



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **SEPT. 26, 2024 ITEM: 9E(iii)**

SUBJECT: **Facilities Committee**

DATE: September 23, 2024

FROM: Directors Ruiz and Bilezikjian

PRESENTATION BY: Directors Ruiz and Bilezikjian

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *Equine Center*

SUMMARY OF COMMITTEE MEETING

The committee met on 7/3/2024 and 9/13/2024 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff updated the committee on the status of the projects. (37 active, 22 complete) An additional update was provided on the projects. (26 active, 32 complete, 2 on hold)
- **Master Site Plan**
 - **Phase One – Administration Building:**
 - The project is progressing well, only 1 day lost to schedule currently. An additional update was provided, an expanded lay down area has been established and will accommodate the new water main work, along with the larger shows this season. The main concrete slab is half poured with the remaining of the slab anticipated later in the week. The goal is to be water tight by October.

- **Phase Two – Midway Restroom & Showers:**
 - Concept design meetings are underway, SVA will be on site during fair and this will assist in their full understanding of the goals. An additional update was provided, with highlights being the review of floor plans tied to goals of trailer replacement. The team is also working on the next budget review. The team is working towards 60% drawings as well as architectural design concepts.
- **Equine Center (EQC)**
 - Staff updated the committee on the following:
 - Staff updated the committee on the status of the annual arena footing maintenance, the fence repair on the lawn side, and the repair to one of the cross ties. Staff is also moving forward with drafting the scope of work and requirements for horse feeding and stall cleaning solicitation in the Fall. Staff shared an outline of The Ranch concepts which will be presented during the September Board of Directors meeting.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is 10/1/2024.

2024 Capital / Major / Equipment Expenditure	STATUS	Project Summary
2023 Carry-forward (Major Expenditures)		
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on bid proposal

Capital Expenditure		
Lot G - storage compound	Active	On hold to post fair
Pac Amp - replace sound wall and pully system	Active	Bidding over budget, will review for 2025 budget
Baja Bar & Grill - roof replacement	Active	Bidding underway
Parking lot lighting - replace LED Fixtures (phase 1)	Complete	
Costa Mesa Building- replace restroom roof & Skylights	Active	CCA bidding underway
Gate 5 - retractable security bollards	Complete	
Plaza Pacific - picket fence	Active	Project scope under review
Gate 8 Electrical - vendor compound	Active	Purchasing on going
Plaza Pacific tower light - replace fixtures to LED	Active	Design under review - testing a product
Emergency Storage Containers	Active	Containers purchased, equipment under development
Server Battery Backup	Active	Admin unit purchased
Centennial Farm - replace PMT concrete slab	Complete	
Safety & Security - office modular	Complete	
Portable Restrooms	Active	Containers purchased, build out post fair
Lot I - in ground electric for events	Active	Work on going
Interior Way Finding	Active	Material purchased, install pending
Parking lot - fence panel replacement	Complete	
Exterior Parking Lot - replacements	Active	Work ongoing
Interior Parking Lot - replacements	Complete	
Parking lot - light pole replacement (phase 2)	Active	Bidding underway

Major Expenditures		
Perimeter Landscape	Active	Work ongoing
In-grounds electrical boxes	Complete	
Hanger - wash building	Complete	
Heroes Hall - repair medallion	Complete	
Main Mall - fountain light replacement	Complete	
Corporation Yard - replace damaged column	Active	
Main Mall - Sikaflex / concrete repair	Complete	
Main Mall - paint red iron	Complete	
Silo / Oxen structures -paint	Complete	
Ticket Booth - wraps	Complete	
Picnic Tables - replace damaged fiberglass tables	Complete	
Fair Equipment - tables, plumbing, electric, misting stations refurbish	Complete	
2 Yard Dumpster Casters	Complete	
Recycle Cans (100)	Complete	
Cable Ramps	Complete	
Pac Amp - private box seating	Complete	
E&E - frames/bases for glass display cases	Complete	
Switch Gear Maintenance (phase 1)	Active	Work on going

Equipment		
Scissor Lift (replacement)	Complete	
Sound Monitoring Equipment	Active	Purchase complete, install pending
Fuel Distribution System - fuel lock	Active	Bid underway
Maintenance - fleet truck (replacement)	Active	Research underway
Maintenance - forklift - AQMD requirement to replace	Complete	
Exhibits - forklift	Complete	
Main Gate - replace reader board	Active	Bid underway
Culinary - 8'x 20' metal storage container	Complete	
All grounds Wi Fi	Active	
Surveillance System - upgrades	Active	
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds	Complete	
All Grounds PA	Active	Contract complete, install post fair
Archive - document scanning equipment	Active	Reviewing equipment pricing, purchases post fair
Maintenance - landscape equipment	Complete	
Traffic control arms	Active	R&D underway
Maintenance - water truck replacement (AQMD)	Complete	
Maintenance - fleet cart replacement (2)	Complete	
Portable electrical panels	Complete	
Utility Power Monitoring System	Active	Bid complete, install pending
Accounting - pocket machines	Complete	
2 Yard Trash Dumpsters	Complete	