termination of this LOU.

**SCOPE OF WORK:** This cost proposal is for the management and handling of the **Pacific Amphitheater Kitchen Re-Roof** project at the **OC Fair & Event Center (Fair)**, and is based upon the following Scope of Work:





# Funding Contract 1

1. The site of the proposed project is at the 32nd District Agricultural Association (DAA)/OC Fair & Event Center (Fair).
2. The scope of work includes:

1. CCA will retain a qualified engineer to prepare plans to design the re-roof of the Pacific Amphitheater Kitchen.
2. CCA will obtain all required Fire Marshal permits.
3. CCA will conduct an Informal Bid Solicitation for the project. CCA will prepare and coordinate the Informal bid documents, manage the bid solicitation, RFP process, job walk, and select the lowest RFP amount. Informal Bid Documents are prepared based on information supplied by the Fair; and a scope of work determined by CCA in cooperation with the Fair.
4. CCA will provide project management and administration services associated with the project design and bidding process.

This cost proposal is for the Contract Award and Administration process. The Fair understands that additional costs may be incurred if additional tasks are required. Included in this cost proposal are CCA's Project Administration fees.

CCA fees and estimated reimbursable costs to manage the **Pacific Amphitheater Kitchen Re-Roof** at the **OC Fair & Event Center** are estimated to be **Sixty Nine Thousand Nine Hundred Ninety-Five and 00/100 Dollars (\$69,995.00)**.

If any third-party professional services/consultant outside services contracted by CCA on behalf of this project are required. In that case, they will be paid directly by the Fair within seven (7) days upon receipt of an approved and signed payment authorization from CCA.

The performance of CCA's scope of services inures to the benefit of the Fair. To accomplish these services, CCA may engage third parties. Additionally, known, and unknown third parties may be affected by the performance of this LOU. Therefore, the Fair agrees to reimburse CCA for all costs and expenses incurred in connection with the Project or arising out of the performance of this LOU, including, but not limited to, all costs and expenses arising out of claims asserted by third parties against CCA. The Fair shall not reimburse CCA for costs and expenses incurred as a result of CCA's sole, active negligence or willful misconduct.

Should a dispute arise, and either party is required to institute any action or proceeding to enforce any provision of this LOU or for damages by reason of an alleged breach of any provision hereof, the prevailing party shall be entitled to receive all costs and expenses (including reasonable attorneys' fees and disbursements) incurred by the such prevailing party in connection with such action or proceeding. CCA will take no further action until the Fair accepts the terms and conditions of this proposal. Upon your acceptance of this proposal, this proposal shall be incorporated into an **LOU 032-23-089** and shall become a part thereof. CCA represents and warrants that it has the statutory and/or legal authority to enter into contracts with general contractors for the express and specific purpose of performing the work identified in the **LOU 032-23-089**. CCA further represents and warrants that it has the statutory and/or legal authority to enter into **LOU 032-23-089** through the undersigned party.

The Fair represents and warrants that it has the statutory and/or legal authority to enter into this LOU 23-089, through the undersigned party, to obtain the benefits of the agreements referenced above, and that Michele Richards is the Fair's representative for purposes of authorizing CCA to make expenditures or enter into contracts. If you have any questions, please call **Project Manager Sean Slay at (916) 570-3014**.

#	Budget Code	Description	Amount
1	01-100.4. CON 5. Construction Contract	Construction Contract	\$50,987.00
2	01-110-20.4. CON Construction Contingency.4. Construction	Construction Contingency	\$5,600.00



**California  
CONSTRUCTION  
AUTHORITY**

# Funding Contract 1

#	Budget Code	Description	Amount
3	01-140-20.4. CON Project Administration Fees (\$300 min).4. Construction	Project Administration Fees (\$300 min)	\$6,720.00
4	01-140-30.4. CON Direct Cost Handling Fee (6%).4. Construction	Direct Cost Handling Fee (6%)	\$138.00
5	01-200-10.1. DD 3. Professional Services (4%)	Architect	\$0.00
6	01-230-30.4. CON Inspections	Inspections - Construction	\$1,000.00
7	01-240-10.4. CON Travel	Travel	\$800.00
8	01-240-50.4. CON Printing/Misc. Office Supplies	Misc	\$500.00
9	01-250.4. CON Enhanced Worker Safety Program.4. Construction	Enhanced Worker Safety Program	\$4,250.00
<b>Grand Total:</b>			<b>\$69,995.00</b>

