



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

CDFA Fairs and Expositions Branch

FAIR CEO, BOARD OF DIRECTORS & STAFF TRAINING

TRAINING NOTICE

Hosted by CDFA, on

Tuesday, June 4, 2024

9:30 a.m.

OC FAIR & EVENT CENTER

88 Fair Drive, Costa Mesa, CA 95626

Plaza Pacifica Lobby (Pacific Amphitheatre)

PUBLIC PARTICIPATION

Members of the public are encouraged to attend the training hosted by CDFA. While the Board values the participation of the public, CDFA reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting.

The agenda and notices will also be available on the website at:

www.cdfa.ca.gov/fairsandexpositions

AMERICANS WITH DISABILITIES ACT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact F&E at: 916-999-3000.

For more information concerning this meeting contact:

F&E at 916-999-3000

www.cdfa.ca.gov/fairsandexpositions



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

**CDFA Fairs and Expositions Branch
Fair CEO & Board of Directors and Staff Training
Tuesday, June 4, 2024, 9:30 a.m.
Plaza Pacifica Lobby (Pacific Amphitheatre)**

AGENDA

Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three minutes.

CALL TO ORDER – CDFA FAIRS & EXPOSITIONS BRANCH

INTRODUCTION OF GUESTS

PUBLIC COMMENT:

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NEW BUSINESS (Discussion/Action by Board)

1. Office of Civil Rights
 - a. Maintaining a Respectful Workplace EEO Compliance
2. Fairs and Expositions
 - a. DAA Board Roles and Responsibilities
 - b. Effective Board Meetings
 - c. Fiduciary Responsibility

ADJOURNMENT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact F&E at 916-999-3000, or www.cdfa.ca.gov/fairsandexpositions