



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **SEPT. 26, 2024** ITEM: **9E(iii)**

SUBJECT: **Facilities Committee**

DATE: **September 23, 2024**

FROM: **Directors Ruiz and Bilezikjian**

PRESENTATION BY: **Directors Ruiz and Bilezikjian**

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

Special Projects:

- *Equine Center*

SUMMARY OF COMMITTEE MEETING

The committee met on 7/3/2024 and 9/13/2024 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff updated the committee on the status of the projects. (37 active, 22 complete) An additional update was provided on the projects. (26 active, 32 complete, 2 on hold)
- **Master Site Plan**
 - **Phase One – Administration Building:**
 - The project is progressing well, only 1 day lost to schedule currently. An additional update was provided, an expanded lay down area has been established and will accommodate the new water main work, along with the larger shows this season. The main concrete slab is half poured with the remaining of the slab anticipated later in the week. The goal is to be water tight by October.

- **Phase Two – Midway Restroom & Showers:**
 - Concept design meetings are underway, SVA will be on site during fair and this will assist in their full understanding of the goals. An additional update was provided, with highlights being the review of floor plans tied to goals of trailer replacement. The team is also working on the next budget review. The team is working towards 60% drawings as well as architectural design concepts.
- **Equine Center (EQC)**
 - Staff updated the committee on the following:
 - Staff updated the committee on the status of the annual arena footing maintenance, the fence repair on the lawn side, and the repair to one of the cross ties. Staff is also moving forward with drafting the scope of work and requirements for horse feeding and stall cleaning solicitation in the Fall. Staff shared an outline of The Ranch concepts which will be presented during the September Board of Directors meeting.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is 10/1/2024.

2024 Capital / Major / Equipment Expenditure		STATUS	Project Summary
2023 Carry-forward (Major Expenditures)			
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on bid proposal	

Capital Expenditure			
Lot G - storage compound	Active	On hold to post fair	
Pac Amp - replace sound wall and pulley system	Active	Bidding over budget, will review for 2025 budget	
Baja Bar & Grill - roof replacement	Active	Bidding underway	
Parking lot lighting - replace LED Fixtures (phase 1)	Complete		
Costa Mesa Building- replace restroom roof & Skylights	Active	CCA bidding underway	
Gate 5 - retractable security bollards	Complete		
Plaza Pacific - picket fence	Active	Project scope under review	
Gate 8 Electrical - vendor compound	Active	Purchasing on going	
Plaza Pacific tower light - replace fixtures to LED	Active	Design under review - testing a product	
Emergency Storage Containers	Active	Containers purchased, equipment under development	
Server Battery Backup	Active	Admin unit purchased	
Centennial Farm - replace PMT concrete slab	Complete		
Safety & Security - office modular	Complete		
Portable Restrooms	Active	Containers purchased, build out post fair	
Lot I - in ground electric for events	Active	Work on going	
Interior Way Finding	Active	Material purchased, install pending	
Parking lot - fence panel replacement	Complete		
Exterior Parking Lot - replacements	Active	Work ongoing	
Interior Parking Lot - replacements	Complete		
Parking lot - light pole replacement (phase 2)	Active	Bidding underway	

Major Expenditures			
Perimeter Landscape	Active	Work ongoing	
In-grounds electrical boxes	Complete		
Hanger - wash building	Complete		
Heroes Hall - repair medallion	Complete		
Main Mall - fountain light replacement	Complete		
Corporation Yard - replace damaged column	Active		
Main Mall - Sikaflex / concrete repair	Complete		
Main Mall - paint red iron	Complete		
Silo / Oxen structures -paint	Complete		
Ticket Booth - wraps	Complete		
Picnic Tables - replace damaged fiberglass tables	Complete		
Fair Equipment - tables, plumbing, electric, misting stations refurbish	Complete		
2 Yard Dumpster Casters	Complete		
Recycle Cans (100)	Complete		
Cable Ramps	Complete		
Pac Amp - private box seating	Complete		
E&E - frames/bases for glass display cases	Complete		
Switch Gear Maintenance (phase 1)	Active	Work on going	

Equipment			
Scissor Lift (replacement)	Complete		
Sound Monitoring Equipment	Active	Purchase complete, install pending	
Fuel Distribution System - fuel lock	Active	Bid underway	
Maintenance - fleet truck (replacement)	Active	Research underway	
Maintenance - forklift - AQMD requirement to replace	Complete		
Exhibits - forklift	Complete		
Main Gate - replace reader board	Active	Bid underway	
Culinary - 8'x 20' metal storage container	Complete		
All grounds Wi Fi	Active		
Surveillance System - upgrades	Active		
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds	Complete		
All Grounds PA	Active	Contract complete, install post fair	
Archive - document scanning equipment	Active	Reviewing equipment pricing, purchases post fair	
Maintenance - landscape equipment	Complete		
Traffic control arms	Active	R&D underway	
Maintenance - water truck replacement (AQMD)	Complete		
Maintenance - fleet cart replacement (2)	Complete		
Portable electrical panels	Complete		
Utility Power Monitoring System	Active	Bid complete, install pending	
Accounting - pocket machines	Complete		
2 Yard Trash Dumpsters	Complete		