DS DS DS  
SS KR JE

**32nd District Agricultural Association**  
88 Fair Dr.  
Costa Mesa, California 92626

**California Construction Authority**  
1776 Tribute Road, Suite 220  
Sacramento, California 95815

DocuSigned by:

ken karns

4/2/2024

SIGNATURE

DATE

DocuSigned by:

Michele Richards

4/8/2024

SIGNATURE

DATE

DocuSigned by:

Randy Crabtree

4/9/2024

SIGNATURE

DATE

**Certificate Of Completion**

Envelope Id: F245E1DD74354B02944A18E42AB2B0A7  
Subject: LOU - Pacific Amphitheater Kitchen Re-Roof  
Source Envelope:  
Document Pages: 3  
Certificate Pages: 6  
AutoNav: Enabled  
Enveloped Stamping: Enabled  
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:  
Krystal Toledo  
1776 Tribute Rd Suite 220  
Sacramento, CA 95815  
ktoledo@ccauthority.org  
IP Address: 34.218.157.79

**Record Tracking**

Status: Original  
3/22/2024 4:40:04 PM

Holder: Krystal Toledo  
ktoledo@ccauthority.org

Location: DocuSign

**Signer Events**

Sean Slay  
sslay@ccauthority.org  
Security Level: Email, Account Authentication  
(None)

**Signature**

Signature Adoption: Pre-selected Style  
Using IP Address: 139.104.3.30  
Signed using mobile

**Timestamp**

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Viewed: 3/25/2024 1:21:10 PM  
Signed: 3/25/2024 1:22:35 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Kristie Riddlesperger  
kriddlesperger@ccauthority.org  
Office Administrator  
California Construction Authority  
Security Level: Email, Account Authentication  
(None)



Signature Adoption: Pre-selected Style  
Using IP Address: 207.183.250.90

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**Electronic Record and Signature Disclosure:**  
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ID: 1745a9c8-b248-4a5f-a021-ccd240617ed4

Jerry Eldridge  
jeldridge@ocfair.com  
Security Level: Email, Account Authentication  
(None)

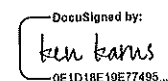


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Signed: 4/1/2024 10:18:00 AM

**Electronic Record and Signature Disclosure:**  
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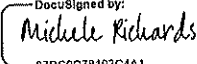
Ken Karns  
kkarns@ocfair.com  
Security Level: Email, Account Authentication  
(None)

DocuSigned by:  
  
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Signature Adoption: Pre-selected Style  
Using IP Address: 173.196.192.88

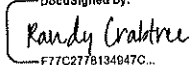
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Signed: 4/2/2024 8:31:29 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 1/26/2023 9:01:24 AM  
ID: 3d184e1a-0603-4bff-bd74-38b69041ee1d

Signer Events	Signature	Timestamp
Michele Richards mrichards@ocfair.com Chief Executive Officer Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  67DC9C78193C4A1...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 173.196.192.88</div>	Sent: 4/2/2024 8:31:30 AM Viewed: 4/8/2024 11:51:13 AM Signed: 4/8/2024 11:51:20 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 4/8/2024 11:51:13 AM  
ID: 7e50a71b-638f-4671-bfc1-9f6c891503b4

Randy Crabtree  
rcrabtree@ccauthority.org  
President  
California Fairs Financing Authority  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
F77C2778134847C...

Signature Adoption: Pre-selected Style  
Using IP Address: 207.183.250.90

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**Electronic Record and Signature Disclosure:**  
Accepted: 12/13/2022 4:53:19 PM  
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Jerry Eldridge  
jeldridge@ocfair.com  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 4/1/2024 9:49:01 AM  
ID: 31b15027-4475-4298-8953-b02c7de4a40d

COPIED

Sent: 4/9/2024 10:51:37 AM

Max Tang  
mtang@ocfair.com  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

COPIED

Sent: 4/9/2024 10:51:38 AM

Summer Angus  
sangus@ocfair.com  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

COPIED

Sent: 4/9/2024 10:51:39 AM

Melissa Auyeung  
mauyeung@ocfair.com  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

