



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **NOVEMBER 21, 2024** ITEM: **9D(iii)**

SUBJECT: **Facilities Committee**

DATE: November 18, 2024

FROM: Directors Ruiz and Bilezikjian

PRESENTATION BY: Directors Ruiz and Bilezikjian

Purpose:

This committee reviews buildings and grounds related projects and issues and recommends site planning direction.

Focus:

- *Construction Projects*
- *Capital Expenditures*
- *Master Site Planning*

SUMMARY OF COMMITTEE MEETING

The committee met on 11/6/24 and discussed the following:

Cap X Projects:

The 2024 Capital & Major Expenditures projects were reviewed (summary document attached).

- **Cap X:**
 - Staff updated the committee on the status of the projects. Most projects will be completed by the end of 2024.
 - Staff and committee reviewed the proposed 2025 Cap X Draft Budget/ Projects list. The draft will be reviewed as part of the Budget Study Session and go to the full Board as part of the Annual Budget.
- **Master Site Plan**
 - **Phase One – Administration Building:**
 - Staff reviewed the status of the project; structural steel is nearing completion and roof decking is anticipated to start the week of the 18th. On Wednesday, November 6 construction was mostly halted due to the severe high winds.

- **Phase Two – Midway Restroom & Showers:**
 - The team continues to work on design and will carry out a 60% drawing budget review ASAP.
- **The Ranch**
 - No updates.
- **Other:**
 - None

Follow-up:

- The next meeting of the Facilities Committee is January 8, 2025.

2024 Capital / Major / Equipment Expenditure	STATUS	Project Summary
2023 Carry-forward (Major Expenditures)		
Pacific Amphitheater kitchen - roof replacement	Active	CCA proceeding with scheduling contractor

Capital Expenditure		
Lot G - storage compound	Cancelled	
Pac Amp - replace sound wall and pully system	Cancelled	Bidding over budget, will review for 2025 budget
Baja Bar & Grill - roof replacement	Active	CCA proceeding with scheduling contractor
Parking lot lighting - replace LED Fixtures (phase 1)	Complete	
Costa Mesa Building- replace restroom roof & Skylights	Active	
Gate 5 - retractable security bollards	Complete	
Plaza Pacific - picket fence	Active	Bidding underway
Gate 8 Electrical - vendor compound	Complete	
Plaza Pacific tower light - replace fixtures to LED	Active	2 underway as a test
Emergency Storage Containers	Active	Containers purchased, equipment under development
Server Battery Backup	Complete	
Centennial Farm - replace PMT concrete slab	Complete	
Safety & Security - office modular	Complete	
Portable Restrooms	Active	Containers purchased, build out post fair
Lot I - in ground electric for events	Active	Work on going
Interior Way Finding	Active	Material purchased, install pending
Parking lot - fence panel replacement	Complete	
Exterior Parking Lot - replacements	Complete	
Interior Parking Lot - replacements	Complete	
Parking lot - light pole replacement (phase 2)	Cancelled	

Major Expenditures		
Perimeter Landscape	Active	Work ongoing
In-grounds electrical boxes	Complete	
Hanger - wash building	Complete	
Heroes Hall - repair medallion	Complete	
Main Mall - fountain light replacement	Complete	
Corporation Yard - replace damaged column	Active	
Main Mall - Sikaflex / concrete repair	Complete	
Main Mall - paint red iron	Complete	
Silo / Oxen structures -paint	Complete	
Ticket Booth - wraps	Complete	
Picnic Tables - replace damaged fiberglass tables	Complete	
Fair Equipment - tables, plumbing, electric, misting stations refurbish	Complete	
2 Yard Dumpster Casters	Complete	
Recycle Cans (100)	Complete	
Cable Ramps	Complete	
Pac Amp - private box seating	Complete	
E&E - frames/bases for glass display cases	Complete	
Switch Gear Maintenance (phase 1)	Active	Work on going

Equipment		
Scissor Lift (replacement)	Complete	
Sound Monitoring Equipment	Complete	
Fuel Distribution System - fuel lock	Active	Purchased
Maintenance - fleet truck (replacement)	Active	Research underway
Maintenance - forklift - AQMD requirement to replace	Complete	
Exhibits - forklift	Complete	
Main Gate - replace reader board	Active	Bid underway
Culinary - 8'x 20' metal storage container	Complete	
All grounds Wi Fi	Complete	
Surveillance System - upgrades	Active	
Carts - Parking - replace (1) gas limo w/ (2) electric flatbeds	Complete	
All Grounds PA	Active	Contract complete, install post fair
Archive - document scanning equipment	Active	Reviewing equipment pricing, purchases post fair
Maintenance - landscape equipment	Complete	
Traffic control arms	Active	R&D underway
Maintenance - water truck replacement (AQMD)	Complete	
Maintenance - fleet cart replacement (2)	Complete	
Portable electrical panels	Complete	
Utility Power Monitoring System	Active	Bid complete, install pending
Accounting - pocket machines	Complete	
2 Yard Trash Dumpsters	Complete	