



## BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **JUNE 27, 2024** ITEM: **9G(iii)**

SUBJECT: **Facilities Committee**

DATE: June 24, 2024

FROM: Directors Ruiz and Bilezikjian

PRESENTATION BY: Directors Ruiz and Bilezikjian

---

### ***Purpose:***

*This committee reviews buildings and grounds related projects and issues and recommends site planning direction.*

### ***Focus:***

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

### ***Special Projects:***

- *Equine Center*

## **SUMMARY OF COMMITTEE MEETING**

The committee met on 6/6/2024 and discussed the following:

### **Cap X Projects:**

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
  - Staff updated the committee on the status of the projects (45 active, 13 complete) along with the review of challenges related to CCA involved projects.
- **Master Site Plan**
  - **Phase One – Administration Building:**
    - With the relocation of staff complete, the selected demolition of the existing interior is well underway along with demolition preparation of the expanded site.

- **Phase Two – Midway Restroom & Showers:**
  - The project team, SVA, CCA & OCFEC met for a kick off meeting on 6/5/24. The team carried out a site tour and reviewed next steps, meeting schedules, etc.
- **Pacific Amphitheatre – PacAmp Dressing Rooms:**
  - The Facilities Committee met with staff on 5/10/24 for a PacAmp dressing room tour and project review. A thorough discussion and review was carried out and it has been determined the project will not move forward in 2024.
- **Equine Center (EQC)**
  - Staff updated the committee on the following:
    - “Victory at the Fair” horse show is scheduled for June 15-16. The public is invited.
    - Annual footing maintenance will be completed this week.
    - The office has only received 7 signed rental agreements which were due May 31; next steps were discussed.
    - CEO Richards has met individually with trainers and boarders over the last two weeks; had very productive conversation. The new public programs and potential opportunity for trainers to be involved was discussed in one-on-one meetings.
    - Development of The Ranch programs is ongoing with a full presentation currently planned for the September Board meeting.
- **Other:**
  - Staff updated the committee on the status of the PSPS project. CDFA has had issues with moving the project forward and has subsequently issued an extension to the LOU to 12/31/2024

**Follow-up:**

- The next meeting of the Facilities Committee is 7/3/2024.

| 2024 Capital / Major / Equipment Expenditure    | STATUS | Project Summary                  |
|---|--------|----------------------------------|
| <b>2023 Carry-forward (Major Expenditures)</b>  |        |                                  |
| Pacific Amphitheater kitchen - roof replacement | Active | CCA working on CalFire approvals |

|  |          |   |
|--|----------|---|
| <b>Capital Expenditure</b>                             |          |   |
| Lot G - storage compound                               | Active   | On hold to post fair                              |
| Pac Amp - replace sound wall and pully system          | Active   | Bidding underway                                  |
| Baja Bar & Grill - roof replacement                    | Active   | CCA Engineering design underway                   |
| Parking lot lighting - replace LED Fixtures (phase 1)  | Active   | Purchasing on going                               |
| Costa Mesa Building- replace restroom roof & Skylights | Active   | CCA Engineering design underway                   |
| Gate 5 - retractable security bollards                 | Complete | Re assessing due to underground structure         |
| Plaza Pacific - picket fence                           | Active   | Project scope & quotes underway                   |
| Gate 8 Electrical - vendor compound                    | Active   | Purchasing on going                               |
| Plaza Pacific tower light - replace fixtures to LED    | Active   | Design under review - testing a product           |
| Emergency Storage Containers                           | Active   | Containers purchased, equipment under development |
| Server Battery Backup                                  | Active   | Admin unit purchased                              |
| Centennial Farm - replace PMT concrete slab            | Active   | Bid complete, install pending                     |
| Safety & Security - office modular                     | Complete |   |
| Portable Restrooms                                     | Active   | Containers purchased, build out post fair         |
| Lot I - in ground electric for events                  | Active   | Work on going                                     |
| Interior Way Finding                                   | Active   | Material purchased, install pending               |
| Parking lot - fence panel replacement                  | Active   | Under fabrication, install pending                |
| Exterior Parking Lot - replacements                    | Active   | Work ongoing                                      |
| Interior Parking Lot - replacements                    | Active   | Work ongoing                                      |
| Parking lot - light pole replacement (phase 2)         |          |   |

|   |          |   |
|---|----------|---|
| <b>Major Expenditures</b>   |          |   |
| Perimeter Landscape   | Active   | Design development underway                         |
| In-grounds electrical boxes   | Active   | Material purchased, install pending                 |
| Hanger - wash building  | Complete |   |
| Heroes Hall - repair medallion  | Complete |   |
| Main Mall - fountain light replacement                                  | Active   | Material on order, install pending                  |
| Corporation Yard - replace damaged column                               | Active   |   |
| Main Mall - Sikaflex / concrete repair                                  | Active   | Bid complete, install scheduled tentatively June 10 |
| Main Mall - paint red iron  | Active   | Work scheduled for early July                       |
| Silo / Oxen structures -paint   | Active   | Awarded, schedule pending                           |
| Ticket Booth - wraps  | Complete |   |
| Picnic Tables - replace damaged fiberglass tables                       | Active   | Material order under review                         |
| Fair Equipment - tables, plumbing, electric, misting stations refurbish | Active   | Material on order                                   |
| 2 Yard Dumpster Casters   | Complete |   |
| Recycle Cans (100)  | Active   | Order placed  |
| Cable Ramps   | Complete |   |
| Pac Amp - private box seating   | Active   | R&D underway  |
| E&E - frames/bases for glass display cases                              | Active   | Bid underway  |
| Switch Gear Maintenance (phase 1)                                       |          |   |

|   |          |  |
|---|----------|--|
| <b>Equipment</b>  |          |  |
| Scissor Lift (replacement)                                      | Complete |  |
| Sound Monitoring Equipment                                      | Active   | Purchase complete, install pending               |
| Fuel Distribution System - fuel lock                            | Active   | Bid underway                                     |
| Maintenance - fleet truck (replacement)                         | Active   | Research underway                                |
| Maintenance - forklift - AQMD requirement to replace            | Active   | PO issued  |
| Exhibits - forklift   | Active   | PO issued  |
| Main Gate - replace reader board                                | Active   | Bid underway                                     |
| Culinary - 8'x 20' metal storage container                      | Complete |  |
| All grounds Wi Fi   | Active   |  |
| Surveillance System - upgrades                                  | Active   |  |
| Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds | Complete |  |
| All Grounds PA  | Active   | Contract complete, install post fair             |
| Archive - document scanning equipment                           | Active   | Reviewing equipment pricing, purchases post fair |
| Maintenance - landscape equipment                               | Complete |  |
| Traffic control arms  | Active   | R&D underway                                     |
| Maintenance - water truck replacement (AQMD)                    | Active   | PO issued  |
| Maintenance - fleet cart replacement (2)                        | Complete |  |
| Portable electrical panels                                      | Active   | PO issued  |
| Utility Power Monitoring System                                 | Active   | R&D underway                                     |
| Accounting - pocket machines                                    | Active   | R&D Underway, purchase in advance of fair        |
| 2 Yard Trash Dumpsters  | Complete |  |