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Sent: 4/9/2024 10:51:39 AM

Carbon Copy Events	Status	Timestamp
Ken Karns kkarns@ocfair.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 1/26/2023 9:01:24 AM ID: 3d184e1a-0603-4bff-bd74-38b69041ee1d	COPIED	Sent: 4/9/2024 10:51:40 AM
Krystal Toledo ktoledo@ccaauthority.org California Construction Authority Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 4/9/2024 10:51:41 AM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/25/2024 1:20:53 PM
Envelope Updated	Security Checked	3/29/2024 11:06:19 AM
Envelope Updated	Security Checked	3/29/2024 11:09:11 AM
Envelope Updated	Security Checked	3/29/2024 11:09:11 AM
Certified Delivered	Security Checked	4/9/2024 10:51:07 AM
Signing Complete	Security Checked	4/9/2024 10:51:36 AM
Completed	Security Checked	4/9/2024 10:51:41 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, California Construction Authority (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact California Construction Authority:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [mlee@ccauthority.org](mailto:mlee@ccauthority.org)

### **To advise California Construction Authority of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [mlee@ccauthority.org](mailto:mlee@ccauthority.org) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from California Construction Authority**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [mlee@ccauthority.org](mailto:mlee@ccauthority.org) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with California Construction Authority**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [mlee@ccaauthority.org](mailto:mlee@ccaauthority.org) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify California Construction Authority as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by California Construction Authority during the course of your relationship with California Construction Authority.



**O.C. Fair & Event Center**  
**CHECK REQUEST FORM**

Date: 04/16/24

Date Needed: 4/16/2024

Vendor Code (Acct): CCA

Check Amount: \$69,995.00

GL Account/Dept # 1820-00-23B10-A

Vendor Name Payable To: CALIFORNIA CONSTRUCTION AUTHORITY

Vendor Address: ATTN: RANDY CRABTREE, EXECUTIVE OFFICER

1776 TRIBUTE ROAD, SUITE 220 SACRAMENTO, CA 95815

Reason for Request:

CCA PROJECT NO. 03223089

OC Fair Pac Amp Kitchen Re-roof

Invoice #3755

Check Handling Instructions: Mail Hold for Pickup  
(Circle One)

ABRAHAN J. VENEGAS  
Person Making Request

Approved by Department Supervisor

Michele Richards  
General Manager and CEO: Michele Richards  
4-19-24

Melissa Au-Yeung 4/17/2024  
Chief Administrative Officer: Melissa Au-Yeung

Chief Operating Officer: Ken Karns

Chief Business Development Officer:



# CALIFORNIA CONSTRUCTION AUTHORITY

1776 TRIBUTE RD. SUITE 220  
SACRAMENTO, CA 95815

RECEPTION: (916) 263-6100  
FAX: (916) 263-6116

OC Fair & Event Center  
88 Fair Drive  
Costa Mesa, CA 92626

## Invoice

Invoice Number: 3755  
Invoice Date: 4/11/2024  
Customer Code: 32nd  
Project: 03223089  
OC Fair Pac Amp Kitchen Re-roof

**-Please make checks payable to California Construction Authority**

Description	Amount
Construction Contract	50,987.00
Construction Contingency	5,600.00
Project Administration Fees (\$300 Min)	6,720.00
Direct Cost Handling Fee (6%)	138.00
Inspections - Construction	1,000.00
Travel	800.00
Misc.	500.00
Enhanced Worker Safety Program	4,250.00
	<b>\$69,995.00</b>

*Thank you for your business!*

Terms: **Due Upon Receipt**

Questions: [ap@ccaauthority.org](mailto:ap@ccaauthority.org)

Net Invoice: \$69,995.00

Sales Tax: 0.00

Invoice Total: \$69,995.00

APPLICATION AND CERTIFICATE FOR PAYMENT

**TO FUNDING SOURCE:**  
32nd District Agricultural Association  
88 Fair Dr.  
Costa Mesa, California 92626

**PROJECT:**  
OC Fair Pacific Amphitheater Kitchen Re-Roof  
88 Fair Dr.  
Costa Mesa, California 92626

**FROM CONTRACTOR:**  
California Construction Authority  
1776 Tribute Road, Suite 220  
Sacramento, California 95815

**CONTRACT FOR:** LOU - Pacific Amphitheater Kitchen Re-Roof

**APPLICATION NO:** 1  
**INVOICE NO:** 3755  
**PERIOD:** 04/01/24 - 04/30/24  
**PROJECT NO:** 032-23-089  
**CONTRACT DATE:** 4/9/2024

**CONTRACTOR'S APPLICATION FOR PAYMENT**  
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$69,995.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$69,995.00
4. Total completed and stored to date (Column G on detail sheet)	\$69,995.00
5. Retainage: a. 0.00% of completed work b. 0.00% of stored material	\$0.00 \$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$0.00
6. Total earned less retainage (Line 4 less Line 5 Total)	\$69,995.00
7. Less previous certificates for payment (Line 6 from prior certificate)	\$0.00
8. Current payment due:	\$69,995.00
9. Balance to finish, including retainage (Line 3 less Line 6)	\$0.00

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payments were issued and payments received from the Funding Source, and that current payments shown herein is now due.

