



## BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **OCTOBER 24, 2024 ITEM: 10E(iii)**

SUBJECT: **Facilities Committee**

DATE: October 21, 2024

FROM: Directors Ruiz and Bilezikjian

PRESENTATION BY: Directors Ruiz and Bilezikjian

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### ***Purpose:***

*This committee reviews buildings and grounds related projects and issues and recommends site planning direction.*

### ***Focus:***

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

## **SUMMARY OF COMMITTEE MEETING**

The committee met on 10/1/24 and discussed the following:

### **Cap X Projects:**

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
  - Staff updated the committee on the status of the projects (no change).
- **Master Site Plan**
  - **Phase One – Administration Building:**
    - Staff gave the committee a tour of the construction site. The schedule is tracking well at this point, being about 1 week behind.
  - **Phase Two – Midway Restroom & Showers:**
    - Staff gave a status report on the project; the team is currently working on 60% drawings, then a budget review and the development of a draft schedule. The team is currently working on bid development and a release date that will put construction following the 2025 fair and completion in advance of the 2026 fair.

- **The Ranch**

- Staff updated the committee on the following:
  - Parking lot striping was completed and the new sign banner was installed at the corner of Newport and Arlington.
- In a separate follow-up call, the committee was updated on the release of the RFP for Horse Box Stall Cleaning, Horse Feeding, Daily Arena/Turnout Maintenance and General Ranch Facility Maintenance to be released on October 14.

- **Other:**

- None

**Follow-up:**

- The next meeting of the Facilities Committee is 11/6/24.

2024 Capital / Major / Equipment Expenditure	STATUS	Project Summary
<b>2023 Carry-forward (Major Expenditures)</b>		
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on bid proposal

<b>Capital Expenditure</b>		
Lot G - storage compound	Active	On hold to post fair
Pac Amp - replace sound wall and pully system	Active	Bidding over budget, will review for 2025 budget
Baja Bar & Grill - roof replacement	Active	Bidding underway
Parking lot lighting - replace LED Fixtures (phase 1)	Complete	
Costa Mesa Building- replace restroom roof & Skylights	Active	CCA bidding underway
Gate 5 - retractable security bollards	Complete	
Plaza Pacific - picket fence	Active	Project scope under review
Gate 8 Electrical - vendor compound	Active	Purchasing on going
Plaza Pacific tower light - replace fixtures to LED	Active	Design under review - testing a product
Emergency Storage Containers	Active	Containers purchased, equipment under development
Server Battery Backup	Active	Admin unit purchased
Centennial Farm - replace PMT concrete slab	Complete	
Safety & Security - office modular	Complete	
Portable Restrooms	Active	Containers purchased, build out post fair
Lot I - in ground electric for events	Active	Work on going
Interior Way Finding	Active	Material purchased, install pending
Parking lot - fence panel replacement	Complete	
Exterior Parking Lot - replacements	Active	Work ongoing
Interior Parking Lot - replacements	Complete	
Parking lot - light pole replacement (phase 2)	Active	Bidding underway

<b>Major Expenditures</b>		
Perimeter Landscape	Active	Work ongoing
In-grounds electrical boxes	Complete	
Hanger - wash building	Complete	
Heroes Hall - repair medallion	Complete	
Main Mall - fountain light replacement	Complete	
Corporation Yard - replace damaged column	Active	
Main Mall - Sikaflex / concrete repair	Complete	
Main Mall - paint red iron	Complete	
Silo / Oxen structures -paint	Complete	
Ticket Booth - wraps	Complete	
Picnic Tables - replace damaged fiberglass tables	Complete	
Fair Equipment - tables, plumbing, electric, misting stations refurbish	Complete	
2 Yard Dumpster Casters	Complete	
Recycle Cans (100)	Complete	
Cable Ramps	Complete	
Pac Amp - private box seating	Complete	
E&E - frames/bases for glass display cases	Complete	
Switch Gear Maintenance (phase 1)	Active	Work on going

<b>Equipment</b>		
Scissor Lift (replacement)	Complete	
Sound Monitoring Equipment	Active	Purchase complete, install pending
Fuel Distribution System - fuel lock	Active	Bid underway
Maintenance - fleet truck (replacement)	Active	Research underway
Maintenance - forklift - AQMD requirement to replace	Complete	
Exhibits - forklift	Complete	
Main Gate - replace reader board	Active	Bid underway
Culinary - 8'x 20' metal storage container	Complete	
All grounds Wi Fi	Active	
Surveillance System - upgrades	Active	
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds	Complete	
All Grounds PA	Active	Contract complete, install post fair
Archive - document scanning equipment	Active	Reviewing equipment pricing, purchases post fair
Maintenance - landscape equipment	Complete	
Traffic control arms	Active	R&D underway
Maintenance - water truck replacement (AQMD)	Complete	
Maintenance - fleet cart replacement (2)	Complete	
Portable electrical panels	Complete	
Utility Power Monitoring System	Active	Bid complete, install pending
Accounting - pocket machines	Complete	
2 Yard Trash Dumpsters	Complete	