



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **OCTOBER 24, 2024** ITEM: **10E(iii)**

SUBJECT: **Facilities Committee**
DATE: **October 21, 2024**
FROM: **Directors Ruiz and Bilezikjian**
PRESENTATION BY: **Directors Ruiz and Bilezikjian**

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

SUMMARY OF COMMITTEE MEETING

The committee met on 10/1/24 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff updated the committee on the status of the projects (no change).
- **Master Site Plan**
 - **Phase One – Administration Building:**
 - Staff gave the committee a tour of the construction site. The schedule is tracking well at this point, being about 1 week behind.
 - **Phase Two – Midway Restroom & Showers:**
 - Staff gave a status report on the project; the team is currently working on 60% drawings, then a budget review and the development of a draft schedule. The team is currently working on bid development and a release date that will put construction following the 2025 fair and completion in advance of the 2026 fair.

- **The Ranch**
 - Staff updated the committee on the following:
 - Parking lot striping was completed and the new sign banner was installed at the corner of Newport and Arlington.
 - In a separate follow-up call, the committee was updated on the release of the RFP for Horse Box Stall Cleaning, Horse Feeding, Daily Arena/Turnout Maintenance and General Ranch Facility Maintenance to be released on October 14.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is 11/6/24.

2024 Capital / Major / Equipment Expenditure		STATUS	Project Summary
2023 Carry-forward (Major Expenditures)			
Pacific Amphitheater kitchen - roof replacement	Active	CCA working on bid proposal	

Capital Expenditure			
Lot G - storage compound	Active	On hold to post fair	
Pac Amp - replace sound wall and pulley system	Active	Bidding over budget, will review for 2025 budget	
Baja Bar & Grill - roof replacement	Active	Bidding underway	
Parking lot lighting - replace LED Fixtures (phase 1)	Complete		
Costa Mesa Building- replace restroom roof & Skylights	Active	CCA bidding underway	
Gate 5 - retractable security bollards	Complete		
Plaza Pacific - picket fence	Active	Project scope under review	
Gate 8 Electrical - vendor compound	Active	Purchasing on going	
Plaza Pacific tower light - replace fixtures to LED	Active	Design under review - testing a product	
Emergency Storage Containers	Active	Containers purchased, equipment under development	
Server Battery Backup	Active	Admin unit purchased	
Centennial Farm - replace PMT concrete slab	Complete		
Safety & Security - office modular	Complete		
Portable Restrooms	Active	Containers purchased, build out post fair	
Lot I - in ground electric for events	Active	Work on going	
Interior Way Finding	Active	Material purchased, install pending	
Parking lot - fence panel replacement	Complete		
Exterior Parking Lot - replacements	Active	Work ongoing	
Interior Parking Lot - replacements	Complete		
Parking lot - light pole replacement (phase 2)	Active	Bidding underway	

Major Expenditures			
Perimeter Landscape	Active	Work ongoing	
In-grounds electrical boxes	Complete		
Hanger - wash building	Complete		
Heroes Hall - repair medallion	Complete		
Main Mall - fountain light replacement	Complete		
Corporation Yard - replace damaged column	Active		
Main Mall - Sikaflex / concrete repair	Complete		
Main Mall - paint red iron	Complete		
Silo / Oxen structures -paint	Complete		
Ticket Booth - wraps	Complete		
Picnic Tables - replace damaged fiberglass tables	Complete		
Fair Equipment - tables, plumbing, electric, misting stations refurbish	Complete		
2 Yard Dumpster Casters	Complete		
Recycle Cans (100)	Complete		
Cable Ramps	Complete		
Pac Amp - private box seating	Complete		
E&E - frames/bases for glass display cases	Complete		
Switch Gear Maintenance (phase 1)	Active	Work on going	

Equipment			
Scissor Lift (replacement)	Complete		
Sound Monitoring Equipment	Active	Purchase complete, install pending	
Fuel Distribution System - fuel lock	Active	Bid underway	
Maintenance - fleet truck (replacement)	Active	Research underway	
Maintenance - forklift - AQMD requirement to replace	Complete		
Exhibits - forklift	Complete		
Main Gate - replace reader board	Active	Bid underway	
Culinary - 8'x 20' metal storage container	Complete		
All grounds Wi Fi	Active		
Surveillance System - upgrades	Active		
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds	Complete		
All Grounds PA	Active	Contract complete, install post fair	
Archive - document scanning equipment	Active	Reviewing equipment pricing, purchases post fair	
Maintenance - landscape equipment	Complete		
Traffic control arms	Active	R&D underway	
Maintenance - water truck replacement (AQMD)	Complete		
Maintenance - fleet cart replacement (2)	Complete		
Portable electrical panels	Complete		
Utility Power Monitoring System	Active	Bid complete, install pending	
Accounting - pocket machines	Complete		
2 Yard Trash Dumpsters	Complete		