CONTRACTOR: California Construction Authority

By: \_\_\_\_\_ Date: \_\_\_\_\_

**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Funding Source that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$69,995.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Funding Source or Contractor under this Contract.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Funding Source:		\$0.00	\$0.00
Total approved this month:		\$0.00	\$0.00
Net change by change orders:	Totals:	\$0.00	\$0.00

## CONTINUATION SHEET

## DOCUMENT DETAIL SHEET

A	B	C	D	E	F	G	H	I	
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
01-100.4. CON - 5 Construction Contract									
1.1	01-100.4. CON 5. Construction Contract	Construction Contract	\$50,987.00	\$0.00	\$50,987.00	\$0.00	\$50,987.00	100.00%	\$0.00
01-100.4. CON - 5 Construction Contract Subtotals				\$0.00	\$50,987.00	\$0.00	\$50,987.00	100.00%	\$0.00
01-110-20.4. CON - Construction Contingency 4. Construction									
2.1	01-110-20.4. CON Construction Contingency 4. Construction	Construction Contingency	\$5,600.00	\$0.00	\$5,600.00	\$0.00	\$5,600.00	100.00%	\$0.00
01-110-20.4. CON - Construction Contingency 4. Construction Subtotals				\$0.00	\$5,600.00	\$0.00	\$5,600.00	100.00%	\$0.00
01-140-20.4. CON - Project Administration Fees (\$300 min) 4. Construction									
3.1	01-140-20.4. CON Project Administration Fees (\$300 min) 4. Construction	Project Administration Fees (\$300 min)	\$6,720.00	\$0.00	\$6,720.00	\$0.00	\$6,720.00	100.00%	\$0.00
01-140-20.4. CON - Project Administration Fees (\$300 min) 4. Construction Subtotals				\$0.00	\$6,720.00	\$0.00	\$6,720.00	100.00%	\$0.00
01-140-30.4. CON - Direct Cost Handling Fee (6%) 4. Construction									
4.1	01-140-30.4. CON Direct Cost Handling Fee (6%) 4. Construction	Direct Cost Handling Fee (6%)	\$138.00	\$0.00	\$138.00	\$0.00	\$138.00	100.00%	\$0.00
01-140-30.4. CON - Direct Cost Handling Fee (6%) 4. Construction Subtotals				\$0.00	\$138.00	\$0.00	\$138.00	100.00%	\$0.00
01-200-10.1. DD - 3 Professional Services (4%)									
5.1	01-200-10.1. DD 3. Professional Services (4%)	Architect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-200-10.1. DD - 3 Professional Services (4%) Subtotals				\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-230-30.4. CON - Inspections									
6.1	01-230-30.4. CON Inspections	Inspections - Construction	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%	\$0.00
01-230-30.4. CON - Inspections Subtotals				\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%	\$0.00

A	B	C	D	E	F	G	H	I		
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01-240-10.4. CON - Travel										
7.1	01-240-10.4. CON Travel		\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%	\$0.00	\$0.00
01-240-10.4. CON - Travel Subtotals			\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%	\$0.00	\$0.00
01-240-50.4. CON - Printing/Misc Office Supplies										
8.1	01-240-50.4. CON Printing/Misc. Office Supplies	Misc	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%	\$0.00	\$0.00
01-240-50.4. CON - Printing/Misc Office Supplies Subtotals			\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%	\$0.00	\$0.00
01-250.4. CON - Enhanced Worker Safety Program 4. Construction										
9.1	01-250.4. CON Enhanced Worker Safety Program.4. Construction	Enhanced Worker Safety Program	\$4,250.00	\$0.00	\$4,250.00	\$0.00	\$4,250.00	100.00%	\$0.00	\$0.00
01-250.4. CON - Enhanced Worker Safety Program 4. Construction Subtotals			\$4,250.00	\$0.00	\$4,250.00	\$0.00	\$4,250.00	100.00%	\$0.00	\$0.00
Grand Totals			\$69,995.00	\$0.00	\$69,995.00	\$0.00	\$69,995.00	100.00%	\$0.00	\$0.00



