



February 28, 2025

To: All Potential Bidders

From: Kelly Vu, Business Services Supervisor

Re: RFI #1, Q & A, IFB # LM-02-25

The purpose of this RFI (Request for Information) is to transmit "Questions and Answers" regarding the technical components of the IFB Perimeter Landscape Maintenance. All terms and conditions of the original IFB notice remain unchanged.

Questions and Answers

If you intend to submit a bid in response to this IFB, please send an email to ifb@ocfair.com to confirm that you have received this RFI No. 1.

Questions:

1. Could you please provide the current contract for this project?

Answer: We've sent a couple of emails notifying everyone to submit a public record request to cpa@ocfair.com to obtain a copy of the previous contract.

2. Would you please let me know the previous contractor and prior annual award amount for this service contract?

Answer: The previous contractor is So Cal Land Maintenance, Inc. The annual amounts are 2020 - \$64,800, 2021- \$67,200, 2022- \$69,600, 2023 -\$70,800, 2024- \$72,000.

3. Would you please confirm the correct pre-bid meeting information?
Mandatory - 02/19/2025 01:00 PM EST"

Answer: Mandatory pre-bid meeting February 19, 2025, 10:00 a.m.

4. Would you please let me know Is there a checklist of required documents for submission?

Answer: Please refer to IFB page 19.

5. We are currently in the process of obtaining a Qualified Applicator's License Category B. I know it is a requirement to possess the license, and I want to know if we would be considered if we are in the process of obtaining it. I would hate to waste your time in reviewing the bid if we do not have the license by close out date. I am not sure how long the application process takes, but we would have the license by the time the contract begins. Any information you can provide will be greatly appreciated. Thank you for taking the time to read this and I await your response.

Answer: Bidder must have all valid required license(s) by the time the bid is due.

6. How much has the current contractor charged OC Fair per month for the last 6 months?

Answer: \$6,000 per month

7. I see on the Caleprocure website the meeting was Non Mandatory. But on the actual document it states that it was Mandatory. Can you clarify please and if possible to still provide a proposal due to the confusion.

Answer: The job walk was mandatory. Unfortunately, we cannot make an exception. Only prospective bidders who attended the job walk are eligible to bid.

8. Can you confirm that lawn aeration and dethatching is to be considered extra work and not part of the base bid?

Answer: Yes, Lawn aeration and dethatching are considered extra work not included in the contract.

9. Do you have any restriction on the use of synthetic herbicide such as glyphosate?

Answer: We do not have restrictions on the use of glyphosate. A Spray log must be kept by the contractor.

10. Can you confirm that irrigation system maintenance is limited to checking and report only? And to provide proposal to remedy any issues encountered?

Answer: Checking irrigation and reporting issues is all that is required under the contract. If repairs are required, John Gonzalez, the landscape supervisor, will request a proposal before any work is done.

11. Section 7 on clean up daily. is daily 5 days or 7 days a week?

Answer: A thorough cleaning of the work site is to be done by the contractor every service day before leaving the property.

12. Section 7 mentioned green waste dumpster will be provided by OCFEC. How about regular trash dumpster?

Answer: Yes, Green waste and Trash 3 cubic yard dumpsters will be provided. Only Green waste and trash from the OC Fair Grounds can be placed in the dumpsters.

13. Regarding the parking lot areas, are we responsible to blow the entire parking lot?

Answer: Herbicide applications and subsequent weed removal are part of the contract any clean-up related to this task is required.

14. To make sure that we did not miss any areas, is OCFEC able to provide us with a map that highlight all areas of work?

Answer: See attachment 1 for the map.

15. Who is the current contractor?

Answer: See the answer to question number 2.

16. How much is the current monthly price?

Answer: \$6,000.

17. How much extra work was awarded in the last fiscal year?

Answer: Weed abatement \$11,050, Plant installation \$12,040.76

18. Do you require a bid bond?

Answer: No

The above information will be incorporated as part of the IFB requirements and contract. Please send an email to rfp@ocfair.com for acknowledgment if you intend to bid on this project.

-End RFI #1-