



October 17, 2024

To: All Potential Bidders
From: Kelly Vu, Business Services Supervisor
Re: RFI #1, Q & A, IFB # PS-02-24

The purpose of this RFI (Request for Information) is to transmit "Questions and Answers" regarding the technical components of the IFB Banner and Sign Printing and Installation Services. All terms and conditions of the original IFB notice remain unchanged.

Questions and Answers

Questions:

1. **Question:** For the quantities: do you want me to estimate different quantities up to the quantity listed, or only the quantity listed?

Answer: Please only provide a quote for the quantities listed.

2. **Question:** Regarding note cards: "Notecards – Design 2" if the 2" tall pocket is a glued pocket or just a folded pocket?

Answer: Folded pocket should be glued.

If you intend to submit a bid in response to this IFB, please send an email to ifb@ocfair.com to confirm that you have received this RFI No. 1.

-End RFI #1-