California Construction Authority  
1776 Tribute Road Suite 220  
Sacramento, California 95815  
Phone: (916) 263-6100

# Funding Contract 1

Project: 032-23-089 - OC Fair Pacific Amphitheater Kitchen Re-Roof  
88 Fair Dr.  
Costa Mesa, California 92626  
Phone: 714-708-1500

## LOU - Pacific Amphitheater Kitchen Re-Roof

<b>FUNDING SOURCE:</b>	32nd District Agricultural Association 88 Fair Dr. Costa Mesa, California 92626	<b>CONTRACTOR:</b>	California Construction Authority 1776 Tribute Road, Suite 220 Sacramento, California 95815
<b>ARCHITECT/ENGINEER:</b>		<b>DATE CREATED:</b>	10/27/2023
<b>CONTRACT STATUS:</b>	Approved	<b>CREATED BY:</b>	Sean Slay (California Construction Authority)
<b>EXECUTED:</b>	No	<b>DEFAULT RETAINAGE:</b>	0.0%
<b>START DATE:</b>	03/25/2024	<b>SIGNED CONTRACT RECEIVED DATE:</b>	
<b>SUBSTANTIAL COMPLETION DATE:</b>		<b>ORIGINAL SUBSTANTIAL COMPLETION DATE:</b>	
<b>ESTIMATED COMPLETION DATE:</b>	12/31/2024	<b>ACTUAL COMPLETION DATE:</b>	

**DESCRIPTION:**  
Installation of a TPO Roof, removal and replacement of required equipment.

### ATTACHMENTS:

**TERMS:** This Letter of Understanding ("LOU") is entered into between California Construction Authority ("Authority") and the 32nd DAA / OC Fair & Event Center ("Fair") pursuant to the Memorandum of Understanding between Authority and Fair dated January 1, 1997 to complete the scope of services set forth in the Scope of Work, included hereto ("Project").

**DATE:** March 25th, 2024

**PROJECT:** See Scope of Work; 32nd District Agricultural Pacific Amphitheater Kitchen Re-Roof

**SCHEDULE:** Work to be completed by December 31st, 2024

**FUNDING:** Fair Funded

1. The Fair shall pay Authority for Authority's actual costs and expenses in connection with the Project, including staff time, overhead, project administration, project inspection fees and third party charges ("Project Cost"), per Authority's fee schedule, where applicable. These costs shall be paid in advance as directed by Authority.

2. On or before **March 30th, 2024**, Fair shall remit funds to the Authority in the amount of **Sixty Nine Thousand Nine Hundred Ninety-Five and 00/100 Dollars (\$69,995.00)**, which is the current estimated Project Cost. Authority will notify Fair in writing if the Authority determines that the estimated remaining Project Cost exceeds the funds in the Project Account. Upon receipt of such notice, Fair will immediately remit additional funds to the Authority.

**TERMINATION:** Either party may terminate this LOU without further penalty upon giving the other party twenty-four (24) hours written notice and completing any outstanding or non-revocable obligations. The Fair's obligation to pay the Project Cost shall survive termination of this LOU.

**SCOPE OF WORK:** This cost proposal is for the management and handling of the **Pacific Amphitheater Kitchen Re-Roof** project at the **OC Fair & Event Center (Fair)**, and is based upon the following Scope of Work:



# Funding Contract 1

1. The site of the proposed project is at the 32nd District Agricultural Association (DAA)/OC Fair & Event Center (Fair).
2. The scope of work includes:

1. CCA will retain a qualified engineer to prepare plans to design the re-roof of the Pacific Amphitheater Kitchen.
2. CCA will obtain all required Fire Marshal permits.
3. CCA will conduct an Informal Bid Solicitation for the project. CCA will prepare and coordinate the Informal bid documents, manage the bid solicitation, RFP process, job walk, and select the lowest RFP amount. Informal Bid Documents are prepared based on information supplied by the Fair; and a scope of work determined by CCA in cooperation with the Fair.
4. CCA will provide project management and administration services associated with the project design and bidding process.

This cost proposal is for the Contract Award and Administration process. The Fair understands that additional costs may be incurred if additional tasks are required. Included in this cost proposal are CCA's Project Administration fees.

