



BOARD OF DIRECTORS AGENDA REPORT

MEETING DATE: **OCTOBER 24, 2024** ITEM: **10B**

SUBJECT: **Vote on Whether or Not to Approve Staff Request for Out of State Travel to Attend the 2025 Western Fairs Association Convention January 19-22, in Reno, NV**

DATE: October 18, 2024

FROM: Michele Richards, CEO

PRESENTATION BY: Michele Richards, CEO

Action Item

BACKGROUND

The State of California requires Board approval for all out-of-state travel by staff. Historically, the Board of Directors approves staff travel expenses as part of the annual budget.

However, the annual Western Fairs Association Convention in 2025 will be held in Reno, Nevada January 19-22, and there is an opportunity for staff to take advantage of lower cost travel arrangements if those reservations can be made now.

Staff is requesting up to twenty people (staff and Board included) to travel to Reno, NV to attend the 2025 Western Fairs Association Convention at an estimated cost of \$30,000.

RECOMMENDATION

Approve staff's request for out-of-state travel to attend the 2025 WFA Convention January 19-22 in Reno, Nevada.