



BOARD OF DIRECTORS COMMITTEE REPORT

MEETING DATE: **APRIL 24, 2025** ITEM: **10E(ii)**

SUBJECT: **Financial Monitoring and Audit Committee**

DATE: April 21, 2025

FROM: Directors Pham and Bilezikjian

PRESENTATION BY: Directors Pham and Bilezikjian

Purpose:

This committee monitors the organization's financial position and ensures financial controls are in place.

Focus:

- *Monthly financial oversight*
- *Review of Outstanding Receivables*
- *2024 Audit process*
- *Ongoing cybersecurity training*
- *Potential 2025 Budget impacts*
- *Insurance rates*

SUMMARY OF COMMITTEE MEETING

The committee met on April 21, 2025 and reviewed the March financial reports:

- Revenue for the month of March 2025 came in at \$1,387,302 and is unfavorable to budget by \$163,941 primarily due to concert revenues budgeted based on average versus actuals and the transition continuing to take place at The Ranch Community Center. Year to date revenues for the first three months of 2025 are unfavorable to budget by \$598,002.
- Total Expenses for the month of March 2025 are \$2,331,507 and are favorable to budget by \$530,491. This is mainly due to ongoing vacancies, late invoices, and the ongoing transition at The Ranch Community Center. Year to date expenses are \$6,756,527 and favorable to budget by \$1,559,841.
- For the YTD period ending March 31, 2025, net proceeds are favorable to budget by \$961,838.
- Cash and cash investments as of March 31, 2025 are \$51.5M.

Staff reviewed the current invoice aging reports and shared recommendations for write-off of bad debt to go to the Board for approval.

Staff and committee members briefly discussed the kick-off and status of the 2024 audit process, as well as provided an overview of ongoing cybersecurity training for year-round staff.

Staff also discussed with the committee several factors staff identified that could potentially impact the 2025 budget, including tariffs affecting purchase of off-shore supplies, layoffs causing fewer discretionary dollars by guests, and increased headliner performance fees.

Lastly, staff shared with the committee that CFSA has revised its estimated fee increases for general liability and workers compensation insurance.

Follow-up

- The next meeting of the Financial Monitoring and Audit Committee is scheduled for May 19, 2025.