CCA fees and estimated reimbursable costs to manage the **Pacific Amphitheater Kitchen Re-Roof** at the **OC Fair & Event Center** are estimated to be **Sixty Nine Thousand Nine Hundred Ninety-Five and 00/100 Dollars (\$69,995.00)**.

If any third-party professional services/consultant outside services contracted by CCA on behalf of this project are required. In that case, they will be paid directly by the Fair within seven (7) days upon receipt of an approved and signed payment authorization from CCA.

The performance of CCA's scope of services inures to the benefit of the Fair. To accomplish these services, CCA may engage third parties. Additionally, known, and unknown third parties may be affected by the performance of this LOU. Therefore, the Fair agrees to reimburse CCA for all costs and expenses incurred in connection with the Project or arising out of the performance of this LOU, including, but not limited to, all costs and expenses arising out of claims asserted by third parties against CCA. The Fair shall not reimburse CCA for costs and expenses incurred as a result of CCA's sole, active negligence or willful misconduct.

Should a dispute arise, and either party is required to institute any action or proceeding to enforce any provision of this LOU or for damages by reason of an alleged breach of any provision hereof, the prevailing party shall be entitled to receive all costs and expenses (including reasonable attorneys' fees and disbursements) incurred by the such prevailing party in connection with such action or proceeding. CCA will take no further action until the Fair accepts the terms and conditions of this proposal. Upon your acceptance of this proposal, this proposal shall be incorporated into an **LOU 032-23-089** and shall become a part thereof. CCA represents and warrants that it has the statutory and/or legal authority to enter into contracts with general contractors for the express and specific purpose of performing the work identified in the **LOU 032-23-089**. CCA further represents and warrants that it has the statutory and/or legal authority to enter into **LOU 032-23-089** through the undersigned party.

The Fair represents and warrants that it has the statutory and/or legal authority to enter into this LOU 23-089, through the undersigned party, to obtain the benefits of the agreements referenced above, and that Michele Richards is the Fair's representative for purposes of authorizing CCA to make expenditures or enter into contracts. If you have any questions, please call **Project Manager Sean Slay at (916) 570-3014**.

#	Budget Code	Description	Amount
1	01-100.4. CON 5. Construction Contract	Construction Contract	\$50,987.00
2	01-110-20.4. CON Construction Contingency.4. Construction	Construction Contingency	\$5,600.00



**California  
CONSTRUCTION  
AUTHORITY**

# Funding Contract 1

#	Budget Code	Description	Amount
3	01-140-20.4. CON Project Administration Fees (\$300 min).4. Construction	Project Administration Fees (\$300 min)	\$6,720.00
4	01-140-30.4. CON Direct Cost Handling Fee (6%).4. Construction	Direct Cost Handling Fee (6%)	\$138.00
5	01-200-10.1. DD 3. Professional Services (4%)	Architect	\$0.00
6	01-230-30.4. CON Inspections	Inspections - Construction	\$1,000.00
7	01-240-10.4. CON Travel	Travel	\$800.00
8	01-240-50.4. CON Printing/Misc. Office Supplies	Misc	\$500.00
9	01-250.4. CON Enhanced Worker Safety Program.4. Construction	Enhanced Worker Safety Program	\$4,250.00
<b>Grand Total:</b>			<b>\$69,995.00</b>

DS DS DS  
SS KR JE

**32nd District Agricultural Association**  
88 Fair Dr.  
Costa Mesa, California 92626

**California Construction Authority**  
1776 Tribute Road, Suite 220  
Sacramento, California 95815

DocuSigned by:

ken karns

4/2/2024

SIGNATURE

DATE

DocuSigned by:

Michele Richards

4/8/2024

SIGNATURE

DATE

DocuSigned by:

Randy Crabtree

4/9/2024

SIGNATURE

DATE



**Certificate Of Completion**

Envelope Id: F245E1DD74354B02944A18E42AB2B0A7  
Subject: LOU - Pacific Amphitheater Kitchen Re-Roof  
Source Envelope:  
Document Pages: 3  
Certificate Pages: 6  
AutoNav: Enabled  
Envelopeld Stamping: Enabled  
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:  
Krystal Toledo  
1776 Tribute Rd Suite 220  
Sacramento, CA 95815  
ktoledo@ccauthority.org  
IP Address: 34.218.157.79

**Record Tracking**

Status: Original  
3/22/2024 4:40:04 PM

Holder: Krystal Toledo  
ktoledo@ccauthority.org

Location: DocuSign

**Signer Events**

Sean Slay  
sslay@ccauthority.org  
Security Level: Email, Account Authentication  
(None)

**Signature**

Signature Adoption: Pre-selected Style  
Using IP Address: 139.104.3.30  
Signed using mobile

**Timestamp**

Sent: 3/25/2024 1:20:53 PM  
Viewed: 3/25/2024 1:21:10 PM  
Signed: 3/25/2024 1:22:35 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Kristie Riddlesperger  
kriddlesperger@ccauthority.org  
Office Administrator  
California Construction Authority  
Security Level: Email, Account Authentication  
(None)



Signature Adoption: Pre-selected Style  
Using IP Address: 207.183.250.90

Sent: 3/29/2024 11:09:11 AM  
Viewed: 3/29/2024 11:12:14 AM  
Signed: 3/29/2024 11:16:31 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 12/14/2022 10:03:10 AM  
ID: 1745a9c8-b248-4a5f-a021-ccd240617ed4

Jerry Eldridge  
jeldridge@ocfair.com  
Security Level: Email, Account Authentication  
(None)

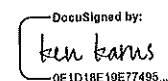


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Signed: 4/1/2024 10:18:00 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 4/1/2024 9:49:01 AM  
ID: 31b15027-4475-4298-8953-b02c7de4a40d

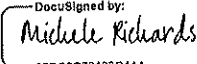
Ken Karns  
kkarns@ocfair.com  
Security Level: Email, Account Authentication  
(None)

DocuSigned by:  
  
0E1D18E19E77495...

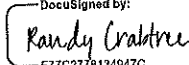
Signature Adoption: Pre-selected Style  
Using IP Address: 173.196.192.88

Sent: 4/1/2024 10:18:02 AM  
Viewed: 4/2/2024 8:30:31 AM  
Signed: 4/2/2024 8:31:29 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 1/26/2023 9:01:24 AM  
ID: 3d184e1a-0603-4bff-bd74-38b69041ee1d

Signer Events	Signature	Timestamp
Michele Richards mrichards@ocfair.com Chief Executive Officer Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  67DC9C78193C4A1...</div> Signature Adoption: Pre-selected Style Using IP Address: 173.196.192.88	Sent: 4/2/2024 8:31:30 AM Viewed: 4/8/2024 11:51:13 AM Signed: 4/8/2024 11:51:20 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 4/8/2024 11:51:13 AM  
ID: 7e50a71b-638f-4671-bfc1-9f6c891503b4

Randy Crabtree rcrabtree@ccauthority.org President California Fairs Financing Authority Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  F77C2778134847C...</div> Signature Adoption: Pre-selected Style Using IP Address: 207.183.250.90	Sent: 4/8/2024 11:51:21 AM Viewed: 4/9/2024 10:51:07 AM Signed: 4/9/2024 10:51:36 AM
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**Electronic Record and Signature Disclosure:**  
Accepted: 12/13/2022 4:53:19 PM  
ID: c8fa7ea1-a8d6-44b1-8a55-d19b77205adf

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Jerry Eldridge jeldridge@ocfair.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 4/1/2024 9:49:01 AM ID: 31b15027-4475-4298-8953-b02c7de4a40d	<div>COPIED</div>	Sent: 4/9/2024 10:51:37 AM
Max Tang mtang@ocfair.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 4/9/2024 10:51:38 AM
Summer Angus sangus@ocfair.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 4/9/2024 10:51:39 AM
Melissa Auyeung mauyeung@ocfair.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 4/9/2024 10:51:39 AM

Carbon Copy Events	Status	Timestamp
Ken Karns kkarns@ocfair.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 1/26/2023 9:01:24 AM ID: 3d184e1a-0603-4bff-bd74-38b69041ee1d	COPIED	Sent: 4/9/2024 10:51:40 AM
Krystal Toledo ktoledo@ccaauthority.org California Construction Authority Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 4/9/2024 10:51:41 AM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/25/2024 1:20:53 PM
Envelope Updated	Security Checked	3/29/2024 11:06:19 AM
Envelope Updated	Security Checked	3/29/2024 11:09:11 AM
Envelope Updated	Security Checked	3/29/2024 11:09:11 AM
Certified Delivered	Security Checked	4/9/2024 10:51:07 AM
Signing Complete	Security Checked	4/9/2024 10:51:36 AM
Completed	Security Checked	4/9/2024 10:51:41 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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